The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

AGENDA
AUGUST 23, 2012 11:00AM
STRONG HALL – ROOM 210

I. Introductions and Welcome

II. Dean’s Charges, Dean Anderson

III. Approval of the May 10, 2012 CGS Minutes

IV. The CGS 2011-2012 Annual Report

V. CGS Chair Election

VI. Subcommittee Responsibilities & Member Elections
   A. Curricular Changes Subcommittee
   B. Petitions & Program Changes Subcommittee
   C. Policies, Procedures and Awards Subcommittee

VII. New Business
   A. New CGS Deadlines Calendar 2011-2012
   B. Process for handling CLAS policies subsequently adopted by Graduate Studies
   C. Review of Department Nominations for Graduate Scholarships

Lunch will be served in appreciation of the CGS members’ service.
I. Introductions and Welcome

II. Dean’s Charges presented by Dean Anderson

III. Approval of the May 10, 2012 CGS Minutes

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The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
May 10, 2012 11:00AM
STRONG HALL – ROOM 210

Members Present: Ed Morris (Chair), Daniel Katz, Alison Gabriele, Kees van der Veen, Stephanie Meador, John Korba, Tanya Hart, Gina Westergard, Margot Versteeg, Jim Mielke (ex-officio), Kristine Latta (ex-officio)

Others in attendance: Morgan Swartzlander (COGA) Lea Smith (COGA) Cynthia Lynn (COGA)

The meeting was called to order by Ed Morris at 11:04 a.m.

Minutes

A motion was made and seconded to approve the April 26, 2012, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

Old Business

- A motion was made and seconded to approve the following course deletions. The motion was approved unanimously.

  Course deletions
  ABSC 741, 742, 877 and 951
  GEOG 741, 751, 756, 773, 775, 802, 835, 937, 939, 957, 975
  SPAN 717, 740, 741, 754, 790, 817, 976, 978

New Business
(Ed Morris and Kristine Latta reporting)

Dr. Morris recognized exiting members and thanked them for their contributions to the CGS. He also informed the committee that he was stepping aside to allow other CGS members opportunities to serve as the committee chair. Dr. Latta informed the committee that new members would be introduced at the first FA12 CGS, and she encouraged them to think about subcommittee service in the upcoming semester.

There being no further business, the meeting was called to order at 11:40 a.m.

Respectfully submitted by Leatrice M. Smith, COGA
IV. The CGS 2011-2012 Annual Report

THE CGS 2011-2012 ANNUAL REPORT TO CAC

I. The CGS made the following recommendations for curricular changes:

- **New courses**: ABSC 831, ABSC 862; ABSC 981; ANTH 734; ASTR 792; CHEM 844; CLSX 899; EALC 764; FMS 840; LING 734; LING 742; LING 851; PHIL 833; PHSX 702; POLS 957; PSYC 780; PSYC 789

- **Course changes**: ANTH 715; BIOL 952; CHEM 996; ENGL 800; ENGL 897; FMS 801; GEOG 805; ISP 800; LING 738; PHIL 800; PHSX 792; PSYC 898; THR 703; THR 801; VAE 780

- **Course deletions**:

  Reviewed and approved by CAC:
  HA 727, HA 766; HA 783; HA 785; HA 786; HA 806; HA 807; HA 820; HA 825; HA 826;
  POLS 824; HDFL 709; HDFL 723; HDFL 730; HIST 812; HIST 821; HIST 899; COMS 784; COMS 843;
  COMS 942; COMS 943; COMS 944; COMS 949; COMS 954; COMS 956; COMS 957

  To be reviewed at first FA12 CAC meeting:
  ABSC 741; ABSC 742; ABSC 877; ABSC 951; GEOG 741; GEOG 751; GEOG 756; GEOG 773; GEOG 775;
  GEOG 802; GEOG 835; GEOG 937; GEOG 939; GEOG 957; GEOG 975; SPAN 717; SPAN 740;
  SPAN 741; SPAN 754; SPAN 790; SPAN 817; SPAN 976; SPAN 978

II. The CGS made the following recommendations for program changes:

- **English MA- removal of language requirement**

  Justification: To align more closely to the College RSRS plan and the requirements at English departments at peer institutions, as well as facilitating English MA students' progress to degree.

