I. Approval of the November 7, 2013, Minutes

II. Proposals, Awards, and Scholarships (PAS) Report
   (Dr. Paulyn Cartwright reporting)
   
   A. MUSE Graduate Certificate (see Addendum)

III. Program and Curricular Changes (PCC) Report
     (Dr. Brian Ackley reporting)
     
     A. Program Changes:
        1. FREN, MA
        2. FREN, PhD
        3. GERM, PhD
        4. GIST, MA

     B. Course Changes:
        1. New Course: CEAS 700
        2. Course Changes: POLS 706

IV. Old Business

V. New Business
I. Approval of the November 7, 2013, Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
November 7, 2013, 11:00AM
STRONG HALL – ROOM 210

Members Present: Brian Ackley, Byron Caminero-Santangelo, Paulyn Cartwright, Peter Grund, Marni Kessler, ChangHwan Kim, Milena Stanislavova (Chair), Ric Steele, Alesia Woszidlo, Abbie Hodgson (Graduate Student)

Others in attendance: Kristine Latta (COGA), Cindy Lynn (COGA), and Emily Dodson (GA, COGA)

The meeting was called to order by Dr. Stanislavova at 11:04 a.m.

Minutes
A motion was made and seconded to approve the October 24, 2013, minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Report of the Policies and Student Petitions (PSP) Subcommittee
(Dr. Byron Caminero-Santangelo reporting)

The PSP subcommittee provided an update to the full committee regarding the Dean’s Charges. The committee discussed the update.

Report of the Proposals, Awards, and Scholarships (PAS) Subcommittee
(Dr. Paulyn Cartwright reporting)

A motion was made and seconded to approve the Russian, Eastern European, and Eurasian Studies, FASr MA proposal. The motion was approved unanimously.

Report of the Program and Curricular Changes (PCC) Subcommittee
(Dr. Brian Ackley, reporting)

A. Program Changes:
A motion was made and seconded to table the GIST, MA program change to seek clarification regarding thesis hour requirements. The motion was approved unanimously.

B. Curricular Changes:
A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following new courses:

C. New courses: ANTH 743, HIST 821, PSYC 821, PSYC 889, WGSS 821, WGSS 889

There being no further business, the meeting was adjourned by Dr. Stanislavova at 12:01 p.m.

Upcoming Meetings
The next meeting of the Committee on Graduate Studies is Thursday, November 21, 2013, 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Cynthia Lynn, COGA
II. Proposals, Awards, and Scholarships (PAS) Report

A. MUSE Graduate Certificate (see Addendum)

ADDITIONAL JUSTIFICATION:
Over the past year, we have documented speaking with at least 6 people who live in the area and work at museums and 9 current KU undergraduate and graduate students who would be ideal students for a graduate certificate in Museum Studies. KU students came from Anthropology, Russian Eastern European and Eurasian Studies, Women’s Studies, Art History, History, Religious Studies and AAAS. Interested professionals came from the Mulvane Art Museum, Nelson Atkins Museum of Art, KU and areas of Topeka and Kansas City. The Kansas Museums Association met in Lawrence this October, and I had the opportunity to discuss the possibility of a graduate certificate with a number of the attendees – all of whom responded positively.

In addition, with the changes to the M.A. which removed the track system, we expect that students who were predominately interested in the track subject areas may pursue a master’s degree in that area and a certificate in Museum Studies.

Examples of courses/frequency or sample schedules:

Required courses: MUSE 702 is offered every fall semester, and MUSE 780/Culture of Museums will be offered every spring semester.

To satisfy the requirement of one course in a museum professional area: MUSE 701 and 705 are offered every fall, and MUSE 703, 704, 706 and 707 are offered every spring semester.

