I. Approval of the April 25, 2013, Minutes

II. Policies, Procedures & Awards Subcommittee Report
(Dr. Latta reporting)
   A. Post Comp Hours Policy

III. Petitions & Program Changes Subcommittee Report
(Dr. Gabriele reporting)
   A. Global and International Studies FAS Concentration

IV. Curricular Changes Subcommittee Report
(Dr. Elles reporting)
   A. Course changes: FREN 720; GERM 701; GERM 711, GERM 721; SLAV 740
   B. Course deletion: HA 787

V. Old Business

VI. New Business
   A. Many thanks to our 2013 outgoing members: Chris Elles, Allison Gabriele, Tanya Hart, Eve Levin, Edward Morris, Stephanie Meador (Graduate Student)
The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES  

MINUTES  
April 25, 2013, 11:00AM  
STRONG HALL – ROOM 210  

Members Present: Eve Levin (Chair), Paulyn Cartwright, Byron Caminero-Santangelo, Chris Elles, Allison Gabriele, Tanya Hart, Ed Morris, Milena Stanislavova, Stephanie Meador (Graduate Student), Patrick Terry (Graduate Student), Shay Wood (Graduate Student)  

Others in attendance: Marilu Goodyear (SPAA via telecom), Kristine Latta (COGA), Cindy Lynn (COGA), Leonie Marx (Germanic Languages and Literatures), Jim Mielke (ex-officio), Morgan Swartzlander (Germanic Languages and Literatures), and Peter Welsh (Museum Studies)  

The meeting was called to order by Dr. Levin at 11:01 a.m.  

Minutes  
A motion was made and seconded to approve the April 11, 2013 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.  

Report of the Petitions & Program Changes Subcommittee  
(Dr. Gabriele, reporting)  

A motion was made and seconded to approve the following program change. The motion was approved unanimously.  

A. GERM, MA.  
Dr. Marx responded to questions from the subcommittee regarding the proposed changes.  

A motion was made and seconded to approve the following program change with modifications as noted below. The motion was approved unanimously.  

B. GERM, PhD.  

Modifications  
#4 under Program Requirements:  
A portfolio evaluation in the third semester of study after successful completion of 18 credit hours of coursework. For a detailed description of portfolio content, see the Graduate Handbook.  

Under Research Skills Requirement:  
- GERM 800, GERM 801, GERM 855, and GERM 900  
- Demonstrated reading knowledge in one foreign language other than German.  

Dr. Marx responded to questions from the subcommittee regarding the proposed changes.  

A motion was made and seconded to approve the following program change. The motion was approved unanimously.  

C. MUSE, MA.  
Dr. Welsh responded to questions from the subcommittee regarding the proposed changes.
A motion was made and seconded to approve the following program change with a correction in the section below. The motion was approved unanimously.

A. PUAD, MPA.

This includes 31 hours (10 courses) of required core courses that all students complete, and 12 hours (4 courses) of electives tailored to the student’s interests and/or track.

Dr. Goodyear attended via teleconference and responded to questions from the subcommittee regarding the proposed changes.

Report of the Curricular Changes Subcommittee
(Dr. Elles, reporting)

A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.

A. New courses:

GERM 700; GERM 702;
Dr. Marx responded on behalf of Germanic Languages and Literatures to questions from the CGS regarding the proposed new courses.

PUAD 857; PUAD 858; PUAD 859; PUAD 882; PUAD 897; PUAD 898
Dr. Goodyear responded on behalf of SPAA to questions from the CGS regarding the proposed course new courses.

B. Course changes:

GERM 712
Dr. Marx responded on behalf of Germanic Languages and Literatures to questions from the CGS regarding the proposed course changes.

Further required course changes necessitated by the program change were discussed and will be reviewed at the next CGS meeting.

A motion was made and seconded to table FREN 720 and SLAV 740 to allow the subcommittee time for further review. The motion was approved unanimously.

A motion was made and seconded to approve the recommendation from the subcommittee for deletion of the following course. The motion was approved unanimously.

C. Course deletions:

PUAD 896
Dr. Goodyear responded on behalf of the School of Public Affairs and Administration to questions from the CGS regarding the PUAD proposed course deletion.

