The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
September 27, 2012, 11:00AM
STRONG HALL – ROOM 210

Members Present: Eve Levin (Chair), Omofolabo Ajayi-Soyinka, Byron Caminero-Santangelo, Paulyn Cartwright, Chris Elles, Allison Gabriele, Paul Johnson, Ed Morris, Stephanie Meador (Graduate Student)

Others in attendance: Kristine Latta (Director, COGA), Cindy Lynn (COGA), Jim Mielke (ex officio), and Lea Smith (COGA)

The meeting was called to order by Dr. Levin at 11:04 a.m.

Minutes
A motion was made and seconded to approve the September 13, 2012, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Paulyn Cartwright chair, reporting)

Dr. Cartwright presented the Recommendations for Best Practices and Learner Outcomes for Graduate Teaching Assistants report to the members of CGS. The committee noted that they began with GTA recommendations and will now begin to address best practices for GRAs. There was some discussion of the challenges presented by Out of Field GTA appointments. CGS made recommendations for clarification to the report.
- A motion was made and seconded to approve the report with the suggested revisions. The motion was approved unanimously.

Report of the Petitions & Program Changes Subcommittee
(Allison Gabriele chair, reporting)

- Dr. Ajayi-Soyinka reported that WGSS intends to make an additional change to their program information. A motion was made and seconded to table the WGSS PhD program change proposal pending departmental clarification. The motion was approved unanimously.

Old Business
- A motion was made and seconded to remove the UKRA course from CGS consideration due to the fact that it is a 500 level course. The motion was approved unanimously.
- Dr. Latta provided CGS members with an update of the status of graduate student representatives to serve on the CGS. Nominees will be asked to submit a brief paragraph to support their nomination.

New Business
There being no further business, the meeting was adjourned by Dr. Levin at 12:05 pm.

Upcoming Meetings
The next meetings of the CGS Subcommittees are October 4, 2012.
- Curricular Changes, 11:00 a.m. - 12:30 p.m., via email
- Petitions & Program Changes, 11:00 a.m. - 12:30 p.m., via email and/or Blackboard
- Policies, Procedures, and Awards, 11:00 a.m. - 12:30 p.m., 210 Strong Hall

The next meeting of the Committee on Graduate Studies is Thursday, October 11, 2012, 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Cynthia Lynn, COGA