I. Approval of the October 11, 2012 Minutes

II. Policies, Procedures & Awards Subcommittee Report
   A. GTA/GRA Learner Outcomes Dean’s Charge update (Paulyn Cartwright)

III. Curricular Changes Subcommittee Report
   A. New courses: LING 852, SPLH 900, SPLH 976
   B. Course changes: SPLH 964, SPLH 974

IV. Petitions & Program Changes Subcommittee Report
   A. Change in ENGL MFA program
   B. Change in SPLH PhD program

V. Old Business

VI. New Business
The meeting was called to order by Dr. Levin at 11:00 a.m.

Minutes
A motion was made and seconded to approve the September 27, 2012, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Paulyn Cartwright, chair, reporting)

- Dr. Cartwright thanked CGS for the lively discussion at the September 27th CGS meeting. Discussion points from the previous meeting and new information from CTE will be included in the GTA recommendation report to Dean Anderson.
- The subcommittee received input from Dean Anderson regarding their research into learning outcomes for GRA’s. The subcommittee will provide a GRA report to CGS in upcoming weeks.

Report of the Curricular Changes Subcommittee
(Chris Elles, chair, reporting)

A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.

A. New courses: REL 727; REL 737; REL 747; REL 757; REL 767

B. Course deletions: REL 780; REL 781

Report of the Petitions & Program Changes Subcommittee
(Tanya Hart, reporting)

A. A motion was made and seconded to approve the proposed ISP Graduate Certificate. Dr. Zogry responded to questions from the subcommittee regarding the intent of the certificate program. The motion was approved unanimously.

B. A motion was made and seconded to approve the program change for the REL, PhD proposal. Dr. Lindsey reviewed the justification in support of the proposal. The motion was approved unanimously.

C. A motion was made and seconded to approve the program change for the WGSS, PhD proposal. Dr. Schofield reviewed the justification in support of the proposal. CGS recommended a slight change in language for clarification: “If passed, results of this exam will determine whether or not the student is given a terminal MA and leaves the program or the student continues on towards the Ph.D.” The motion was approved. [Following the meeting, it was verified that a WGSS MA line already exists.]
D. A motion was made and seconded to table the proposed Program Change for the English MFA. The committee recommended that a department representative should attend the next CGS meeting to provide clarification regarding how the proposed mandatory series of meetings and mentoring replaces the 803 course. The motion was approved unanimously.

Old Business
Dr. Levin welcomed the graduate student CGS representative from the SOTA division, Patrick Terry (Film and Media Studies), who will serve on the PPA subcommittee; from the Humanities division, Shay Wood (History) who will serve on the CCF subcommittee; and from the Social Sciences division, Abbie Hodgson (Communication Studies), who will serve on the CCF subcommittee.

There being no further business, the meeting was adjourned by Dr. Levin at 11:45 am.

Upcoming Meetings

The next meetings of the CGS Subcommittees are October 18, 2012.
- Curricular Changes, 11:00 a.m. - 12:30 p.m., via email
- Petitions & Program Changes, 11:00 a.m. - 12:30 p.m., via Black Board
- Policies, Procedures, and Awards, 11:00 a.m. - 12:30 p.m., 210 Strong Hall

The next meeting of the Committee on Graduate Studies is Thursday, October 25, 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Cynthia Lynn, COGA

II. Policies, Petitions & Awards Subcommittee Report

A. GTA/GRA Learner Outcomes Update (Paulyn Cartwright)

III. Curricular Changes Subcommittee Report

The Curricular Changes Subcommittee recommends the following new courses and course changes to the CGS:

A. New courses:

   **Linguistics**

   **LING 852 Research in Field Linguistics** (3) This course is intended for students who are conducting field work on syntax or morphology, typically of an understudied language. The course is structured around a set of topics (variable by semester) which each student will investigate in a particular language. The focus of the course is on data collection and analysis and students will present and discuss the results of their research projects. May be repeated. Permission of instructor SEM.

   This new course will be first offered Spring 2013, and then every semester thereafter.

   **JUSTIFICATION**
   This course has been taught as a seminar previously. However, there are a number of students in the department who would like to take it regularly as a way to gain research experience and to continue previously begun research projects. Because we now have three faculty members who would be able to teach the course (two of them starting in Fall 2012), we would be able to offer it regularly.

   **Speech Language Hearing**
**SPLH 900 Proseminar in Communicative Disorders** (1) A weekly forum for students and faculty to discuss professional issues and interdisciplinary research in communicative disorders and related fields. May be repeated for credit. Limited to two hours credit counted toward an MA or AuD degree. Limited to four hours credit counted toward the PhD degree. Students are graded S/U. SEM.

This new course will be first offered Fall 2013, and then every semester thereafter.

