AGENDA
February 13, 2014, 11:00AM
STRONG HALL – ROOM 210

I. Approval of the December 12, 2013, Minutes
(Note: January 23, 2013, CGS meeting was cancelled.)

II. Proposals, Awards, and Scholarships (PAS) Report
(Dr. Paulyn Cartwright reporting)
   A. CGIS Graduate Certificate (see Addendum)
   B. Awards and Scholarship update

III. Program and Curricular Changes (PCC) Report
(Dr. Brian Ackley reporting)
   A. Program Changes:
      1. CCPP (catalog copy admissions)
      2. CHEM, MS (add course requirement)
      3. CHEM, PhD (add course requirement)
      4. FREN, PhD (comps)
      5. ISP, MA (degree requirement language only)
      6. PUAD, MPA (admission)
      7. PUAD, PhD (comp exam)
   
      B. Course Changes:
         1. New Courses: CEAS 802, CHEM 701, POLS 704, WGSS 999
         2. Course Changes: EVRN 720, PUAD 825, PUAD 834, PUAD 835, PUAD 837, PUAD 841, PUAD 845, PUAD 853, SLAV 740

IV. Old Business
(Dr. Kristine Latta reporting)
   A. The proposal to offer a new fast track for the Philosophy MA has been approved.
   B. The proposal to offer a MUSE graduate certificate program has been approved.
   C. The proposal to offer a REES graduate certificate program has been approved.
V. New Business

A. Policy regarding Admissions
I. Approval of the December 12, 2013, Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
December 12, 2013, 11:00AM
STRONG HALL – ROOM 210

Members Present: Omofolabo Ajayi-Soyinka, Brian Ackley, Byron Caminero-Santangelo, Peter Grund, Marni Kessler, ChangHwan Kim, Milena Stanislavova (Chair), Ric Steele, Abbie Hodgson (Graduate Student)

Others in attendance: Kristine Latta (COGA), Jim Mielke (ex-officio), and Emily Dodson (GA, COGA)

The meeting was called to order by Dr. Stanislavova at 11:00 a.m.

Minutes
A motion was made and seconded to approve the November 12, 2013, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Program and Curricular Changes (PCC) Subcommittee
(Dr. Brian Ackley reporting)

A motion was made and seconded to approve the HA PhD program change. The motion was approved unanimously.

Dr. Kessler, who is a member of CGS, responded to questions from the subcommittee regarding the proposed program changes

A motion was made and seconded to approve the PHSX MA and PhD program change. The motion was approved unanimously.

Final approval is pending approval of related curricular changes by CUSA.

A motion was made and seconded to approve the recommendation from the subcommittee for the following curricular changes. The motion was approved unanimously.

1. New Course: CEAS 802 A motion was made and seconded to approve the following new course on the condition that the language “Same as GIST 898” is added. The motion was approved unanimously.

   Note: Due to an error on the agenda, CEAS 802 will be reviewed again during the January 23 meeting.

2. Course Changes: ISP 882, ISP 898.

Old Business
(Dr. Kristine Latta reporting)

The new MS degree in Geography that was approved by the committee earlier this semester has also been approved by the Kansas Board of Regents.

There being no further business, the meeting was adjourned by Dr. Stanislavova at 11:45 a.m.

Respectfully submitted by Emily Dodson, COGA
II. Proposals, Awards, and Scholarships (PAS) Report

A. CGIS Graduate Certificate (see Addendum)
B. Awards and Scholarship update

III. Program and Curricular Changes (PCC) Report

A. Program Changes:

Clinical Child Psychology Program

(OLD) Current in 2013-14 academic catalog

Graduate Admission

Admission is highly competitive. All completed files are reviewed and incoming students are selected by an admissions committee chaired by the training director and comprising core Clinical Child Psychology faculty members and a student representative. Essential requirements are a bachelor’s degree from an accredited institution and a record of achievement that shows a strong promise of success in course work and in research and clinical work. Applicants should have at least 15 credit hours in psychology, including statistics and research methodology. Highly rated applicants have experience appropriate to their level in psychological research and applied interactions with children. Criteria include transcripts and grade-point averages from previous educational institutions; scores on the Graduate Record Examination (verbal reasoning, quantitative reasoning, and analytical writing); the advanced test in psychology is required for applicants with undergraduate degrees in subjects other than psychology); written statements including experience in research and with clinical populations, and interests and research work with faculty; a writing sample; and 3 letters of recommendation. Financial aid is available.