Report of the Policies, Procedures & Awards Subcommittee
(Dr. Cartwright, reporting)

A motion was made and seconded to approve the Proposed Revision to the Time Limit Extension Petition Process in the College
The motion was approved unanimously.

There being no further business, the meeting was adjourned by Dr. Levin at 12:09 pm.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **May 2, 2013**.

- Curricular Changes, **11:00 a.m. - 12:30 p.m., via email**
- Petitions & Program Changes, **11:00 a.m. - 12:30 p.m., via Blackboard**
- Policies, Procedures, and Awards, **11:00 a.m. - 12:30 p.m., 210 Strong Hall**

The next meeting of the Committee on Graduate Studies is **Thursday, May 9, 2013, 11:00 a.m., 210 Strong Hall**.

*Respectfully submitted by Cynthia Lynn, COGA*

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**II. Policies, Procedures & Awards Subcommittee Report**

A. Policy Change - When to count coursework taken during the semester of the comprehensive oral exam toward post-comp requirements

**(OLD) Current:**
The student must be enrolled the semester or summer session in which he or she completes the comprehensive oral examination. If the student takes the oral comprehensive examination for the Ph.D. degree before the first day of finals, the hours in which the student is enrolled at the time will count toward the 18 post-comprehensive enrollment hours, described under University Regulations in this section of the online catalog.

**(NEW) Proposed:**
The student must be enrolled the semester or summer session in which he or she completes the comprehensive oral examination. This enrollment may count toward the post-comprehensive enrollment requirements as described in Graduate Studies' Candidacy for Doctoral Degree policy.

Justification: The change would eliminate a College-specific policy regarding the counting of post-comp hours, which specifies that the hours taken during the semester in which the comprehensive oral exam is completed only count if the exam is taken before the first day of finals. This change would align the College with Graduate Studies policy. The latter does not specify a cut-off date but only states that the hours count if the exam was taken “during the semester.” This change would allow greater flexibility to departments in scheduling exams and avoid the need for petitions when scheduling conflicts preclude an exam date before finals week. In practice, the hours would count as long as the exam was completed by the end of the month in which final exams commenced, generally December, May, and July.

III. Petitions & Program Changes Subcommittee Report

A. Global and International Studies FAS Concentration (See addendum)
IV. Curricular Changes Subcommittee Report

The Curricular Changes Subcommittee recommends the following course changes and course deletion to the CGS:

A. Course changes: FREN 720; GERM 701; GERM 711; GERM 721; SLAV 740

FRENCH & ITALIAN

Course Change: FREN 720

(OLD) FREN 720 Introduction to Graduate Studies in French (3) An introduction to the skills required of students doing graduate degrees in French literature; areas covered are 1) introduction to literary theory and criticism, 2) bibliography and research methods, and 3) training in preparation of critical essays and theses. Required of all M.A. candidates unless specifically released by department. LEC.

Grading: A-F, W and I

This course is a degree requirement in the following way: Required course for MA and PhD degrees

(NEW) FREN 720 Introduction to Graduate Studies in French (3) This course is an introduction to the skills required of students doing graduate degrees in French; areas covered include 1) introduction to literary theory and criticism, 2) bibliography and research methods, including database management software, 3) preparation and presentations of a research/conference paper, 4) technology training, including web design, on-line portfolio, and digital humanities, and 5) professional ethics and awareness of the academic market and alternative careers.

The change(s) to this course will first take effect Fall 2013 and the course will be offered every Fall semester thereafter

JUSTIFICATION

The curricular change will allow French to offer the course each year, rather than every other year. This allows us to offer the course each fall for all incoming MA students making sure that they can take best advantage of this course’s information and skills in the following semesters of study. This will have only a positive effect on graduate students, and no current student will be inconvenienced by the change.

We are proposing this change so that the department can offer it every fall semester and give incoming MA students a proper introduction to the field starting with their first semester. Although the primary instructor maybe from outside the department, French students will work additionally in consultation with the Director of Graduate Studies so that discipline specific material can be introduced and evaluated as appropriate. Core methods and bibliographic strategies are similar across the three disciplines, and can efficiently be taught to cohorts from all three departments at the same time.

