I. Introductions and Welcome

II. CGS Chair Election

III. Dean’s Charges, Dean Anderson

IV. Approval of the May 8, 2014, Minutes

V. The CGS 2013-2014 Annual Report

VI. Subcommittee Organization & Responsibilities

   A. Proposals, Awards, and Scholarships (PAS)
   B. Policies and Student Petitions (PSP)
   C. Program and Curricular Changes (PCC)
   D. Graduate student representatives on CGS

VII. CGS Deadlines Calendar 2014-2015 & Subcommittee workflow

VIII. Old Business

IX. New Business

Lunch will be served in appreciation of the CGS members’ service.
I. Introduction and Welcome

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IV. Approval of the May 8, 2014, Minutes

   Minutes
   May 8, 2014, 11:00AM
   STRONG HALL – ROOM 210

   Members Present: Brian Ackley, Byron Caminero-Santangelo, Peter Grund, Marni Kessler, Milena Stanislavova (Chair), Ric Steele, Alesia Woszidlo, Abbie Hodgson (Graduate Student)

   Others in attendance: Kristine Latta (COGA), Emily Dodson (COGA), Jim Mielke (ex-officio)

   The meeting was called to order by Dr. Stanislavova at 11:06 a.m.

   Minutes
   A motion was made and seconded to approve the April 24, 2014 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

   Report of the Program and Curricular Changes Subcommittee
   (Dr. Brian Ackley reporting)

   The decision was made to table the following proposed course changes:

   A. SOC 810
   B. SOC 811

   The proposal will return to the subcommittee when the following questions are answered by the department:

   1. Is there a limit on the number of hours for which students can repeat this course for credit?
   2. Is it taken once toward completion of the Master’s degree and once toward completion for the doctoral degree?
   3. It is currently labeled as a lecture class. Is it actually a seminar?
   4. How does this relate, if at all, to the pending program change?

   Old Business
   (Dr. Kristine Latta, reporting)

   Dr. Latta informed the committee that the requested updates were made to the BA/MA program proposal and that the proposal is on its way to CAC.
She also informed the committee that the approved course change to ABSC 891 on March 13, 2014 has been corrected. It should have read ABSC 981.

**New Business**
(Dr. Kristine Latta, reporting)

The 2014 outgoing members were recognized and thanked for their contributions and service to the CGS: Byron Caminero-Santangelo, Paulyn Cartwright, and Abbie Hodgson.

Dr. Kessler was nominated as the 2014-2015 CGS Chair. The committee unanimously voted to approve Dr. Kessler as chair.

There being no further business, the meeting was adjourned by Dr. Stanislavova at 11:45 a.m.

**Upcoming Meetings**

The next meeting of the Committee on Graduate Studies will be in Fall 2014.

*Respectfully submitted by Emily Dodson, COGA*

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V. The CGS 2013-2014 Annual Report

See Addendum

VI. Subcommittee Organization & Responsibilities

A. **Proposals, Awards, and Scholarships (PAS)**

- Reviews and provides recommendations to the full committee on proposals for new graduate degrees, graduate certificate proposals, graduate certificate renewals;
- Reviews and provides recommendations to the full committee for the Byron A. Alexander/John C. Wright Graduate Mentor Awards and the Outstanding Thesis/Research Project Award, and
- Reviews and provides recommendations to the full committee for the Allen S. Wilber Scholarship and Kate Stephens Fellowship.

**Staff Liaison:** Kristine Latta (Director, COGA)

B. **Policies and Student Petitions (PSP)**

- Reviews the annual Dean’s Charges and prepares response/report for endorsement by the full committee;
- Reviews and provides recommendations to the full committee for proposed new policies or policy changes governing graduate education in the College, and
- Reviews and responds to select student petitions seeking relief from College or Graduate Studies policies.

**Staff Liaison:** Kristine Latta (Director, COGA)
C. **Program and Curricular Changes (PCC)**
- Reviews and recommends to full committee on course change proposals,
- May recommend editorial changes and emergency, one-semester curricular changes to full committee, without the necessity of CAC approval,
- Reviews and recommends to full committee on program proposals for changes in degree/certificate requirements

**Staff Liaison:** Cindy Lynn (Policy and Program Coordinator, COGA)

D. **Graduate student representatives on CGS**

VII. **CGS Deadlines Calendar 2014-2015 & Subcommittee workflow**

VIII. **Old Business**

IX. **New Business**