INFO FOR FALL 2015 CLAS GRADS

PLEASE read thoroughly for important information on finishing your degree. If one or more of these requirements are not met, your degree may not be granted. Please check your academic notices for alerts regarding important steps or missing paperwork: http://clas.ku.edu/undergrad/tools/notices

Graduation Steps

1. Complete paperwork for your MAJOR and/or MINOR
   Make an appointment with your major/minor advisor. For all majors and minors (except BA and BGS Economics and Psychology), have a Major Certification Sheet (MCS) and/or a Minor Certification Sheet (MIN) completed and signed by your major/minor faculty advisor.
   Submit your MCS and MIN to College Student Academic Services, 109 Strong Hall.
   You should have your final graduation advising appointment before the first day of summer classes.

2. Apply for Graduation on Enroll & Pay by July 9, 2015 to receive a priority degree audit.
   October 9, 2015 if you plan to attend the December recognition ceremony (for further information, see commencement below).
   The final deadline to apply for fall 2015 graduation is November 2, 2015. If your academic plans change after you file your MCS and Apply for Graduation on Enroll & Pay, please notify College Student Academic Services, 109 Strong Hall.
   Instructions to apply for graduation available here: http://www.registrar.ku.edu/current/graduation.shtml#apply
   *Please apply for graduation for the term you plan to FINISH your degree requirements.

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Do any of the following apply to you? You are responsible for meeting the following deadlines:

<table>
<thead>
<tr>
<th>Study Abroad Paperwork - Petitions</th>
<th>May 1, 2015</th>
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<tbody>
<tr>
<td>Incomplete Grades</td>
<td>Dec. 29, 2015</td>
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<tr>
<td>Transfer Credit</td>
<td>Jan. 14, 2016</td>
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<tr>
<td>Honors Intent Forms</td>
<td>Nov. 2, 2015</td>
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Commencement: The CLAS Fall 2015 graduation ceremony is tentatively planned for December 13, 2015 at the Lied Center. If you've applied for fall 2015 graduation, you will receive an invitation in October.

Diploma: If you've applied for graduation, the Office of the University Registrar automatically places an order for your original (first) diploma for you to pick up in person at the KU Visitor Center (bring a picture ID). You may request your diploma be mailed to you instead by placing a diploma delivery request in Enroll & Pay. For more detailed information: http://registrar.ku.edu/diplomas

Do You Have Information for Us? If so, clip this form, and turn it in with your MCS.

You must complete this form if you are not enrolled at KU in all of your remaining degree requirements.

KUID __________________ Name __________________ Fall 2015 Candidate

I will be completing an incomplete grade in ______________________________.

I will be transferring __________________________ from ____________________.

Other: ________________________________________________.