GERMANIC LANGUAGES AND LITERATURES
Course change: GERM 701

(OLD)
GERM 701 Introduction to the Study of Literature (3) Introduction to methods of literary research and presentation of seminar papers. Exercises in the use of basic guides to the study of German language and literature, in the documentation of scholarly research, and in the writing of interpretive essays, based on reading and discussion of selected works from different periods of the departmental "Basic Reading List." LEC.

Grading: A-F, W and I

This course is not an elective

(NEW)
GERM 701 Introduction to the Study of Literature (3) Introduction to methods of literary research and presentation of seminar papers. Exercises in the use of basic guides to the study of German language and literature, in the documentation of scholarly research, and in the writing of interpretive essays, based on reading and discussion of selected works from different periods of the departmental "Basic Reading List." LEC.

Grading: A-F, W and I

This course is an elective

The change(s) to this course will first take effect Fall 2013 and the course will be offered Every Fall Semester thereafter

JUSTIFICATION
GERM 700 (new course approved by CGS on 4/25/13) will replace the current 701 course as a requirement for the M.A. degree.

Course change: GERM 711

(OLD)
GERM 711 History of the German Language (3)
A comprehensive introduction to the basic concepts of German philology and various aspects of historical linguistics, including the nature of language and linguistic change, discoveries of the pioneer philologists of the 19th century regarding the prehistory of German, and the beginnings of a national German language. LEC

Grading: A-F, W and I

This course is not an elective. This course is a degree requirement in the following way: This course is currently a requirement for the M.A. degree.

(NEW)
GERM 711 History of the German Language (3)
A comprehensive introduction to the basic concepts of German philology and various aspects of historical linguistics, including the nature of language and linguistic change, discoveries of the pioneer philologists of the 19th century regarding the prehistory of German, and the beginnings of a national German language. LEC

Grading: A-F, W and I

This course is an elective.
JUSTIFICATION
This course will become an elective because it will be replaced by another course which provides a better foundation for the M.A. program. GERMAN 712 (new course approved by CGS on 4/25/13) lays the foundation for GERMAN 721 and is thus better suited as a required course; 721 is being change to an elective.

Course change: GERM 721

(OLD)
GERM 721 Introduction to Middle High German Literature (3) The elements of Middle High German as required for reading medieval texts in the original. Intensive reading and literary study of at least one text in full. LEC.

Grading: A-F, W and I

This course is not an elective. This course is a degree requirement in the following way: This course is currently a requirement for the M.A. degree.

(NEW)
GERM 721 Introduction to Middle High German Literature (3) The elements of Middle High German as required for reading medieval texts in the original. Intensive reading and literary study of at least one text in full. LEC.

Grading: A-F, W and I

This course is an elective

The change(s) to this course will first take effect Fall 2013 and the course will be offered Every other Fall or Spring semester thereafter.

JUSTIFICATION
This course will become an elective because it will be replaced by another course which provides a better foundation for the M.A. program. GERMAN 712 (new course approved by CGS on 4/25/13) lays the foundation for GERMAN 721 and is thus better suited as a required course; 721 may be taken as an elective.

SLAVIC LANGUAGES AND LITERATURES

Course change: SLAV 740

(OLD)
SLAV 740 Bibliography and Methods (3) An introduction to the technical problems of literary and philosophical research in the field of Russian studies. LEC.

Grading: A-F, W and I

This course is not an elective

This course is a degree requirement in the following way: Required course for MA degree in SLL.

(NEW)
SLAV 740 Bibliography and Methods (3) This course is an introduction to the skills required of students doing graduate degrees in Slavic languages and literatures; areas covered include 1) introduction to literary theory and criticism, 2) bibliography and research methods, including database management software, 3) preparation and presentations of a research/conference paper, 4) technology training, including web design, on-line portfolio, and digital humanities, and 5) professional ethics and awareness of the academic market and alternative careers. We will also be working on practical, professionally useful goals, such as how to (better) make use of technology, how to create a CV and modify it for different positions, how to write an abstract, and how to produce a conference paper. Course requirements will include a variety of smaller assignments and two larger projects, a web-based professional portfolio and an 8 to 10-page conference paper.