**JUSTIFICATION**
This course is a degree requirement in the following way: We are revising our PhD program to require this course as part of the 24 credits required in the major. A PhD program change form has already been submitted.

This course impacts students in the following way: Currently enrolled students will have the option of following the PhD requirements that were in place at the time of enrollment or opt to follow the "new" PhD requirements. This will be documented on each student’s plan of study.

The program has not had a departmental proseminar and wishes to initiate one so that students in varying degree paths have an opportunity to interact with one another and with faculty. In addition, the proseminar will provide broader exposure to current topics and issues across the discipline of communication disorders.

**SPLH 976 Independent Study in Grant Writing** (1-3) Students will identify a funding agency appropriate for their research, learn the application procedures for that agency, and draft a grant application following the identified agency’s format. The faculty mentor will arrange for a review of the grant application following the agency’s review criteria and format. May be repeated up to a maximum of three credits. IND.

This new course will be first offered Fall 2013, and then every semester thereafter.

**JUSTIFICATION**
This course is a degree requirement in the following way: We are revising our PhD program to require this course as part of the 24 credits required in the major. Students can meet the grant writing requirement either through this independent study or a grant writing seminar. A PhD program change form has already been submitted.

This course impacts students in the following way: Currently enrolled students will have the option of following the PhD requirements that were in place at the time of enrollment or opt to follow the "new" PhD requirements. This will be documented on each student’s plan of study.

This new course will provide flexibility in meeting the grant writing requirement that is being proposed as part of our changes to the existing PhD program. The requirement for a course or independent study in grant writing is intended to aid students in acquiring the skills needed to succeed at a research intensive university.

**B. Course changes:**

**Speech Language Hearing**

**(OLD)**
SPLH 964 Seminar in Speech Pathology: _____ (1-3) LEC.
[No description appears in the online catalog]

**(NEW)**
SPLH 964 Seminar in _____ (1-3) LEC The subject matter of this seminar will be special topics from speech pathology and audiology, including those related to research methodology and research or academic careers. Special prerequisites may be established for a given topic.
The change(s) to this course will first take effect Fall 2013 and the course will be offered annually thereafter.

**JUSTIFICATION**

Change title and description to provide a course for topics of interest to both SLP and AUD (e.g., neuroscience), including general topics related to research/academic careers (e.g., grant writing, teaching).

**(OLD)**

**SPLH 974 Research Practicum** (3) Application of research methodology in a laboratory situation. Emphasis is on direct participation in designing and conducting an experimental investigation in speech or hearing. SPLH 760 FLD.

**(NEW)**

**SPLH 974 Research Practicum** (1-6) Application of research methodology in a laboratory situation. Emphasis is on direct participation in designing and conducting an experimental investigation in speech, language, or hearing.

The change(s) to this course will first take effect Fall 2013 and the course will be offered every semester thereafter.

**JUSTIFICATION**

Delete prerequisite of 760, which no longer exists. Change to variable credits due to updated incomplete policy requiring that a grade be submitted at the end of each semester of enrollment. Update course description to include “language” as a possible topic of study.

IV. Petitions & Program Changes Subcommittee Report

**A. English**

This is a change request for the following degree or certificate program:

**ENGL M.F.A.**

**Current Courses Requirement:** 1. Four graduate courses in literature, English or American. 2. Four graduate courses (12 hours) in creative writing. 3. No more than six hours may be taken at the 600-level. 4. Seven to nine hours in electives or practica (including ENGL 803: Practicum in the Teaching of Creative Writing), chosen from graduate courses in the Department of English, or approved courses in another department. 5. English 899, Thesis (15 hours). Original writing in prose fiction, poetry, drama, or nonfiction prose.

**Proposed:** 1. Four graduate courses in literature, English or American. 2. Four graduate courses (12 hours) in creative writing. 3. No more than six hours may be taken at the 600-level. 4. Seven to nine hours in electives or practica, chosen from graduate courses in the Department of English, or approved courses in another department. 5. A mandatory series of meetings and mentoring to address the specifics of creative writing course preparation. 6. English 899, Thesis (15 hours). Original writing in prose fiction, poetry, drama, or nonfiction prose.

The change(s) to this program will first take effect Fall 2012 Spring 2013.

The reasons given for this change are these:
Currently, 803 is a one-credit required course for all graduate teaching assistants pursuing an MFA or Ph.D in Creative Writing, addressing creative writing pedagogy. However, there is fairly substantial duplication in course goals/knowledge from the 801 and 802 pedagogy courses (required of all GTAs), causing some students to feel 803 is not an effective use of their time; indeed, some instructors have found that by the time many of the students take 803 they have already developed their own workshop identity. Additionally, in recent semesters, the one-hour, uncompensated course has become difficult to staff; the weekly meetings and class visits require additional course prep and planning from an already thinly-stretched CW faculty. Therefore, the department has elected (on the recommendation of the Creative Writing committee) that 803 be dropped as a requirement and replaced with a rigorous program of focused mentoring coupled with a series of meetings to address the specifics of creative writing course preparation.