To satisfy the requirement of one course in a museum conceptual domain: courses can be taken from a variety of departments on campus. A list of example course that would fit this requirement can be found on page 4 of the attached document. We did a quick review of those courses, and, of those listed, the following courses are either being taught in Fall 2013, or Spring 2014:

AAAS 677 African Design
AMS 803 Research Methods in American Studies
ABSC 765 Evaluating and Disseminating Scientific Material I
ABSC 801 Design and Analysis of Community Development Methods
C&T 809 Creative Learning
COMS 959 Theories of Rhetoric Contemporary
ELPS 811 Constructivist Learning Technologies
FMS 531 Contemporary Concepts in Media Studies
HA 505 Business of Art
LAW 967 Native American Natural Resources
PRE 807 Theories and Research in Human Learning
III. Program and Curricular Changes (PCC) Report

A. The PCC Subcommittee recommends the following program changes to the CGS:

French & Italian, MA

The requested changes to this degree or certificate program are:

(OLD) Current

M.A. Degree Requirements

1. 30 credit hours, including

- FREN 700 Old French
- FREN 720 Introduction to Graduate Studies in French
- FREN 610 Thème et Version or FREN 620 Expository French Writing
- 2 seminars of 3 hours each (FREN 900) or a thesis (FREN 899, 6 hours)
- FREN 704 Methods in French Language Instruction

2. A reading knowledge of a second Romance language, Greek, Latin, German, Arabic, or other relevant language.

3. Comprehensive written and oral examinations.

(NEW) Proposed change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

M.A. Degree Requirements

1. 30 hours of graduate credit, including*:

- FREN 720 Introduction to Graduate Studies in French
- FREN 610 Thème et Version or FREN 620 Expository French Writing
- FREN 704 Methods in French Language Instruction
- 2 courses (6 total hours) of FREN 900, or for a thesis M.A., 6 hours of FREN 899
As part of the 30-hour requirement, students may also take:

- A maximum of two graduate-level courses (up to 6 hours) outside the department. (e.g. Women, Gender and Sexuality Studies, Linguistics, Art History, etc.) This selection should be determined in consultation with the Director of Graduate Studies.

- A maximum of 3 hours of FREN 795 Investigation and Conference.

*In the event that a required course cannot be offered during the time when the student completes coursework, the student will take a substitute course in consultation with the DGS.

2. Reading knowledge of a second Romance language, Greek, Latin, German, Arabic, or other relevant language

3. A comprehensive written and oral examination

**JUSTIFICATION:**
The only change proposed here is the elimination of Old French (French 700) from the list of required courses. French 700 and other graduate-level medieval courses will continue to be taught on a regular basis, but since this course is not offered every year, students will not be tested for Old French on the MA exam. (They will continue to be tested on medieval literature.) Additionally, eliminating this as a requirement will allow our medievalist to offer a larger variety of courses in medieval studies. The other changes in phrasing are intended to clarify the possibility for taking courses outside the department and do not represent policy changes.

**French & Italian, PhD**

The requested changes to this degree or certificate program are:

**(OLD) Current**

**Ph.D. Degree Requirements**

**Prerequisite**

Completion of the M.A. degree in French at KU or a comparable institution.
Requirements

The following requirements are in addition to general requirements and those outlined above for the master’s degree in French.

- 30 hours beyond the M.A. (excluding dissertation hours).
- FREN 610 Thème et Version or FREN 620 Expository French Writing
- FREN 700 Old French
- FREN 704 Methods in French Language Instruction
- FREN 720 Introduction to Graduate Studies in French
- FREN 810 Criticism and Critical Methods
- Proficiency in a second language, which can be a second Romance language, Latin, Greek, German, Arabic, or another language pertinent to the student’s career path and approved by the faculty. (Students specializing in medieval or Renaissance literature are strongly encouraged to take Latin.) Proficiency may be demonstrated by completion of the fourth-semester course (or equivalent) or by examination.
- A satisfactory command of written and spoken French and a reasonable familiarity with the history and civilization of France and the francophone world.
- Completion of at least 1 year of teaching in the department.
- Such courses as the department may prescribe to ensure a broad grasp of the major field and the proper preparation for original research in the specific area of the dissertation. The comprehensive examinations in French are both written and oral.
- Completion and defense of a satisfactory dissertation.