Submit your graduate application online (College of Liberal Arts and Sciences, Psychology — Clinical Child Psychology Program) as well as all supplemental materials.

(NEW) Proposed to first appear in the 2014-15 academic catalog

Graduate Admission

Admission to the CCPP is highly competitive. All completed applications are reviewed and incoming students are selected by an admissions committee chaired by the Program Director and comprising core CCPP faculty members and a student representative. Essential requirements for admission include (a) a Bachelor’s degree from an accredited institution, (b) a record of scholarly achievement that shows strong promise of success in course work, research, and clinical work, and (c) at least 15 credit hours in psychology
coursework, including statistics and research methodology and applied interactions with children. Preferred qualifications for admission include a strong record of research experience and evidence of research productivity (e.g., presentations, posters, honors theses).

The Admissions committee will use the following when determining suitability for admission: The applicant’s transcripts and grade point averages (GPAs) from previous educational institutions; scores from the Graduate Records Examination (verbal reasoning, quantitative reasoning, analytic writing, and, for students who did not major in psychology, the Advanced Test in Psychology); a writing sample; a written statement of interests/goals provided by the candidate; the candidate’s résumé or CV; and 3 letters of recommendation from professionals who can address the candidate’s potential in a doctoral training program. Highly rated applicants will be invited to interview with CCPP faculty and students prior to admissions decisions. Financial aid is available. Please visit the program’s website for information regarding student admissions, outcomes, and other data.

Submit your graduate application online (College of Liberal Arts and Sciences, Psychology — Clinical Child Psychology Program) as well as all supplemental materials.

Chemistry, MS

(OLD) Current M.S. Course Requirements:
Each M.S. student must complete (with a B- or better) a distribution requirement consisting of two courses selected from the following list of introductory courses in the 4 major areas of study: CHEM 720, CHEM 730, CHEM 740, CHEM 750, and CHEM 760. The minimum total credit hours required for the master’s degree is 30.

The candidate for the master’s degree must complete a thesis that does not exceed one-third of the credit hours and demands the solution of some research problem in chemistry. The remaining work may consist of additional specialized courses in chemistry or in related fields such as physics, mathematics, microbiology, biochemistry, or chemical engineering. Students completing a master’s thesis in chemical education must take PRE 715 Understanding Research in Education and PRE 710 Introduction to Statistical Analysis. Courses from outside the department cannot be from more than 2 departments.

(NEW) Proposed to first appear in the 2015-16 academic catalog
Each M.S. student must complete (with a B- or better) a distribution requirement consisting of two courses selected from the following list of introductory courses in the 4 major areas of study: CHEM 720, CHEM 730, CHEM 740, CHEM 750, and CHEM 760. In addition, the student must also complete (with a B- or better) CHEM 701 (Laboratory Safety in the Chemical Sciences). The minimum total credit hours required for the master’s degree is 30.

The candidate for the master’s degree must complete a thesis that does not exceed one-
third of the credit hours and demands the solution of some research problem in chemistry. The remaining work may consist of additional specialized courses in chemistry or in related fields such as physics, mathematics, microbiology, biochemistry, or chemical engineering. Students completing a master’s thesis in chemical education must take PRE 715 Understanding Research in Education and PRE 710 Introduction to Statistical Analysis. Courses from outside the department cannot be from more than 2 departments.

**The change(s) to this program will first take effect** Fall 2014

**JUSTIFICATION:**
The Chemistry Department wishes to add the 1 credit hour course CHEM 701 (Laboratory Safety in the Chemical Sciences) to the curriculum for the Chemistry M.S. Degree. This course would be taken by graduate students in their first semester of their Chemistry graduate program. This is a new course and is pending approval.

