COMMITTEE ON GRADUATE STUDIES

AGENDA
September 27, 2012, 11:00AM
STRONG HALL – ROOM 210

I. Approval of the September 13, 2012 Minutes

II. Policies, Procedures & Awards Subcommittee Report
   A. Presentation of draft report: Recommendations to Improve GTA Learner Outcomes (Paulyn Cartwright)

III. Petitions & Program Changes Subcommittee Report
   A. Proposed change requested for the following degree or certificate program:
      Women, Gender and Sexuality Studies Ph.D.

IV. Old Business

The UKRA course has been removed from CGS consideration due to the fact that it is a 500 level course. The department and CUSA have been notified.

V. New Business

I. Approval of the September 13, 2012 Minutes

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The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
September 13, 11:00AM
STRONG HALL – ROOM 210

Members Present: Eve Levin (Chair), Omofolabo Ajayi-Soyinka, Byron Caminero-Santangelo, Paulyn Cartwright, Allison Gabriele, Tanya Hart, Ed Morris, Milena Stanislavova, Stephanie Meador (Graduate Student)

Others in attendance: Kristine Latta (Director, COGA), Cindy Lynn (COGA), Jim Mielke (ex officio), and Lea Smith (COGA)

The meeting was called to order by Dr. Levin at 11:05 a.m.

Minutes
A motion was made and seconded to approve the August 23, 2012 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Paulyn Cartwright chair, reporting)
• Dr. Cartwright reported on the committee’s work relating to the Dean’s Charge on GTA/GRA Learner Outcomes. There was some discussion of the challenges presented by Out of Field GTA appointments, and Dr. Latta indicated that she would post the Out of Field policy on Blackboard for the sub-committee’s reference.

**Report of the Curricular Changes Subcommittee**  
(Milena Stanislavova committee member, reporting)

• A motion was made and seconded to approve the recommendation from the subcommittee for curricular addition of the following course. The motion was approved unanimously.
  
  o New courses: LA&S 710

• A motion was made and seconded to table UKRA 512-516. CGS is favorably inclined to approving the requested course change; however clarification is needed regarding the course description. CGS tabled this request.

**Old Business**

Dr. Levin inquired about the status of graduate student representatives to serve on the CGS. Dr. Latta indicated that the COGA has been consulting with the Dean’s Office on the proper procedure. The next step is to send a request to chairs and directors of graduate studies to ask for recommendations.

**New Business**

• Dr. Latta provided a brief overview of the new COGA website.

• Dr. Latta presented COGA’s concerns about the practice of requiring medical letters to support student petitions that cite health reasons. Though there is no explicit policy in place, Dr. Latta sought the committee’s endorsement to end the practice. A procedural motion was put forward to eliminate the requirement for medical documentation in support of petitions. The procedural motion was seconded and approved.

There being no further business, the meeting was adjourned by Dr. Levin at 11:47 am.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **September 20, 2012**.

• Curricular Changes, **11:00 a.m. - 12:30 p.m., via email**
• Petitions & Program Changes, **11:00 a.m. - 12:30 p.m., via Blackboard**
• Policies, Procedures, and Awards, **11:00 a.m. - 12:30 p.m., room 210 Strong Hall**

The next meeting of the Committee on Graduate Studies is **Thursday, September 27, 2012, 11:00 a.m., 210 Strong Hall**.

*Respectfully submitted by Cynthia Lynn, COGA*

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**II. Policies, Petitions & Awards Subcommittee Report**

Recommendations to Improve GTA Learner Outcomes will be provided as an addendum prior to the CGS meeting.

**III. Petitions & Program Changes Subcommittee Report**

The Petitions & Program Changes Subcommittee recommends the following to the CGS:
Proposal: This is a change request for the following degree or certificate program:

**The requested changes to this degree or certificate program are:**
Current Examination Requirements Requirement: "At the end of 30 hours of coursework (21 in WGSS and 9 in a concentration), students will take an oral exam (normally at the end of the student's second year): this will determine whether the student takes an MA and leaves the program or the student continues on towards the Ph.D."

**The requested changes to this degree or certificate program are:**
Proposed: Students will take a qualifying exam in their fourth semester (administered by the instructors of WGSS 800,801,802). Results of this exam will determine whether or not the student is given a terminal MA and leaves the program or the student continues on towards the Ph.D.

**The change(s) to this program will first take effect**

**Spring 2013**

**Justification:**
WGSS faculty and graduate students believe that the new wording clarifies the qualifying nature of the exam and the uniformity of the exam committee.

IV. Old Business

V. New Business

***Upcoming Meetings***

The next meetings of the CGS Subcommittees are **October 4, 2012**.
- Curricular Changes, **11:00 a.m. - 12:30 p.m., via email**
- Petitions & Program Changes, **11:00 a.m. - 12:30 p.m., via Blackboard**
- Policies, Procedures, and Awards, **11:00 a.m. - 12:30 p.m., room 210 Strong Hall**

The next meeting of the Committee on Graduate Studies is **Thursday, October 11, 2012, 11:00 a.m., 210 Strong Hall.**