The change(s) to this course will first take effect Fall 2013 and the course will be offered every Fall semester thereafter

JUSTIFICATION
The curricular change will allow Slavic to offer the course each year, rather than every other year. This allows us to offer the course each fall for all incoming MA students making sure that they can take best advantage of this course’s information and skills in the following semesters of study. This will have only a positive effect on graduate students, and no current student will be inconvenienced by the change.

We are proposing this change so that the department can offer it every fall semester and give incoming MA students a proper introduction to the field starting with their first semester. Although the primary instructor may come from outside the department, SLL students will work additionally in consultation with the Director of Graduate Studies so that discipline specific material can be introduced and evaluated as appropriate. Core methods and bibliographic strategies are similar across the three disciplines, and can efficiently be taught to cohorts from all three departments at the same time.
D. Course deletion: HA 787

HISTOR Y OF ART

(OLD)
HA 787 Chinese Painting (3) A survey of the development of painting in China, beginning with the earliest forms of figural and landscape depiction. Emphasis will be placed on the major painting traditions of the Sung, Yuan, Ming and Qing Dynasties. Prerequisite: A survey of Asian art or consent of instructor LEC.

Grading: A-F, W and I

This course is an elective

The change(s) to this course will first take effect Spring 2014

JUSTIFICATION
This is an introductory survey course appropriate for advanced undergraduates, but the current 700 number discourages undergraduates from enrolling. A 500 level course number has been submitted CUSA to make it clear that the course is appropriate for juniors and seniors, particularly Art History majors, as well as beginning MA students.

V. Old Business

VI. New Business

A. 2013 Outgoing members: Chris Elles, Allison Gabriele, Tanya Hart, Eve Levin, Edward Morris, Stephanie Meador (Graduate Student)
### Academic Program Proposal
**Provost Summary**  
University of Kansas - Lawrence

**Date:** February 21  
**Contact:** John Kennedy, Director  
**School:** School of Liberal Arts and Sciences  
**Department:** Center for Global and International Studies (CGIS)

**Type of Program:** New Concentration  
(e.g., New Degree, Joint Degree, Minor, Concentration, Certificate, Emphasis, Track, or Option)

**Degree Abbreviation, if applicable:** MA  
(e.g., BA, BGS, BS, BME, BSB, BSE, MA, MS, MBA, MPA, JD, PhD, DMA, DE)

**Total Required Credit Hours:** 30 hours

**CIP Code (to be completed by OIRP):**

**Primary and Additional Location(s) of Instruction:** Edwards and Lawrence Campuses  
(e.g., Lawrence campus, Edwards campus, KUMC, Fort Leavenworth, JCCC, or KCK Community College, etc...)

### Area Summary

<table>
<thead>
<tr>
<th>Area</th>
<th>Summary</th>
</tr>
</thead>
</table>
| 1. Program Description and Purpose | The new concentration, called the Foreign Affairs Studies (FAS) concentration, will allow a student to focus on a specific world area while earning the Global and International Studies MA. The first world area focus to be offered will be “Middle East and North Africa.”

The FAS concentration is designed to meet the needs of Army Foreign Affairs Officers (FAOs), but it is also expected to attract civilian students with comparable language training and in-country experience. It will allow such well-prepared students to deepen and diversify their area expertise and, because it will be an intensive program that will run fall-spring-summer, it will allow FAOs to complete the MA within the 12-month constraint set by the Army’s FAO program. |

| 2. Comparable programs in the state/region | The University of Indiana also offers a one-year MA track for the FAOs. |

| 3. Source(s) of articulated demand / need for this program (Provide specific information / data) | There is a growing demand from the military for FAOs to complete graduate degrees in specific area studies, but only a few universities offer 12-month area-specific programs. The need was articulated by the Army’s FAO program, but it will also serve career needs of former Peace Corps volunteers and others who have the required language proficiency and first-hand knowledge of the given region. |
| 4. Proposed Curriculum | GIST 710: Interdisciplinary Methods for Global Contexts  
GIST 701: Globalization  
GIST 810: Thesis/Project Writing  
4 regional focus courses (concentration)  
3 regionally-relevant courses (electives)  
None of these courses are currently online. |
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>How many of these courses are available via distance delivery or online?</td>
<td></td>
</tr>
</tbody>
</table>


