College Committee on Undergraduate Studies and Advising (CUSA)

BGS Career Preparation Requirement

Background

“…CUSA believes that the BGS degree (a) offers elements of both breadth…and depth…, (b) preserves educational rigor…, and (c) prepares students for the workforce with intellectual flexibility and expertise in a variety of areas.”

Proposal

“CUSA proposes that the BGS is best suited to prepare students for the workforce with a variety of intellectual tools and skills. With this in mind, we recommend the following requirements for students pursuing a BGS degree in the CLAS.” The fifth requirement is “Career preparation course(s)…(Minimum 3 credits).”

Options and Criteria

CUSA proposes three options for this requirement and criteria for including courses in them.

CLAS and Department Classroom Course Option (minimum 3 credits)

- Classroom instruction in CLAS and CLAS departments that is either general or discipline specific.
- In-class instruction and out-of-class learning to build basic knowledge and skills in career preparation, entry, and development.
- Students are taught to select careers (e.g., discerning personal values and goals), secure positions (e.g., researching, searching, interviewing), or succeed in the workforce (e.g., oral and written communication, interpersonal skills, responsibility, ethics).
- Courses document student learning of knowledge and skills with formative evaluations and mastery with summative evaluations (e.g., learning outcomes, rubrics).
- Sample courses: LA&S 470, LA&S 475, LA&S 485, LA&S 490, COMS 320, COMS 330, AMS 552

Department-Specific Experiential Course Option (minimum 3 credits)

- On-site practicum or internship instruction in CLAS departments.
Supervised on-site instruction to build discipline-specific knowledge and skills for career preparation, entry, and development.

Students are mentored in selecting careers (e.g., discerning personal values and goals), securing positions (e.g., researching, searching, interviewing), or succeeding in the workforce (e.g., oral and written communication, interpersonal skills, responsibility, ethics).

Courses document student learning of knowledge and skills with formative evaluations and mastery with summative evaluations (e.g., learning outcomes, rubrics).

Sample courses: AAAS 496, ABSC 675, ABSC 676, ABSC 677, ABSC 678, ABSC 680, ABSC 682, ABSC 685, ABSC 690/691, ABSC 694, COMS 530 POLS 494, POLS 495, POLS 496, POLS 497

Considerations

Research and laboratory courses were omitted from the courses listed immediately above, but in some disciplines, research and laboratory courses may be prerequisites for securing and succeeding in workforce positions.

Departments nominate courses to CUSA to meet the career preparation requirements in these options, much as they nominate courses to CUSA to meet the CORE course requirements.

COURSE APPENDIX - *NOTE* Some on the list are less than 3 credit hours. This needs to be considered as a part of final proposal.

AAAS 496. Field Experience. 3 Hours. AE61 / H/W.

A supervised placement in practical situations where students actively participate in organized work within the community, to be completed with an acceptable paper. The course may be taken in the United States, Caribbean, or Africa to meet the B.A. degree requirement in African and African-American Studies. Open only to junior and senior majors or by consent of the department. FLD.

AMS 552. Public Service in American Studies. 3 Hours. AE61 / H.

Independent public service in a selected area undertaken in consultation with and under the direction of a faculty member. Students produce a final written project on the experience that integrates the public service experience and academic materials, or complete an equivalent project in another medium. Prerequisite: AMS 350 or consent of instructor. FLD. (AMS 350 requires completion of AMS 360 and is recommended with a grade of C or better in 360. AMS 360 requires AMS 100, 110, OR 332)

ABSC 675. Practicum in Infant-Toddler Care and Early Intervention I. 3-5 Hours. AE61 / S.
Experience in a classroom-based early intervention and child-care program serving children younger than 3 years. Students gain practical experience with care-giving and teaching practices appropriate for typically and atypically developing children. Students learn to develop and implement individualized curricula based on assessments of children's skills. (Formerly HDFL 558.) Prerequisite: ABSC/HDFL 444 (or concurrent enrollment) and instructor permission. (ABSC 444 requires ABSC 304. ABSC 304 requires ABSC 100/101) FLD.

ABSC 676. Practicum in Infant-Toddler Care and Early Intervention II. 3-5 Hours. AE61 / S.

An advanced practicum providing experience in classroom-based early-intervention and child-care program serving children younger than 3 years. Students gain practical experience with care-giving and teaching practices appropriate for typically and atypically developing children. Students learn to develop and implement individualized curricula based on assessments of children's skills. (Formerly HDFL 559.) Prerequisite: ABSC/HDFL 444, HDFL 558 or ABSC 675, and instructor permission. (ABSC 444 requires ABSC 304. ABSC 675 requires ABSC 444. ABSC 304 requires ABSC 100/101)

ABSC 677. Practicum in Preschool Education and Intervention I. 3-5 Hours. AE61 / S.