The issue of chemical safety is one that the department takes very seriously; however, through meetings with colleagues at other institutions, it is clear that KU Chemistry is significantly behind our peers in education and training in modern laboratory safety. The addition of CHEM 701 as a required course to the M.S. Chemistry Curriculum represents the academic component of our efforts to improve and standardize safety education and training for our graduate students. Students who graduate from KU with an advanced Chemistry degree will be expected in their future endeavors to be well versed in lab safety. Currently students receive general safety training as part of their GTA training in Chemistry as well as laboratory specific training in their research labs; however, this training is diffuse and non-standardized and there is a need for a standardized academic course.

**Chemistry, PhD**

**(OLD) Current Ph.D. Course Requirements**

Each Ph.D. aspirant must complete the following course requirements:
1. **Distribution Requirement:** Complete the same distribution requirement as for the Master of Science in chemistry.
2. **Complete with a B– or higher 4 courses at the 700 level or above in chemistry or a related area.** The list of courses to be completed must be agreed upon by the student and the student’s research advisor and approved by the Graduate Affairs Committee before the beginning of the student’s second semester in the program. (Changes to the list can only be made with the approval of the student, the research advisor, and the graduate affairs committee.) **Note:** these 4 courses represent a minimal set and do not preclude the student, with consultation of the research advisor, from taking
additional courses in support of the research effort.

3. Complete CHEM 700 (Responsible Scholarship in the Chemical Sciences) with a B- or better. This course satisfies the university's Responsible Scholarship requirement for the chemistry Ph.D.

*(NEW) Proposed to first appear in the 2015-14 academic catalog*

**Ph.D. Course Requirements:**
Each Ph.D. aspirant must complete the following course requirements:

1. **Distribution Requirement:** Complete the same distribution requirement as for the Master of Science in chemistry.

2. Complete with a B– or higher 4 courses at the 700 level or above in chemistry or a related area. The list of courses to be completed must be agreed upon by the student and the student’s research advisor and approved by the Graduate Affairs Committee before the beginning of the student’s second semester in the program. (Changes to the list can only be made with the approval of the student, the research advisor, and the graduate affairs committee.) **Note:** these 4 courses represent a minimal set and do not preclude the student, with consultation of the research advisor, from taking additional courses in support of the research effort.

3. Complete CHEM 700 (Responsible Scholarship in the Chemical Sciences) **and** CHEM 701 (Laboratory Safety in the Chemical Sciences) with a B- or better. CHEM 700 satisfies the university's Responsible Scholarship requirement for the chemistry Ph.D.

**The change(s) to this program will first take effect** Fall 2014

**JUSTIFICATION:**
The Chemistry Department wishes to add the 1 credit hour course CHEM 701 (Laboratory Safety in the Chemical Sciences) to the curriculum for the Chemistry Ph.D. Degree. This course would be taken by graduate students in their first semester of their Chemistry graduate program. This is a new course and is pending approval.

The issue of chemical safety is one that the department takes very seriously; however, through meetings with colleagues at other institutions, it is clear that KU Chemistry is significantly behind our peers in education and training in modern laboratory safety. The addition of CHEM 701 as a required course to the Ph.D. Chemistry Curriculum represents the academic component of our efforts to improve and standardize safety education and training for our graduate students. Students who graduate from KU with an advanced Chemistry degree will be expected in their future endeavors to be well versed in lab safety. Currently students receive general safety training as part of their GTA training in Chemistry as well as laboratory specific training in their research labs; however, this training is diffuse and non-standardized and there is a need for a standardized academic course.
French, PhD

(Old) Current

Oral Comprehensive Examination Requirements:

Written and oral comprehensive exams based on four reading lists. The PhD written comprehensives currently test four of the seven periods on the PhD reading list, as well as a supplemental list of readings based on the student’s chosen field of specialization. The oral examination is comprehensive in scope, with a portion of the time allotted to the four reading lists and a discussion of topics related to the student’s dissertation area of interest.