5. Faculty required for this program
(Names, FTE for this proposed program)

Michael Wuthrich 1.0 FTE
Jaqueline Brinton 1.0 FTE
Naima Boussofara 1.0 FTE
Lecturers .25 FTE

6. Anticipated student enrollment

<table>
<thead>
<tr>
<th></th>
<th>Full Time</th>
<th>Part Time</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>6</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>Year 2</td>
<td>8</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Year 3</td>
<td>10</td>
<td></td>
<td>10</td>
</tr>
</tbody>
</table>

7. Anticipated number of program graduates after 5 years; after 7 years

44 graduates after five years and 64 after seven years

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**NOTE:** The following minima guidelines will be taken into consideration. (All figures are annual averages computed over the most recent five year period.)

<table>
<thead>
<tr>
<th>Type of Program</th>
<th>Faculty FTE with doctorate or appropriate terminal degree to deliver instruction in the major</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate programs</td>
<td>3 or more</td>
</tr>
<tr>
<td>Graduate level 1 (master’s level) programs offered in departments that also offer the baccalaureate</td>
<td>+3 (for a min. total of 6)</td>
</tr>
<tr>
<td>Graduate level 2 (doctoral level) programs offered in departments that also offer the baccalaureate</td>
<td>+2 (for a min. total of 8)</td>
</tr>
<tr>
<td>Graduate level 1 (master’s level) programs offered in departments that do not offer the baccalaureate</td>
<td>3</td>
</tr>
<tr>
<td>Graduate level 2 (doctoral level) programs offered in departments that do not offer the baccalaureate</td>
<td>5</td>
</tr>
</tbody>
</table>

**NOTE:** The following minima guidelines will be taken into consideration. (All figures are annual averages computed over the most recent five year period.)

<table>
<thead>
<tr>
<th>Type of Program</th>
<th>Number of majors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate programs (junior, senior, and 5th year)</td>
<td>25 or more</td>
</tr>
<tr>
<td>Associate programs (freshman, sophomore, junior, senior, and 5th year)</td>
<td>25 or more</td>
</tr>
<tr>
<td>Graduate level 1 (master’s level) programs</td>
<td>20 or more</td>
</tr>
<tr>
<td>Graduate level 2 (doctoral level) programs</td>
<td>5 or more</td>
</tr>
</tbody>
</table>

**NOTE:** The following minima guidelines will be taken into consideration. (All figures are annual averages computed over the most recent five year period.)

<table>
<thead>
<tr>
<th>Type of Program</th>
<th>Number of graduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate programs</td>
<td>10 or more</td>
</tr>
<tr>
<td>Graduate level 1 (master’s level) programs</td>
<td>5 or more</td>
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</tr>
<tr>
<td>8.</td>
<td>Additional facilities / equipment required</td>
</tr>
<tr>
<td>9.</td>
<td>Program Review, Assessment, Accreditation aspects of the program</td>
</tr>
<tr>
<td>10.</td>
<td>Financing: New funding required for this program.</td>
</tr>
<tr>
<td>(Identify only incremental funding in years 2 and 3)</td>
<td>Year 1</td>
</tr>
<tr>
<td></td>
<td>Year 2</td>
</tr>
<tr>
<td></td>
<td>Year 3</td>
</tr>
<tr>
<td></td>
<td>* lecturers’ salaries</td>
</tr>
<tr>
<td></td>
<td>The new funding for lecturers is required for summer courses to keep the program going all year around. CGIS will hire instructors for two summer courses, GIST 701: Globalization (summer) and GIST 810: Thesis/Project Writing (summer). During the fall and spring semesters, students will take courses taught on a regular basis by tenure-stream faculty.</td>
</tr>
</tbody>
</table>

*When completed, this form is to be e-mailed by the College/School Dean to the Vice Provost for Academic Affairs, Lawrence Campus. A copy of the submitted form is to be e-mailed to Abby Coffin, Assistant to the Senior Vice Provost for Academic Affairs, Office of the Provost.*