The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES  

MINUTES  
February 5, 2015, 11:00AM  
STRONG HALL – ROOM 210

Members Present:  Chris Elles, Peter Grund, Germaine Halegoua, ChangHwan Kim, Peter Ojiambo, Armin Schulz, Milena Stanislavova, Ric Steele, Alesia Woszidlo, Patrick Terry (Graduate Student), Carmen Torre Perez (Graduate Student)

Others in attendance:  Kristine Latta (COGA), Emily Dodson (COGA), Jim Mielke (ex-officio)

The meeting was called to order by Dr. Woszidlo at 11:05 a.m.

Introductions and Welcome
Two faculty members new to CGS were introduced, Chris Elles from Chemistry and Germaine Halegoua from Film and Media Studies. Each are filling vacant seats for the Spring 2015 semester only.
One student new to CGS was introduced, Carmen Torre Perez from Spanish and Portuguese. She will be serving through Fall 2016. A second student new to CGS, Christine Amaro, was not present, but her service through Fall 2016 was announced. She will only be attending subcommittee meeting this semester.

Minutes
A motion was made and seconded to approve the December 11, 2015 (January 22, 2015, meeting of CGS was cancelled) minutes of the Committee of Graduate Studies as written. The motion was approved unanimously.

Report of the Proposals, Awards, and Scholarships (PAS) Subcommittee
(Dr. Ric Steele, reporting)

A motion was made and seconded to approve the Chemical Biology Graduate Certificate proposal. The motion was unanimously approved.

Dr. Steele introduced Audrey Lamb from Molecular Biosciences and Thomas Prisinzano from the School of Pharmacy to respond to questions from the CGS.

A motion was made and seconded to approve the Graduate Certificate in Professional Workplace Communication proposal. The motion was unanimously approved.

Dr. Steele introduced Angela Gist, who responded on behalf of Communication Studies to questions from the CGS.
Dr. Steele announced the 215-2016 Wilber Scholarship recipient. Two alternates have also been selected in case the winner declines the award

**Report of the Program and Curricular Changes (PCC) Subcommittee**
(Dr. ChangHwan Kim reporting)

A motion was made and seconded to approve all curricular changes. The motion was approved unanimously.

A. Curricular Changes:

1. New Course: COMS 920 and
2. Course Change: ENGL 802

**Report of the Policies and Student Petitions (PSP) Subcommittee**
(Dr. Peter Grund reporting)

A motion was made and seconded to approve the subcommittee’s Dean’s Charge report outlining recommendations for the grading of thesis and dissertation hours with the following revisions (as shown in bold text):

1) NP - No Progress: The student has provided no evidence of progress on the thesis or dissertation work, or the work completed was insufficient to move the thesis or dissertation project forward. **Academic probation is strongly encouraged. Dismissal may be warranted.**

2) The final grade must be an SP. **The assignment of a final letter grade should not be required.**

The motion was unanimously approved. Kristine Latta will submit the revised report to Dean Anderson.

**Old Business**
Dr. Latta reported that the two graduate certificates proposals from the School of Public Affairs and Administration that were recently reviewed by the committee have received final approval.

**New Business**
Dr. Latta announced that the Baumgartel Peace and Justice Award will now be administered by COGA and nominations will be reviewed by the PAS subcommittee.

There being no further business, the meeting was adjourned by Dr. Woszidlo at 11:45 am.

**Upcoming Meetings**

The next meeting of the Committee on Graduate Studies is Thursday, February 19th, 11:00 am, 210 Strong Hall.

*Respectfully submitted by Emily Dodson, COGA.*