(NEW) Proposed to first appear in the 2015-14 academic catalog

Oral Comprehensive Examination Requirements:

Written and oral comprehensive exams based on 3 reading lists, a 4-5 page bibliography, a graduate portfolio and a dissertation proposal.

WRITTEN EXAMS (one take-home and two on-campus timed exams) will be based on the three reading lists and a bibliography of 4-5 pages of primary and secondary sources.

PORTFOLIO - By the end of the last semester the student is doing coursework (no later than Stop Day), the student will have a formal meeting with their committee and submit the following portfolio items:

  a) The three field reading lists, highlighting which works have already been read
  b) Prospectus draft and bibliography
  c) Website. The website will include a professional profile, a CV, and pedagogical materials
  d) A research paper that has been published or is publishable.

The ORAL EXAM will take place approximately two to three weeks after the completion of the written exams and will consist of two parts:

  1. Questions relating to the reading lists and follow up on questions related to the written exam
  2. A Prospectus defense.

In cases where the committee agrees that the student’s performance for the oral exam is satisfactory, the committee may still request further revisions to the dissertation prospectus, which must be completed and submitted by the end of the semester. Failure to
do so could potentially lead to the student being recommended for probation the following semester.

**The change(s) to this program will first take effect Fall 2015**

JUSTIFICATION:

As a department, we are seeking to have our PhD students involved in independent research earlier in their studies and to improve the time it takes for them to defend their dissertation prospectus. We are seeking to modify our PhD comprehensive examination format to place more emphasis on demonstrating the ability to conduct independent research and professional development, and less on rote exams based almost on general reading lists. It remains important that our students have broad training in all areas of French and Francophone studies, but broad coverage is already provided through our diverse graduate course offerings (in a typical two-year cycle, we try to have offerings in all seven fields of French and Francophone Studies) and is tested at the MA level. In the past, our PhD comprehensive exams were structured more like an extension of the MA exams, with the focus entirely backwards-looking. With these changes, we seek to redress this imbalance and provide an exam structure that places greater emphasis on preparation for the dissertation, as well as overall professional development.

**Indigenous Studies Program, MA**

**(OLD) Current**

**Degree Requirements**

Students pursuing the M.A. in Indigenous Studies must successfully complete a minimum of 30 graduate credit hours: a 9-hour core curriculum plus 21 hours taken according to either Plan A or Plan B.

**Core Curriculum**

- **ISP 800** Indigenous Issues in the United States. A 3-hour graduate-level course taught by the director of the ISP with guest presentations by faculty who study indigenous peoples from various disciplinary perspectives.

- One 3-hour graduate-level course in the history of indigenous peoples of North America, e.g., **HIST 801** Graduate Colloquium in Indigenous Peoples of North America.

- One 3-hour graduate-level course with 50 percent or more content in Indigenous Peoples that has been approved by the executive committee, offered by certain departments such as English, History, and Humanities & Western Civilization.
Plan A: Non-thesis Options

- 12 hours in an approved track (area of specialization) in another department or program with content relevant to the field of indigenous studies.
- 9 hours of electives.
- An M.A. examination: an oral examination in which the candidate defends his or her portfolio, which will be composed of the student's entire body of work completed in courses counted for the degree.

Plan B: Thesis Options

- 12 hours in an approved track (area of specialization) in another department or program with content relevant to the field of indigenous studies.
- 6 hours of electives.
- 3 hours of thesis on an approved subject with an oral defense.

(NEW) Proposed to first appear in the 2015-14 academic catalog

Degree Requirements

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Core Curriculum

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One 3-hour graduate-level course with 50 percent or more content in Indigenous Peoples that has been approved by the executive committee, offered by certain departments such as English, History, and Humanities & Western Civilization.

