The meeting was called to order by Dean Anderson at 11:00 a.m.

Introductions and Welcome
Dean Anderson welcomed the committee members and self-introductions were made.

Dean’s Charges for the 2013-2014 Academic Year
Dean Anderson provided background on Bold Aspirations, Goal 2, Elevating Doctoral Education which focuses on academic program standards, recruitment, and the size of graduate programs. How to best support timely completion of the doctoral degree is a concern shared by our peer institutions.

In 2012-2013, the CGS was charged with encouraging departments to review time to degree and degree completion impediments. Dean Anderson commended the subcommittee’s work last year which identified a series of KU best practices for GTA/GRA learner outcomes, as well as the development of the new degree completion agreement.

Continuing to build upon this work, the Dean of the CLAS charges the CGS with the following carry over charges:

1. Identify best practices that, based upon national data and current departmental practices, hold the most promise for reducing doctoral student time to degree and improving doctoral completion rates at KU.

2. Recommend approaches (e.g., pilot initiatives, incentives, policy, monitoring) to speed the adoption of these best practices or other promising innovations by College departments.

Danny also commended Kristine for her work as director of COGA for providing clarity and communication to departments, and streamlining processes.

Approval of the Minutes
A motion was made and seconded to approve the May 9, 2013, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

The CGS 2012-2013 Annual Report
Dr. Latta gave an overview of CLAS graduate governance structure and timelines, and reviewed the 2012-2013 CGS Annual Report to CAC. The Annual Report will be presented by the CGS chair at the College Academic Council meeting on September 10, 2013.

CGS Chair Election
Dr. Stanislavova was nominated as the 2013-2014 CGS Chair. The committee unanimously voted to approve Dr. Stanislavova as nominated.

Subcommittee Reorganization & Responsibilities
Dr. Latta provided a review of the subcommittees’ responsibilities which were discussed by the membership.

New Business
CGS Submission Deadlines Calendar (2013-2014) was handed out to committee members. Please note that this calendar is also posted to BlackBoard.

Dr. Latta provided a report on Director of Graduate Studies Orientation. DGS response to the new degree completion agreement that accompanies the Time Limit Extension Petition was positive. A generic degree completion agreement is being finalized for optional use with students at any time during the post-comp period.

There being no further business, the meeting was adjourned by Dr. Latta at 12:00 PM.

Lunch was served in appreciation of the CGS members’ service.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **September 5, 2013**.

- (PAS) Proposals, Awards, and Scholarships, **TBD via email**
- (PCC) Program Curricular Changes, **11:00 a.m. - 12:30 p.m., 200D Strong Hall**
- (PSP) Policies and Student Petitions, **11:00 a.m. - 12:30 p.m., 210 Strong Hall**

The next meeting of the Committee on Graduate Studies is **Thursday, September 12, 2013 11:00 a.m., 210 Strong Hall**.

*Respectfully submitted by Cynthia Lynn, COGA*