MINUTES
March 14, 2013 11:00AM
STRONG HALL – ROOM 210

Members Present: Eve Levin (Chair), Omofolabo Ajayi-Soyinka, Byron Caminero-Santangelo, Chris Elles, Allison Gabriele, Tanya Hart, Milena Stanislavova, Abbie Hodgson (Graduate Student), Stephanie Meador (Graduate Student), Patrick Terry (Graduate Student), Shay Wood (Graduate Student)

Others in attendance: Kristine Latta (COGA), Cindy Lynn (COGA) Jim Mielke (ex-officio) and Lea Smith (COGA)

The meeting was called to order by Dr. Levin at 11:00 a.m.

Minutes
A motion was made and seconded to approve the February 14, 2013 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Dr. Latta, reporting)

A. The subcommittee reviewed award recommendations for the Mentor Award, Thesis/Research Project Awards, and Wilber Scholarship. Recipient names will remain confidential until notifications are made.

B. Kate Stephens Fellowship criteria was reviewed and the deadline has been extended.

A motion was made and seconded to accept the subcommittee’s award recommendations. The motion was approved unanimously.

C. Update on Dean's Charge re: Time to Degree and Degree Completion

Dr. Latta reported on the committee’s work relating to the Dean’s Charge on Time to Degree and Degree Completion. This work will be coordinated with that of the Bold Aspirations Goal 2 Implementation Committee. Dean Heilke will attend the March 28th CGS meeting to discuss Goal 2 and the work of the Implementation Committee to date.

Report of the Curricular Changes Subcommittee
(Dr. Ellis, reporting)

A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.

A. New courses: ABSC 803; GIST 710

Report of the Petitions & Program Changes Subcommittee
(Dr. Gabrielle, reporting)

A motion was made and seconded to approve the ABSC PhD program change proposal. The motion was approved unanimously.

A. ABSC, PhD.

Old Business
At the request of the Geology department, the GEOL program change and courses were tabled at CAC.

**New Business**
Dr. Latta discussed the COGA’s proposal to reorganize the CGS subcommittees, effective 2013-2014. The following structure was proposed to better facilitate subcommittee work and allow COGA staff to provide better support. The committee endorsed the proposal.

**Program and Curricular Changes (PCC)**
Program Changes
Curricular Changes
(Liaison: Ms. Lynn)

**Proposals, Awards, and Scholarships (PAS)**
New Program Proposals
Scholarships & Awards
(Liaison: Dr. Latta)

**Policies, Procedures, and Petitions (PPP)**
Dean’s Charges
Student Petitions
Policy Changes
(Liaison: Dr. Latta)

There being no further business, the meeting was adjourned by Dr. Levin at 11:27 a.m.

**Upcoming Meetings**
The CGS does not meet if classes are not in session. The next meeting of the Committee on Graduate Studies is **Thursday, March 28, 2013, 11:00 a.m., 210 Strong Hall.**

Respectfully submitted by Cynthia Lynn, COGA