A one-semester practicum providing opportunities for students to assume responsibility for the education and guidance of young children in an early childhood program. Regularly scheduled individual and staff conferences enable students to evaluate personal growth and progress as teachers of young children. (Formerly HDFL 492.) Prerequisite: ABSC/HDFL 444 (or concurrent enrollment) and instructor permission. Must also meet special state requirements for child care employees and volunteers. FLD. (ABSC 444 requires ABSC 304. ABSC 304 requires ABSC 100/101)

ABSC 678. Practicum in Preschool Education and Intervention II. 3-5 Hours. AE61 / S.

A one-semester advanced practicum providing opportunities for students to assume responsibility for the education and guidance of young children in an early childhood program. Regularly scheduled individual and staff conferences enable students to evaluate personal growth and progress as teachers of young children. (Formerly HDFL 493.) Prerequisite: ABSC/HDFL 444, HDFL 492 or ABSC 677, and instructor permission. Must also meet special state requirements for child care employees and volunteers. FLD. (ABSC 444 requires ABSC 304. ABSC 304 requires ABSC 100/101)

ABSC 679. Practicum in Behavior Analysis Research in Early Childhood Education. 1-6 Hours. AE61 / S.

A two-semester practicum providing opportunities for supervised training in one of several ongoing research projects in the field of behavior analysis, either basic or applied. Students assist in conducting research and participate in individual and group meetings to discuss and evaluate research and related methodological issues. (Formerly HDFL 688.) Prerequisite: ABSC/HDFL 308 and instructor permission. FLD. (ABSC 308 requires ABSC 304. ABSC 304 requires ABSC 100/101)

ABSC 680. Practicum in Advanced Laboratory in the Development of Behavioral Treatments for Children with Autism. 1-6 Hours. AE61 / S.

Students participate in an intensive behavioral treatment program teaching language, social skills, self-help skills, and academic skills to young children with autism. Students learn: to develop and implement treatment programs; design and use of a system of data collection and analysis; and apply the principles and philosophy of community and school mainstreaming. (Formerly HDFL 550.) Prerequisite: ABSC/HDFL 350 and instructor permission. LAB. (ABSC 350 requires ABSC 304 as a prerequisite. ABSC 304 requires ABSC 100/101)

ABSC 682. Organizational Behavior Management Practicum. 1-5 Hours. AE61 / S.
This practicum course is designed to provide training and support practice in addressing socially significant problems and goals of community-based organizations using behavior analysis to guide assessment and intervention. Additionally, this course promotes community-university partnerships to support change and improvement in organizations through service learning. All practicum students are required to have previously completed ABSC 100 and selected applied behavioral science as a major or minor. FLD.

**ABSC 685. Practicum in Community-based Residential or Day Treatment Programs for Disabled Adults. 3-6 Hours. AE61 / S.**

A one or two-semester practicum in which students are provided with the opportunity to work directly with developmentally disabled adults in either community-based residential or day treatment programs. Students are required to read relevant literature, carry out treatment programs, and participate in weekly meetings to discuss treatment goals and progress. (Formerly HDFL 696.) Prerequisite: ABSC/HDFL 304, ABSC/HDFL 410, and instructor permission. FLD. **ABSC 304 requires ABSC 100/101 as a prerequisite. Absc 410 has no prerequisite but recommends 304.**

**ABSC 690. Practicum in Community Health and Development. 1-6 Hours. AE61 / U.**

A two-semester practicum in which students engage in structured opportunities to practice core competencies related to the work of promoting community health and development (e.g., strategic planning, intervention, evaluation). In weekly group meetings, students prepare for their individual working field settings (e.g., health and human service agencies, research and advocacy organizations, community organizations). (Formerly HDFL 690). Prerequisite: ABSC/HDFL 150, ABSC/HDFL 310, and instructor permission. FLD.

**ABSC 691. Practicum in Community Health and Development, Honors. 1-6 Hours. AE61 / U.**

A two-semester practicum in which students engage in structured opportunities to practice core competencies related to the work of promoting community health and development (e.g., strategic planning, intervention, evaluation). In weekly group meetings, students prepare for their individual working field settings (e.g., health and human service agencies, research and advocacy organizations, community organizations). (Formerly HDFL 692). Prerequisite: Open only to students in the University Honors Program; ABSC/HDFL 151, ABSC/HDFL 311 and instructor permission. FLD.