  Effective Fall 2011

- **English Ph.D.-change in research skill requirement**

  Justification: To reduce the language requirement from two to one, to be more in line with the department’s RS-squared requirements.

  Effective Fall 2011

- **Communications Studies- Change in Research Skills requirement**

  Justification: To allow the department to better focus its methodology training on core skills needed in specific areas of the program.

  Effective Spring 2012
• Philosophy Ph.D.- reduce the number of overall coursework hours from 48 to 39
  Justification: To bring coursework in line with the disciplinary standard, and decrease time to degree.
  Effective Spring 2012

• Theatre MFA- replaced ADS 730 with THR 703 as a requirement for the degree
  Justification: To reflect the change in departmental alignment
  Effective Fall 2013

• Visual Art Education- Track change
  Replaced C&T 807 with ELPS 743, and PRE 712 with SPED 743.
  Justification: The School of Education recently approved a change in these courses which supports VAE licensure requirements.
  Effective Fall 2011

• Physics & Astronomy- Ph.D. program new degree option/track
  Justification: The change allows Physics students to obtain necessary expertise outside of our department and have it count for credit towards a PhD.
  Effective Fall 2011

• Math Ph.D. – Change in the number or examinations required
  Students must pass two written qualifying examinations chosen from one of the following options: (i) algebra and numerical analysis (ii) algebra and probability/statistics (iii) analysis and numerical analysis (iv) analysis and probability/statistics
  Justification: To ensure that students are proficient at introductory-level graduate mathematics across the field.
  Effective Fall 2012

• Classics- change in maximum number of non-language courses that may be taken to fulfill requirements for the MA degree.
  Justification: The change makes a distinguish between the current 12 hour maximum for all students, and a 15 hour maximum for students who enroll in CLSX 899 thesis hours.
  Effective Fall 2012

• Environmental Studies Graduate Certificate-Change in the total number of hours required from 19 to 12
  Justification: Faculty wanted to ensure the certificate was in line with other certificates in terms of credit hours.
  Effective Fall 2012
• Religious Studies MA- Change in Examination Requirements, In place of written examinations, students compile portfolios of their professional work demonstrating command of their fields.

Justification: to address shortcomings with the current M.A. comprehensive exam and to offer students the opportunity to narrate critically the fullness of their scholarship as it has developed over their tenure of coursework.

Effective Spring 2012

• Geography MA- change in course requirements for the degree and Recommended: Non-credit 8-hour Responsible Scholarship session held before classes start in the spring semester.

Justification: The proposed changes to the M.A. program are in response to recommendations made by an external review panel in Spring 2011.

Effective: Fall 2012

• Geography PhD.- change in course requirements for the degree and Recommended: Non-credit 8 hour Responsible Scholarship session held before classes start in the spring semester.

Justification: The proposed changes to the M.A. program are in response to recommendations made by an external review panel in Spring 2011.

Effective: Fall 2012

• ISP- Program reorganization, 9-hour core curriculum: ISP 800 Indigenous Issues in the United States, One 3-hour graduate-level course in the history of indigenous peoples of North America, Graduate Colloquium in Indigenous Peoples of North America. One 3-hour graduate-level course with 50% or more content in indigenous studies that has been approved by the Executive Committee + 21 hours taken according to either Plan A or Plan B. Plan A non-thesis option: 12 hours in an approved track (area of specialization) in another department or program with content relevant to the field of indigenous studies. + 9 hours of electives. + An MA examination: an oral examination in which the candidate defends his or her portfolio, which will be composed of the student's entire body of work completed in courses counted for the degree.