B. Speech Language Hearing

This is a change request for the following degree or certificate program:

SPLH PhD

Current Number of Hours
1. The majority of course requirements (defined by the advisory committee) in the student’s emphasis area (a minimum of 40 graduate credit hours in the major interest, which may include hours accumulated toward a master’s degree);
2. 15 graduate hours in research;
3. A minimum of 12 graduate hours in a correlative area outside the student’s major emphasis; and

A minimum of 10 hours of dissertation credit is required. Completion of the dissertation is followed by the final oral examination and defense of the dissertation. Additional information about the department and about faculty research interests is contained in a departmental brochure available upon request.

Proposed Number of Hours
1. A minimum of 24 graduate credit hours in the major interest, including enrollments in grant writing, directed teaching, and departmental colloquium with the remaining credits being approved by the doctoral advisory committee;
2. 15 graduate hours in research skills, including at least one course in responsible scholarship (see research skills and responsible scholarship requirement as outlined in the Ph.D. Handbook of the Intercampus Program);
3. A minimum of 12 graduate hours in a correlative area outside the student’s major emphasis; and

A minimum of 10 hours of dissertation credit is required. Completion of the dissertation is followed by the final oral examination and defense of the dissertation. Additional information about the department and about faculty research interests is contained in a departmental brochure available upon request.

Current Examination Requirements:
Written preliminary examination; oral comprehensive examination; dissertation prospectus; written dissertation; oral examination and defense of dissertation

Proposed Examination Requirements
All of the current requirements plus an annual review by the student’s Doctoral Advisory Committee. Students will submit accomplishments and goals on a template similar to the departmental template that faculty use for annual performance review. This document will be reviewed and discussed by the Doctoral Advisory Committee. The student’s advisor will write a summary of the committee’s evaluation and recommendations, which will be shared with the student.

Current Course Requirements
No specific courses are required. Only the number of credits in different areas (e.g., major, research skills/responsible scholarship, correlative) are specified.

**Proposed Course Requirements**
Specific requirement to complete one course (revised course: SPLH 964 Seminar in: Grant Writing) or independent study on grant writing (new course: SPLH 976 Independent Study in Grant Writing), one directed teaching enrollment (existing course: SPLH 975), and continuous enrollment in a departmental colloquium course (new course: SPLH 900 Proseminar in Communicative Disorders) every semester until successful completion of the oral comprehensive examination.

**Current program description**
Only currently recognized track or option is a combined AuD/PhD degree

**Proposed program description**
Students entering with an undergraduate degree will complete requirements for a masters or clinical doctoral degree in addition to the PhD requirements outlined above. Work toward the masters or clinical doctorate degrees can be completed in conjunction with that for the PH.D. Students desiring clinical training and certification will complete the MA Speech-Language Pathology and PhD degrees or the AuD/PhD combined degree. Students who do not desire clinical certification in either Speech-Language Pathology or Audiology will complete the MA Speech-Language-Hearing and PhD degrees, which focus predominately on research training.

Students entering with a graduate degree will complete the PhD requirements outlined above with some adjustments based on relevant skills acquired during prior graduate study.

*(See Addendum 1 - Pathways to Ph.D.)*

The change(s) to this program will first take effect Fall 2013

**JUSTIFICATION**

In general, we are trying to standardize the pathways to a PhD for the different types of students who apply to our program so that it is easier for students to compare our program to our competitor programs. The previous requirements reflected the requirements for someone entering with a bachelor’s degree and then these requirements were adjusted for students entering with a graduate degree. Although requirements were adjusted for those with a graduate degree, it was somewhat unclear to those students what their actual degree requirements would be. The proposed new system attempts to clarify what the requirements are for students based on their entry point by making the “base requirements” for the PhD program fit a graduate entry scenario and then requiring those with only an undergraduate degree to complete an MA or AuD degree in conjunction with the PhD. This is the justification for the change in hours and the clearer specification of pathways/tracks.

In addition, we now wish to require specific courses to better prepare students for academic careers (e.g., grant writing, directed teaching). We also want a venue to promote faculty-student interactions and to facilitate a broader understanding of the field of communicative disorders (e.g., weekly proseminar for PhD students). Lastly, we are adding clear procedures for annual review of PhD students as part of Bold Aspirations Strategic Goal 2.

V. Old Business

VI. New Business