**ABSC 694. Practicum in Juvenile Problems. 3-6 Hours. AE61 / S.**

A one-semester practicum providing opportunities for students to aid professionals in the development and implementation of behavioral treatment plans with adolescents. Regularly scheduled individual and group meetings enable the evaluation of the practicum students' progress while working in the rehabilitative process for juveniles who have problems that can bring them into contact with the juvenile justice system. (Formerly HDFL 694.) Prerequisite: ABSC/HDFL 410, ABSC/HDFL 560, and instructor permission. FLD. **(ABSC 304 highly recommended as prerequisite for ABSC 410. ABSC 560 requires ABSC 100).**

**COMS 320. Communication on the Internet. 3 Hours. S.**

This course introduces social and communication issues in the context of online interaction. Surveys a range of social internet technologies (e.g., newsgroups, chat, MUDs, etc.). Focus is on the interpersonal topics, including the establishment and maintenance of individual and cultural identities, personal relationships, the emergence of online communities, power and conflict in online groups, language use in online contexts, and how online groups are used to enhance or alter civic and global cultures. LEC.

**COMS 330. Effective Business Communication. 3 Hours. S.**
The purpose of this course is to develop effective written, spoken, and electronically mediated communication skills necessary for business. Students will write short technical reports, plan meetings and conferences, prepare and present briefings and persuasive proposals with visual aids, and examine the use of new communication technologies. **Prerequisite:** COMS 130, COMS 150, or COMS 230. LEC.

**COMS 530. Internship in Communication Studies. 1-3 Hours. AE61 / S.**

Students do communication-centered fieldwork in an organization related to their career goals. Criteria for the organizations and work assignments suitable for internship credit are in an information brochure available at the COMS Department office and website. The internship plan is developed with field supervisor and internship faculty adviser. Reports and meetings are required. **Prerequisite:** Permission of instructor, admission to COMS major. FLD.

**LA&S 470. Job Search Skills for Liberal Arts and Sciences Majors. 1 Hour. U.**

This course is designed to introduce students to the fundamentals of planning and organizing job search strategies. Emphasis is placed on practical application of employment search tools for post-graduation employment or graduate school admission, stressing the value of the arts and sciences degree in the labor market. LEC.

**LA&S 475. Professional Career Management. 3 Hours. U.**

When envisioning the future, many students consider immediate post-graduation needs but may fail to consider future professional career management, life and career transitions, and career progression. This advanced career development course studies the theories of career development, organizational and industrial psychology, and human resources. Students learn theories from these areas and understand how to apply them to their own professional career, future career transitions, and lifelong career progression. LEC.

**LA&S 485. Global Career Management. 3 Hours. U.**

This global career development course studies the theories of cross-cultural communication and analyzes the global economy to help students apply these concepts to their own lifelong career management. Furthermore, the course builds upon the international experiences students are having at KU and also allows any student to gain lifelong knowledge and skills to be successful in a global job search or career transition, by assisting them to articulate their skills and value through a cross-cultural perspective to potential employers. LEC.

**LA&S 490. Internship Exploration. 1-5 Hours. AE61 / U.**

This course provides credit for supervised practical experiences in an occupational area of interest. In addition to the work-related activity, students complete reading and writing assignments, participate in an on-line discussion and create a final portfolio of internship accomplishments. Hours of credit recorded (1-5) are based on number of hours at internship site and agreement of instructor. Credit hours will be assigned a letter grade. Repeatable for up to 5 credit hours, provided the internship experiences are different. **Prerequisite:** Consent of Instructor. LEC.

**POLS 494. Washington Semester Intern Seminar. 3 Hours. AE61 / S.**

*Intern seminar in Washington, D.C.* Students meet weekly during Washington Semester program, in speaker/seminar format. Participation is expected, and a term paper is a requirement. **Prerequisite:** Consent of instructor. FLD.

**POLS 495. Topeka Semester Intern Seminar. 3 Hours. AE61 / S.**

*Intern seminar at statehouse in Topeka.* Students meet weekly during this program, in speaker/seminar format. Participation is expected, and a term paper is a requirement. **Prerequisite:** Consent of instructor. FLD.
POLS 496. Washington Semester Field Work. 3-6 Hours. AE61 / S.

Supervised internships in public and private agency offices in the Washington, D.C. area. This course is open only to students who are participating in the department's organized, supervised, semester-long Washington internship program. In order to be eligible for the program, students must have junior or senior standing, an overall grade-point average of 2.75, must have completed POLS 110 and have a 3.0 grade point average in all political science courses. Course will be graded satisfactory/unsatisfactory. Prerequisite: Consent of instructor is required prior to enrollment. FLD.

POLS 497. Topeka Semester Field Work. 3-6 Hours. AE61 / S.

Supervised internships in public and private agency offices in the Topeka area. This course is open only to students who are participating in the department's organized, supervised, semester-long Topeka internship program. In order to be eligible for the program, students must have junior or senior standing, an overall grade point average of 2.75, must have completed POLS 110 and have a 3.0 grade-point average in all political science courses. Course will be graded satisfactory/unsatisfactory. Prerequisite: Consent of instructor is required prior to enrollment. FLD.