AGENDA
AUGUST 29, 2013 11:00AM
STRONG HALL – ROOM 210

I. Introductions and Welcome

II. Dean’s Charges, Dean Anderson

III. Approval of the May 9, 2013 CGS Minutes

IV. CGS Chair Election

V. The CGS 2012-2013 Annual Report

VI. Subcommittee Reorganization & Responsibilities

   A. Proposals, Awards, and Scholarships (PAS)

   B. Policies and Student Petitions (PSP)

   C. Program and Curricular Changes (PCC)

VII. New Business

   A. CGS Deadlines Calendar 2013-2014 & Subcommittee workflow

   B. Report on Director of Graduate Studies Orientation

Lunch will be served in appreciation of the CGS members’ service.
I. Introductions and Welcome

II. Dean’s Charges, Dean Anderson

Carryover Charges
1. Identify best practices that, based upon national data and current departmental practices, hold the most promise for reducing doctoral student time to degree and improving doctoral completion rates at KU.

2. Recommend approaches (e.g., pilot initiatives, incentives, policy, monitoring) to speed the adoption of these best practices or other promising innovations by College departments.

III. Approval of the May 9, 2013 CGS Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES
MINUTES
May 9, 2013, 11:00AM
STRONG HALL – ROOM 210

Members Present: Eve Levin (Chair), Omofolabo Ajayi-Soyinka, Paulyn Cartwright, Byron Camino-Santangelo, Chris Elles, Allison Gabriele, Tanya Hart, Ed Morris, Milena Stanislavova, Abbie Hodgson (Graduate Student), Paul Johnson, Stephanie Meador Willis (Graduate Student), and Patrick Terry (Graduate Student),

Others in attendance: Kristine Latta (COGA), Cindy Lynn (COGA), and Jim Mielke (ex-officio)

The meeting was called to order by Dr. Levin at 11:02 a.m.

Minutes
A motion was made and seconded to approve the April 25, 2013 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Dr. Latta, reporting)

A motion was made and seconded to approve the proposed change in the College’s policy concerning when the Comprehensive Oral examination must be completed in order for students to count that semester’s dissertation hours towards the Post Comprehensive requirement. College policy will now align with Graduate Studies policy

The motion was approved unanimously.

Report of the Petitions & Program Changes Subcommittee
(Dr. Gabriele, reporting)

A motion was made and seconded to approve the Global and International Studies FAS Concentration proposal with a friendly amendment. The motion was approved by the majority with one abstention.
A. GIST FAS Concentration

“The first world area focus to be offered will be “Middle East and North Africa.”

Dr. Kennedy and Dr. Wuthrich responded to questions from the subcommittee regarding the proposal.

**Report of the Curricular Changes Subcommittee**
(Dr. Elles, reporting)

A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.

- **A. Course changes:** FREN 720; GERM 701; GERM 711, GERM 721; SLAV 740
- **B. Course deletion:** HA 787

**New Business**

The 2013 outgoing members were recognized and thanked for their contributions and service to the CGS: Chris Elles, Allison Gabriele, Tanya Hart, Eve Levin, Edward Morris, Stephanie Meador Willis (Graduate Student).

Dr. Latta and Dr. Mielke encouraged the committee to submit nominations for the College Standing Committees election. New members will be introduced at the first FA13 CGS, and the chair will be elected by the sitting committee.

There being no further business, the meeting was adjourned by Dr. Levin at 11:27 a.m.

The next meeting of the Committee on Graduate Studies will be in Fall 2013.

*Respectfully submitted by Cynthia Lynn, COGA*

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**III. The CGS 2012-2013 Annual CAC Report**

See Addendum

**IV. CGS Chair Election**

**V. Subcommittee Reorganization & Responsibilities**

**A. Proposals, Awards, and Scholarships (PAS)**

- Reviews and provides recommendations to the full committee on proposals for new graduate degrees, graduate certificate proposals, graduate certificate renewals;
- Reviews and provides recommendations to the full committee for the Byron A. Alexander/John C. Wright Graduate Mentor Awards and the Outstanding Thesis/Research Project Award, and
- Reviews and provides recommendations to the full committee for the Allen S. Wilber Scholarship and Kate Stephens Fellowship.
Staff Liaison to the College: Kristine Latta (Director, COGA)

B. Policies and Student Petitions (PSP)
- Reviews the annual Dean’s Charges and prepares response/report for endorsement by the full committee;
- Reviews and provides recommendations to the full committee for proposed new policies or policy changes governing graduate education in the College, and
- Reviews and responds to select student petitions seeking relief from College or Graduate Studies policies.

Staff Liaison to the College: Kristine Latta (Director, COGA)

C. Program and Curricular Changes (PCC)
- Reviews and recommends to full committee on course change proposals,
- May recommend editorial changes and emergency, one-semester curricular changes to full committee, without the necessity of CAC approval,
- Reviews and recommends to full committee on program proposals for changes in degree/certificate requirements

Staff Liaison to the College: Cindy Lynn (Policy and Program Coordinator, COGA)

VI. New Business

A. CGS Deadlines Calendar 2013-2014 & Subcommittee workflow

B. Report on Director of Graduate Studies Orientation