Plan A: Non-thesis Option

- 12 hours of coursework with content relevant to the field of indigenous studies approved by the student’s graduate committee.
- 9 hours of electives.
• An M.A. examination: an oral examination in which the candidate defends his or her portfolio, which will be composed of the student's entire body of work completed in courses counted for the degree.

Plan B: Thesis Option

• 12 hours of coursework with content relevant to the field of indigenous studies approved by the student’s graduate committee.
• 6 hours of electives.
• 3 hours of thesis on an approved subject with an oral defense.

The change(s) to this program will first take effect Fall 2015

JUSTIFICATION:
The change we are requesting is regarding the phrasing of “12 hours in an approved track (area of specialization) in another department or program with content relevant to the field of indigenous studies.”

The ISP Executive Committee voted with consensus to change the language for better clarification and flexibility to “12 hours of coursework with content relevant to the field of indigenous studies approved by the student’s graduate committee.”

Public Affairs and Administration, MPA

(OLD) Current Admission Requirement:
Students entering the City and County Management Intern-option program are required to take the GRE.

(NEW) Proposed Admission Requirement to first appear in the 2015-14 academic catalog

The GRE is required for admission to the MPA program except for students who received their bachelor’s degree more than three years prior to the time of admission. For these students GRE is not required but is recommended.

The change(s) to this program will first take effect Fall 2014

JUSTIFICATION:
We are admitting more students on the non-intern program who are younger and want to use the GRE to evaluate their skill sets for admissions.

Public Affairs and Administration, PhD
(OLD) Current Examination Requirement:

To become a Ph.D. candidate, the student must complete a comprehensive oral examination. No student may attempt the comprehensive oral until he or she has satisfied requirements for the cognate field and passed the preliminary written examination in both the foundations and specialization fields. The doctoral coordinator certifies that the student has met these requirements.

(NEW) Proposed Examination Requirement to first appear in the 2015-14 academic catalog

Doctoral students are required to take two separate written exams: one to cover foundations and the other in their area of specialization. These two exams are referred to as the Comprehensive Written Examinations. These exams are offered twice a year in early September and late January with the foundations and specialization exams scheduled for one week apart. In addition, an oral exam is required of each student. Foundations Exam Timing of the Exam: The foundations exam will be taken on the next available date after the student completes the foundations courses. Exam Details: Students must ensure that they have met the requirements for this exam by ensuring that their PhD Summary spreadsheet is complete and up-to-date prior to taking exams. The foundations exam is an eight hour closed book exam with students allowed two pages of notes (see exam procedures section for more detail). Exams are drafted and graded by the members of the Doctoral Committee as honors, satisfactory or unsatisfactory. The SPAA Doctoral Director will notify each student of their exam results within two weeks following the specialization exam for that time period (September of January). If an aspirant receives a grade of unsatisfactory, the comprehensive written examinations may be repeated but under no circumstances may a student take them more than twice. Specialization Exam Timing of the Exam: The specialization exam will be taken on the next available date after successfully completion of specialization courses. Students may take the foundation exam and the specialization exam during the same exam period if the student finishes the foundation courses and the specialization course during the same fall or spring semester. If a student finishes the foundation courses first, they must pass the foundation exam before attempting the specialization exam. It is not necessary to complete the cognate courses before taking this exam. Students must declare their area of specialization six months prior to taking the exams. Exam Details: Students must ensure that they have met the requirements for this exam by ensuring that their PhD Summary spreadsheet is complete and up-to-date prior to taking exams. The specialization exam will consist of questions related to the student’s declared specialization. The specialization exam will be eight hours with students allowed two pages of notes (see procedures section for more detail). Exams are drafted and graded by the members of the Specialization Exam Committee (2 or 3 faculty members within the School who have expertise in the student’s chosen subfield) appointed by the Doctoral Coordinator as honors, satisfactory or unsatisfactory. The SPAA Doctoral Director will notify each student of their exam results within two weeks following the specialization exam for that time period (September of January). If an aspirant receives a grade of unsatisfactory, the
comprehensive written examinations may be repeated but under no circumstances may a
student take them more than twice. Comprehensive Oral Exam and Dissertation Proposal
Timing of the Exam: Oral exams will be held after the completion of all coursework with
a GPA of 3.0 or better, the PhD residency requirements, and within six months after
successfully passing both written examinations (foundations and specialization). The
student must satisfactorily complete the comprehensive oral examination and present a
dissertation proposal in order to advance to candidacy, i.e. become a PhD candidate.
Exam Details: At the oral exam, students will present and defend their dissertation
proposal (see policy on dissertation proposals) and will answer any questions remaining
from the specialization exam. The exam is scheduled by the student with the assistance of
the dissertation advisor and the graduate secretary.

