Committee members in attendance: Giselle Anatole, David Brackett, Mohamed El-Hodiri, Adrian Finucane, Jane Gibson, Dan Katz, Anna Neill, Margaret Pearce

Committee members absent: Heather Desaire

Others in attendance: Danny Anderson, Ruth Ann Atchley, Rob Bayliss, Henry Bial, Mark Jakubauskas, Clarence Lang, Kristine Latta, Karen Ledom, Cindy Lynn, Susan Rufledt, Anne Sawyer, Brandon Woodard, Alesia Woszidlo

The meeting was called to order by Danny Anderson at 4:00 PM.

Minutes
A motion was made and seconded to approve the September 10, 2014 minutes of the College Academic Council. The motion was approved unanimously.

Report of the Committee on Graduate Studies (CGS)
(Alesia Woszidlo, 2014-2015 CGS Chair, reporting)

- The motion (CGS report by Alesia Woszidlo) was seconded, and the CAC voted unanimously to approve the following curricular changes:

  NEW COURSES: BIOL 816, BIOL 860, CHEM 816, CHEM 860, HIST 880, HIST 882, HIST 883
  CHANGES: ABSC 846, ABSC 847, ABSC 943, ABSC 944, ABSC 947, ENGL 997, HIST 821, PSYC 846, MUSE 782, PSYC 847, PSYC 943, PSYC 944, PSYC 947, SOC 810, SOC 811, SPLH 868
  DELETIONS: GERM 702

  Note: CEAS 610 was received as an informational item only and required no action.

- The motion (CGS report by Alesia Woszidlo) was seconded, and the CAC voted unanimously to approve the following degree requirements:

  1. Changes to Existing Degree – German, MA
  2. Changes to Existing Degree – Sociology, MA/PhD
  3. New Graduate Certificate in American Studies
  4. New Graduate Certificate in Environmental Assessment

Report of the Committee on Undergraduate Studies & Advising (CUSA)
(Ruth Ann Atchley, 2014-2015 CUSA Chair, reporting)

- The motion (CGS report by Ruth Ann Atchley) was seconded, and the CAC voted unanimously to approve the following curricular changes:

  NEW COURSES: ANTH 462, COMS 133, FREN 111, FREN 112, FREN 113, HIST 109, HIST 318, HNRS 250, HWC 345, ISP 345, JWSH 341, MATH 650, SOMI 110, SOMI 120, SOMI 210, SOMI 220, SPAN 501, WGSS 301
  CHANGES: AAAS 106, AAAS 333, ANTH 543, ANTH 560/367, ASTR 191, ECON 520, ENGL 339, GEOG 103, GEOL 121, HIST 341, MATH 320, MATH 365, MATH 470, MATH 500, MATH 530, MATH 542, MATH 590, MATH 605, MATH 624, MATH 627, MATH 660, SPAN 500, THR 101, THR 201, THR 301, THR 401, WGSS 499, WGSS 601
  DELETIONS: ASTR 196, MATH
The motion (CGS report by Ruth Ann Atchley) was seconded, and the CAC voted unanimously to approve the following degree requirements:

1. Changes to Existing Major – BA Mathematics
2. Changes to Existing Major – BS Mathematics
3. Changes to Existing Major – BA, BGS Classical Antiquity
4. Changes to Existing Major – BA, BGS Classical Languages
5. Changes to Existing Major – BA, BGS History
6. New Minor in Spanish
7. Changes to Existing Major – BA/BGS Anthropology
8. Changes to Existing Major – BS Geology – Earth & Space Licensure option
9. Changes to Existing Major BA/BGS Human Sexuality (approved at June KBOR)
10. Changes to Existing Minor – Women’s Studies
11. Changes to Existing Minor – Human Sexuality

The motion (CGS report by Ruth Ann Atchley) was seconded, and the CAC voted unanimously to approve the following Undergraduate Certificate proposal, with a friendly amendment to remove the phrase “beyond the major” from the 6th bullet point. The amended, approved proposal appears below.

Next regularly scheduled meeting of the CAC will be Tuesday, November 11, 2014, at 4:00 PM in 210 Strong Hall

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**Undergraduate Certificate Proposal**

(Approved by CAC 21 October 2014)

The CLAS undergraduate certificate program provides students with the opportunity to organize their elective courses in concentrated areas of expertise to develop depth and breadth in professional or interdisciplinary knowledge. Students may use the certificate program to add new skill sets, add depth and application to existing knowledge, explore minor options in various departments, and/or learn about various areas of interests from diverse disciplinary standpoints.

The certificate program offers departments across CLAS the opportunity to create certificates that attract students across the College to their courses while adding value to the existing degree majors and minors that the College offers. Moreover, students majoring within departments and those seeking experiences in areas outside of their departments have the opportunity to explore interdisciplinary approaches to scholarship and to increase the value of their degrees in the global marketplace by focusing on application of their skills.

We encourage departments proposing certificates to consider curricula to include: mastery of skill sets, applied practice, and general knowledge sets. Departments propose courses that complement and enhance their given curriculum in other areas of CLAS that help the students branch out to explore new ways of accessing, creating, and applying knowledge in their desired professions. Certificate proposals should meet the following criteria. Variations from these criteria will be considered by CUSA with appropriate justification.

Criteria:

- Proposals must contain a thematic goal and clarification as to how that goal is completed through the curriculum. Departments are encouraged to emphasize how the theme/concept contributes to student’s post graduate work by illustrating the knowledge and/or skill sets that may be gained by completing the certificate.
- Minimum of 12 hours with no more than 14 required hours. (Courses in the certificate program may have prerequisites that are not part of the certificate)
- 6 hours must be at the JR/SR level
- All certificate coursework must be completed at KU. Students who complete certificate requirements at other institutions may substitute one course only in the instance that the course is a direct transfer articulation equivalent to KU. Exceptions to this are reviewed by CUSA on a case by case basis and must contain department endorsement.
- Minimum 2.00 KU GPA in coursework which may apply to the certificate (departments may propose a higher GPA).
- A certificate program should be a focused collection of courses that either spans multiple disciplines, complementing one or more majors, or develops specialized expertise.
- For approval by CUSA a certificate proposal must demonstrate evidence that the coursework addresses a common theme through multiple disciplines or that it develops specialized expertise that will benefit students in graduate or professional studies or careers.
- One course may be taken from a Professional School.
- Each department with included coursework must indicate their approval to have their course(s) included. Example: The Department of Theatre proposes an arts management certificate that includes course options from WGSS, AAAS, and AMS. All three departments approve the inclusion of their courses in the certificate. This can be done via email from the department chair with the full proposal of the certificate.
- Proposals will need to include a guarantee that courses will be offered routinely.