Plan B thesis option: 12 hours in an approved track (area of specialization) in another department or program with content relevant to the field of indigenous studies. + 6 hours of electives. + 3 hours: a thesis on an approved subject with an oral defense.

Justification: This redesign of the MA requirements in Indigenous Studies (ISP, formerly Global Indigenous Nations Studies, GINS) is designed to enhance the focus on Indigenous Peoples and Nations within the United States. The rationale for the redesign is that the current core curriculum has little content devoted to the histories and cultures of the indigenous peoples of North America.

Effective: Fall 2012

III. The CGS created the following reports:

• **Dean’s Charges to the Committee on Graduate Studies [Academic Year]:** The Policies, Procedures and Awards Subcommittee reviewed each charge and made recommendations for the Dean.

• **[Academic Year] Awards:** The CGS approved the list of recipients presented by the Policies, Procedures and Awards Subcommittee to receive awards as follows.
IV. Other business:

- Course Deletions: Kristine Latta clarified a point of confusion with the committee over course deactivation versus deletion. The two terms are used interchangeably by the Registrar. For this reason it was necessary to re-confirm with departments that courses they submitted for “de-activation,” which was understood at the time to mean they could be re-activated at any time, could be submitted for permanent deletion. Those courses thus submitted are listed in the course deletions above.

Presented by Ed Morris, 2011-2012, CGS Chair
Submitted by Cynthia Lynn, College Office of Graduate Affairs

V. CGS Chair Election

VI. Sub-committee Responsibilities & Member Elections

Note: The information provided below is taken from Article VII of the College Assembly Bylaws Policy. Please visit the following link for more information:
https://documents.ku.edu/policies/CLAS/bylaws_college_assembly.htm#art7secb2

A. Curricular Changes Subcommittee

- Proposals for course changes shall be submitted to the Committee on Graduate Studies which will consider these proposals and then report them to the College Academic Council, along with the committee's recommendations, at least one week in advance of the meeting at which the College Academic Council will act upon the proposals.

- In emergency situations the Committee on Graduate Studies may act for the College Academic Council to the extent of giving approval to a curricular change for no longer than one semester. Any temporary approval will be reported to the College Academic Council at its next meeting. This section shall not apply to rule changes or to programs extending beyond one semester unless instructed otherwise by the College Academic Council.

- No course shall be offered for College credit that has not been approved under the provisions of this section above.

- CGS shall have power to approve editorial changes in course descriptions.
B. Petitions & Program Changes Subcommittee

- Review and recommend for file to the Assembly or Graduate Council all changes in degree requirements.

- Review all new graduate degree proposals and other matters requiring formal review, and make recommendations as appropriate to the Graduate Council and other University bodies.

- Review and pass on all graduate student petitions for relief from College or Graduate School rules.

- For the establishment of the requirements of graduate degrees offered by departments or programs in the College, the following rules shall apply: Detailed requirements of such degree programs as promulgated by the department, and any changes therein, must be filed with the Committee on Graduate Studies before they become effective. The committee shall include this information in its next report to the College Academic Council.

C. Policies, Procedures and Awards Subcommittee

- Review and recommend to the Assembly or the Graduate Council matters of graduate educational policy.

- Advise the Dean on all matters of educational policy with respect to graduate studies.

- Undertake inquiries into matters of graduate educational policy and procedures, and make recommendations to the Dean and the Assembly.

- Review nominations of the Alexander/Wright Graduate Mentor Award and Outstanding Thesis/Research Award and recommend to the committee award recipients.

VII. New Business

A. CGS Deadlines Calendar 2012-2013

B. Process for handling CLAS policy subsequently adopted by Graduate Studies

C. Review of Department Nominations for Graduate Scholarships

- Allen S. Wilber Scholarship (approx. $14,000 to award per year) – to provide scholarships to KU seniors for graduate study, with a preference for fields of social sciences and modern languages and literatures.
• Kate Stephens Fellowship (approx. $2,000 to award per year) – to provide fellowships in literature, history or ethics to a graduate of KU.