I. Approval of the August 29, 2013, Minutes

II. Proposals, Awards, and Scholarships (PAS) Report (Dr. Paulyn Cartwright reporting)
   A. Proposal Review Process (for KBOR expedited program as well as others)
   B. REES Graduate Certificate (See Addendum)

III. Program and Curricular Changes (PCC) Report (Dr. Brian Ackley reporting)
    A. Program Change: American Studies, PhD
    B. Course Changes:
       1. New course: AMS 809
       2. Course change: GIST 701

IV. Policies and Student Petitions (PSP) Report (Dr. Alesia Woszidlo reporting)
    A. Subcommittee chair election deferred to next meeting
    B. Request for CGS input on College Strategic Plan

V. Old Business

VI. New Business
I. Approval of the August 29, 2013 Minutes

The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES  

MINUTES  
August 29, 2013, 11:00AM  
STRONG HALL – ROOM 210

Members Present: Omofolabo Ajayi-Soyinka, Brian Ackley, Paulyn Cartwright, Peter Grund, ChangHwan Kim, Milena Stanislavova, Ric Steele, Alesia Wozidlo, Abbie Hodgson (Graduate Student)

Others in attendance: Danny Anderson (Dean, CLAS), Kristine Latta (COGA), Cindy Lynn (COGA), Jim Mielke (ex-officio) and Emily Dodson (GA, COGA)

The meeting was called to order by Dean Anderson at 11:00 a.m.

Introductions and Welcome
Dean Anderson welcomed the committee members and self-introductions were made.

Dean’s Charges for the 2013-2014 Academic Year
Dean Anderson provided background on Bold Aspirations, Goal 2, Elevating Doctoral Education which focuses on academic program standards, recruitment, and the size of graduate programs. How to best support timely completion of the doctoral degree is a concern shared by our peer institutions.

In 2012-2013, the CGS was charged with encouraging departments to review time to degree and degree completion impediments. Dean Anderson commended the subcommittee’s work last year which identified a series of KU best practices for GTA/GRA learner outcomes, as well as the development of the new degree completion agreement. Continuing to build upon this work, the Dean of the CLAS charges the CGS with the following carry over charges:

1. Identify best practices that, based upon national data and current departmental practices, hold the most promise for reducing doctoral student time to degree and improving doctoral completion rates at KU.

2. Recommend approaches (e.g., pilot initiatives, incentives, policy, monitoring) to speed the adoption of these best practices or other promising innovations by College departments.

Danny also commended Kristine for her work as director of COGA for providing clarity and communication to departments, and streamlining processes.

Approval of the Minutes
A motion was made and seconded to approve the May 9, 2013, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

The CGS 2012-2013 Annual Report
Dr. Latta gave an overview of CLAS graduate governance structure and timelines, and reviewed the 2012-2013 CGS Annual Report to CAC. The Annual Report will be presented by the CGS chair at the College Academic Council meeting on September 10, 2013.

CGS Chair Election
Dr. Stanislavova was nominated as the 2013-2014 CGS Chair. The committee unanimously voted to approve Dr. Stanislavova as nominated.

Subcommittee Reorganization & Responsibilities
Dr. Latta provided a review of the subcommittees’ responsibilities which were discussed by the membership.

**New Business**
CGS Submission Deadlines Calendar (2013-2014) was handed out to committee members. Please note that this calendar is also posted to BlackBoard.

Dr. Latta provided a report on Director of Graduate Studies Orientation. DGS response to the new degree completion agreement that accompanies the Time Limit Extension Petition was positive. A generic degree completion agreement is being finalized for optional use with students at any time during the post-comp period.

There being no further business, the meeting was adjourned by Dr. Latta at 12:00 PM.

Lunch was served in appreciation of the CGS members’ service.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **September 5, 2013**.
- (PAS) Proposals, Awards, and Scholarships, TBD via email
- (PCC) Program Curricular Changes, 11:00 a.m. - 12:30 p.m., 200D Strong Hall
- (PSP) Policies and Student Petitions, 11:00 a.m. - 12:30 p.m., 210 Strong Hall

The next meeting of the Committee on Graduate Studies is **Thursday, September 12, 2013 11:00 a.m., 210 Strong Hall**.

*Respectfully submitted by Cynthia Lynn, COGA*

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II. Proposals, Awards, and Scholarships (PAS) Report

A. Proposal Review Process (for KBOR expedited program as well as others)

B. REES Graduate Certificate (See Addendum)

III. Program and Curricular Changes (PCC) Report

A. The PCC Subcommittee recommends the following program change to the CGS:

    **American Studies, PhD**

The requested changes to this degree or certificate program are:

**OLD** Current **Graduate Seminars** (6 hours). 2 advanced courses selected by the student and advisor provide training in general topic areas relevant to American Studies.
**Elective Courses** (6 hours). 2 courses selected by the student and advisor enhance preparation in the concentration fields.

**Comprehensive Examination.** A combined written and oral examination is evaluated by a committee of 5 faculty members. After completing required courses, the student prepares for the comprehensive examination by taking AMS 996 Exam Preparation hours.