Note: Contact your department or program for more information about research skills and responsible scholarship, and the current requirements for doctoral students. Current policies on Doctoral Research Skills and Responsible Scholarship are available in the Graduate Studies section of the online catalog and are listed in the KU Policy Library.

(NEW) Proposed change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

Ph.D. Degree Requirements

In addition to the general requirements for the Doctor of Philosophy, a student must complete the following specific departmental requirements:

1. 24 hours of post-MA work (exclusive of dissertation hours). PhD students who did not receive their MA in French at KU must complete a total of 30 post MA hours, including*:

   - FREN 704 Methods in French Language Instruction
   - FREN 720 Introduction to Graduate Studies in French
*PhD students who have taken equivalent courses for either or both of these requirements as part of their MA studies elsewhere may petition the department for a waiver of FREN 704 and/or FREN 720 to reduce the total required hours. To determine equivalency, the student must submit course materials from the previous institution. Students petitioning this requirement should first consult with the DGS.

2. 6 hours of graduate-level coursework outside the department (to be included in the required hours of PhD coursework) as an interdisciplinary minor field of concentration. Students may also apply these 6 hours of graduate-level coursework outside the department toward one of KU’s Graduate Certificates (e.g. African Studies, Women, Gender and Sexuality Studies, etc.).

3. During their last semester of coursework, PhD students must enroll in 3 hours of FREN 995 Investigations and Conference, with the faculty member who typically will become the student’s dissertation director. These hours will count towards the 24 to 30 hours of post-MA coursework.

4. At least 1 year of teaching in the department

Research Skills & Responsible Scholarship Requirement

The university also requires that every doctoral student have training in responsible scholarship and research skills pertinent to the field of research and appropriate to the doctoral level. This requirement must be met before attempting the comprehensive oral exam. For French doctoral students, this requirement is met by the following:

- Proficiency in a second language, which can be a second Romance language, Latin, Greek, German, Arabic, or another language pertinent to the student’s career path and approved by the faculty. (Students specializing in medieval or Renaissance literature are strongly encouraged to take Latin.) Proficiency may be demonstrated by completion of the fourth-semester course (or equivalent) or by examination.

- Departmental new graduate student orientation, held each Fall semester during the week prior to the first instructional week of classes.

- FREN 704 Methods in French Language Instruction

- FREN 720 Introduction to Graduate Study in French

The change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

JUSTIFICATION:
1. Requiring a total of 30 hours for PhD students puts KU on the high end nationally with other French programs. Having 24 hours still represents a substantial credit-hour requirement comparable to PhD programs nationally, especially since those who haven’t had 704 or 720 must still complete 30 hours, not 24, at the PhD level.

2. Eliminating French 610/620, French 700, and French 810 as PhD requirements. First, all of these courses will continue to be offered and students will be encouraged to take them, with the exception of French 610/620 (see below). If we are to create a minor field of concentration for PhD students, it is difficult to do so when we have five of 10 courses prescribed. Also, the courses proposed are not taught annually, which makes it challenging, if not impossible, for students to meet the requirements. Finally, any student who applies to our PhD program whose writing in French is substandard so that they would need French 610 or French 620 should not be admitted into our PhD program. (A major part of the application to our PhD program is a 15 to 20 page writing sample in French.) French 610/620 will continue to be taught to MA students.

3. Addition of a minor field of concentration. Interdisciplinary training is essential in today’s graduate programs. It is even a category for how our program is assessed both internally and externally. Academic job descriptions regularly include one or more interdisciplinary field outside of French Studies. In requiring two courses to be taken outside the department, this is the minimum one finds in French programs nationally. While students should be encouraged to complete graduate certificates where appropriate, two of the four courses required will be taken in addition to the PhD course requirements. These courses can be completed after the PhD comprehensive examinations if necessary.

4. Addition of French 995 as a requirement for final semester of PhD coursework. It is important that our students begin independent research, particularly dissertation-related research, earlier in their studies. The current model of delaying dissertation-prospectus work until the fourth year is putting our students at a major disadvantage with their peers in other departments. Taking French 995 will allow students to conduct serious research and produce a draft of a prospectus by the end of their coursework. (This is not intended to be a defendable prospectus.) This system will free up time in the student’s schedule to begin independent research and will give credit to the student’s future PhD comprehensive exam director for the collaborative work done to help the student establish and work on his or her dissertation topic.