**Prospectus.** The student writes a brief proposal of the dissertation project, which is evaluated and accepted by a committee of 5 faculty members.

**Comprehensive Examination.** Candidates take the comprehensive examination after completing their doctoral course work. The comprehensive examination has written and oral components. The written examination takes the form of a paper that coherently defines the content and parameters of the student’s academic concentrations, including a discussion of the state of the art in the broad area of scholarship in which the concentration falls; the major research and scholarly controversies in the area; the principal theoretical, conceptual, and methodological approaches informing it; and the direction the area is taking. After a student’s written examination paper has been accepted by his or her examining committee, she or he may take the oral comprehensive examination, which focuses upon, but is not limited to, the issues raised in the written examination paper.

**(NEW) Proposed Graduate Seminars** (9 hours). 3 seminars with additional hours as needed for exam preparation.

**Elective Courses** (6 hours). 2 courses selected by the student and advisor enhance preparation in the concentration fields.

**Comprehensive Examination.** A combined written and oral examination is evaluated by a committee of 5 faculty members, one of whom represents Graduate Studies. After completing required courses, the student prepares for the comprehensive examination by taking AMS 996 Exam Preparation hours.

**Prospectus.** The student writes a brief proposal of the dissertation project, which is evaluated and accepted by a committee of 5 faculty members, including a representative of Graduate Studies.

**Comprehensive Examination.** The comprehensive examination has written and oral components. The student prepares for the written component by developing preparation in the three concentration fields, including an understanding of the current state of scholarship in each; major prior research and scholarly controversies in the fields; the principal theoretical, conceptual, and methodological approaches informing that scholarship; and the directions that contemporary work is taking. The written component of the examination consists of time-limited writing in response to questions from the exam committee to evaluate this preparation. After a student’s written examination paper has been accepted by his or her examining committee, she or he may take the oral comprehensive examination, which focuses upon, but is not limited to, the issues raised in the written examination paper.
The changes to this program will first take effect Fall 2014 and first appear in the 2014-2015 academic catalog.

JUSTIFICATION:
This completes a program revision begun in 2011-2012 aimed at streamlining the path to candidacy. The new program keeps requirements often met at the Master's level (electives) distinct from those required at the Doctoral level (seminars).

B. The PCC Subcommittee recommends the following new course and course change to the CGS:

1. New course: AMS 809

American Studies

AMS 809 Advanced Research Seminar (3.) An intensive application of theoretical and methodological issues to the development of specific substantive research problems. Students will be expected to design and implement a study that will be critically assessed in the seminar. Pre-requisite: AMS 804. Permission of the instructor required. LEC Grading: A-F, W and I

This course is an elective.

This new course will be first offered Fall 2015, and then Every Fall thereafter.

JUSTIFICATION:
This new course fulfills a previous decision by departmental vote to respond to student requests for an opportunity to continue or repeat the collaborative working experience of AMS 804. This course will be offered concurrently with AMS 804, with enrollment at the discretion of the faculty instructor. The catalog language above basically matches the description of AMS 804. The new course will supersede the section of AMS 808 that has been used for this purpose recently, so that the AMS 808 number may be reserved for its stated purpose as a topics course.

2. Course change: GIST 701

Global and International Studies

(OLD)

GIST 701 Approaches to International Studies (3) This course examines approaches to the study of culture, politics, and society as applied in international studies research. Substantive and disciplinary content vary by instructor, but typically include such topics as economic development, ethnicity, religion, democratization, peace and conflict issues, and cultural studies. The study of these topics is accompanied by discussions of the principles of theory development, proper research design, choosing a research topic,
construction of literature reviews, and the use of library resources in international studies research. LEC.

Grading: A-F, W and I

(NEW)
GIST 701 Approaches to International Studies (3) This course examines various approaches to the study of cultures, politics, and societies in their global and international contexts through the exploration of a series of exemplary works of global/international research from a variety of disciplines (e.g., anthropology, sociology, political science, economics, geography, history, etc.). The course will cover the major contributions of these disciplines in their approaches to global questions and themes and will provide a multi-disciplinary framework within which students can begin exploring their own global and international research questions. The course also provides an introduction to the major regions and many of the themes that students will be able to specialize in during the course of the MA program. LEC

Grading: A-F, W and I

This course is a degree requirement in the following way: It is one of the core courses for the GIST MA.

This course impacts students in the following way: It will have no impact on previous students, and the change of description is reflective of changes that have already been occurring within the class. We are simply clarifying or narrowing down a very ambiguous, broad description to the point that it is more clear what the course is consistently trying to do.

The change(s) to this course will first take effect Fall 2014 and the course will be offered Every Fall semester thereafter.

JUSTIFICATION:
We are simply trying to more explicitly clarify the function of this core course and to fit the description to what the suggested intent of the title of the course--approaches to (global and) international studies. The course now will regularly acquaint students with the variety of approaches used by multiple disciplines and help them get their bearings in regard to the options available for addressing critical global/international issues

IV. Policies and Student Petitions (PSP) Report

A. Subcommittee chair election deferred to next meeting

B. Request for CGS input on College Strategic Plan
V. Old Business

VI. New Business