**Germanic Languages and Literatures, PhD**

The requested changes to the GERM, PHD Research Skills & Responsible Scholarships are:

**(OLD) Current**
Research Skills & Responsible Scholarship

The university requires that every doctoral student have training in responsible scholarship and research skills pertinent to the field of research and appropriate to the doctoral level. This requirement must be met before taking the comprehensive oral exam. For Germanic Languages and Literatures doctoral students, this requirement is met by the following:

- GERM 701, GERM 710, GERM 800, GERM 801, GERM 855, GERM 900
- Demonstrated reading knowledge of French and one other modern language, Latin or Greek

(NEW) Proposed change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

Research Skills & Responsible Scholarship

The university requires that every doctoral student have training in responsible scholarship and research skills pertinent to the field of research and appropriate to the doctoral level. This requirement must be met before taking the comprehensive oral exam. For Germanic Languages and Literatures doctoral students, this requirement is met by the following:

- GERM 700, GERM 702, GERM 800, GERM 855
- Demonstrated reading knowledge of French and one other modern language, Latin or Greek

The change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

JUSTIFICATION:
GERM 701, 710 and 900 were removed as required courses and replaced by GERM 700 & GERM 702 in May 2013. This change was approved by CGS and CAC in May. We are now submitting this form to make sure the change is also reflected in our requirements for RSRS. GERM 801 is also being removed because this course is no longer offered.

Global and International Studies, MA

The requested changes to this degree or certificate program are:

(OLD) Current
M.A. Degree Requirements

KU Edwards Campus

The Master of Arts in Global and International Studies is a 33-credit-hour degree. All students complete 2 core courses, GIST 701 and GIST 702, and 7 graduate-level elective courses (21 credit hours). These electives must form 2 coherent clusters, 1 around a world region and the other on a topic specialization approved by the student’s advisor.

Thesis Option

Students electing to write a thesis must enroll in 6 thesis hours, complete a significant original research project approved by a faculty committee, and pass a comprehensive examination.

For all students, the M.A. degree also requires evidence of current competence (equivalent to 2 years of successful college-level study) in a modern spoken and written language other than English; courses taken to complete this requirement do not count toward the degree. Students must meet all general requirements as well as program requirements.

Nonthesis Option

Students pursuing the nonthesis option complete an additional 6 hours of electives and complete a written examination over the core course content and the student’s regional and topic concentrations as well as an oral examination.

For all students, the M.A. degree also requires evidence of current competence (equivalent to 2 years of successful college-level study) in a modern spoken and written language other than English; courses taken to complete this requirement generally do not count toward the degree. Students must meet all general requirements as well as program requirements.

(NEW) Proposed change(s) to this program will first take effect Fall 2014 and first appear in the 2014-15 academic catalog.

M.A. Degree Requirements

KU Edwards Campus

The Master of Arts in Global and International Studies is a 33-credit-hour degree. All students complete 3 required courses:
- GIST 701 Approaches to Global and International Studies (3 credit hours)
- GIST 702 Globalization (3 credit hours)
- GIST 710 Interdisciplinary Research Methods for Global Contexts (3 credit hours)

The first two courses (GIST 701, GIST 702) should be taken early in the program while GIST 710 should be taken in the 2nd year or later. In addition to the three required courses, students must then complete 7 graduate-level elective courses (21 credit hours).

These electives form 2 coherent clusters: One cluster must be around a world region, such as the Middle East, Africa, Asia, Latin America, Russia and Eurasia, or Western Europe. The other cluster must focus on a topic specialization approved by the student’s adviser. Students can choose logical themes, such as international law or international political institutions, or they can select an existing concentration with global relevance from a department that offers such programs, such as community health and development, peace and conflict, women gender and sexuality studies, international business, or multiple options for concentration from Public Administration. For all students, the M.A. degree also requires evidence of current competence (equivalent to 2 years of successful college-level study) in a modern spoken and written language other than English; courses taken to complete this requirement do not count toward the degree. Students must meet all general requirements as well as program requirements.

For all students, the M.A. degree also requires evidence of current competence (equivalent to 2 years of successful college-level study) in a modern spoken and written language other than English; courses taken to complete this requirement generally do not count toward the degree. Students must meet all general requirements as well as program requirements.

**Thesis Option**

Students electing to write a thesis must have their thesis project proposal approved by their thesis advisor and either the Center Director or the Center’s Graduate Coordinator. Following project approval, the student must also enroll in the thesis writing course (GIST 898) and complete a significant original research project approved by a faculty committee.

**Nonthesis Option**

Students pursuing the nonthesis option are still required to take GIST 710 and must complete an additional 3 credit hours that correspond to one of their two coherent clusters. In the final semester, the student must successfully complete a written examination over the core course content and the student’s regional and topic concentrations as well as an oral examination.
JUSTIFICATION:
We would like to assist our students’ academic development by requiring a research methods course (GIST 710) for all of our MA students and a thesis writing course (GIST 898) for those who choose the thesis option. These two courses will replace the 6 hours of required thesis hours for the thesis option program and GIST 710 will replace 3 of the additional elective hours currently in the non-thesis option program.

B. The PCC Subcommittee recommends the following new course and course change to the CGS:

1. New Course: CEAS 700

**Center for East Asian Studies**

**CEAS 700 Contemporary East Asia (3)** This graduate seminar explores rapidly changing societies in contemporary East Asia, particularly China, Japan, and Korea. The course provides a critical overview of East Asia and its diversity and complexity using cross-cultural perspectives and interdisciplinary social science approaches, and situates East Asian societies in the context of globalization. LEC.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: This is one of the required courses for our new MA program in Contemporary East Asian Studies.
This course impacts students in the following way: Students admitted to this new CEAS MA program are required to take this course.

This new course will be first offered Fall 2014, and then every Fall semester thereafter.

JUSTIFICATION
The Center for East Asian Studies (CEAS) is creating a new MA program in Contemporary East Asian Studies at KU in response to a demand from the US military for a program that will meet the career development needs of its Foreign Area Officers (FAOs), though we anticipate that the program will also draw applicants from other realms. The new M.A. program will be an interdisciplinary area studies program that emphasizes social science. This course will be one of the required courses for this new CEAS MA program. This course should also attract graduate students in other disciplines whose interests lie in a wide range of contemporary social issues in East Asia.
2. Course changes: POLS 706

Political Science

(OLD) Current
POLS 706 Research Methods I (3) An introduction to quantitative research methods in political science, including probability theory and statistical analysis, as well as background material required for these methods. Computer applications for research and statistical analysis accompany these topics. Prerequisite: Graduate standing, POLS 705, or consent of instructor. LEC.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: This course fulfills a requirement, but does not change the major requirements.

(NEW) Proposed
POLS 706 Research Methods I (3) An introduction to quantitative research methods, including probability theory, hypothesis-tests, and multiple regression. Includes regression diagnostics, the treatment of numeric and categorical predictors, interaction effects and elementary nonlinear models. Applications across the behavioral and social sciences are emphasized. Course consists of three hours of lecture and lab sessions where computing applications are taught. LEC
Prerequisites: none

Grading: A-F, W and I

The change to this course will first take effect Spring 2014 and the course will be offered once per year thereafter.

JUSTIFICATION
In Fall, 2011, and Spring, 2012, POLS706 and PSYC790 were offered as meeting together. This is a first step in the direction of formalizing an interdisciplinary statistics course sequence that may eventually link together courses from several social science departments. This change is proposed to (eventually) facilitate the formalized cross listing of POLS706 and PSYC790.

The course description is updated to reflect the common curriculum of POLS 706 and PSYC790. Previously the prerequisites required POLS 705, but that unintentionally excluded students who are not enrolled in Political Science.
V. Old Business

VI. New Business