The change(s) to this program will first take effect Fall 2014

JUSTIFICATION:
These changes are meant to clarify when students should be standing for their
exams.

B. Course Changes:

1. New Courses: CEAS 802, CHEM 701, POLS 704, WGSS 999

**Center for East Asian Studies**

**CEAS 802 Research Seminar (3)** Students will work with the instructor and, when
appropriate, an additional faculty advisor to design, research and write up a research
paper on an East Asian topic of their choosing. Students enrolling in this course are
expected to have taken a social science research methods class prior to taking this course
and to apply those methods to the research process. A core course for the MA in
Contemporary East Asian Studies. Prerequisite: Permission of the instructor. SEM.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: This is one of the required
courses for our new MA program in Contemporary East Asian Studies.

This new course will be first offered Summer 2014, and then Yearly thereafter.

JUSTIFICATION:
The Center for East Asian Studies (CEAS) is creating a new M.A. program in Contemporary East Asian Studies. The new M.A. program will be an interdisciplinary area studies program that emphasizes social science. This course will be one of the required courses for the new CEAS MA program.

Chemistry

CHEM 701 Laboratory Safety in the Chemical Sciences (1)
A course for beginning graduate students focusing on chemical safety in modern laboratories. The course will feature practical instruction in lab safety, an introduction to safety resources, and group discussions centered around case studies. LEC

Grading: A-F, W and I
This course is not an elective
This course is not a RSRS course
This course is a degree requirement in the following way: We have submitted a proposal to make this course required for both the M.S. and Ph.D. in Chemistry at KU.
This course impacts students in the following way: This course will add one credit hour to students in their first semester in Chemistry at KU. The students have not yet joined a research group, so there should be minimal problems resulting from the small addition to the course load.
This new course will be first offered Fall 2014, and then every Fall semester thereafter.

JUSTIFICATION:
The issue of chemical safety is one that the department takes very seriously; however, through meetings with colleagues at other institutions, it is clear that KU Chemistry is significantly behind our peers in education and training in modern laboratory safety. The addition of this course is the academic component of our efforts to improve and standardize safety education and training for our graduate students. Students who graduate from KU with an advanced Chemistry degree will be expected in their future endeavors to be well versed in lab safety. Currently students receive general safety training as part of their GTA training in Chemistry as well as laboratory specific training in their research labs; however, this training is diffuse and non-standardized and there is a need for a standardized academic course.

Political Science

POLS 704 Quantitative Methods Primer in Political Science (1)
Provides an introduction of basic quantitative methods in political science to prepare graduate students for the quantitative methods sequence in the Ph.D. program; basic statistics, statistical analysis techniques, and probability are explored. KU degree-seeking students should contact the Political Science Department to enroll in the course. Non-
degree-seeking and non-KU students may enroll in the course by signing up with KU Continuing Education. Graded on a satisfactory/unsatisfactory basis. WWW

Grading: S/U W and I

This course is an elective
This course is not a RSRS course
This course is not a degree requirement

This new course will be first offered Fall 2014, and then every semester thereafter.

JUSTIFICATION:
Our incoming graduate students are increasingly lacking a background in elementary statistics and they are therefore often not well-prepared to begin our sequence of methods courses in 706 and 707. This course is intended as an on “online boot camp” that will bring students up to a basic proficiency level prior to entering 706. Students will not be required to take the course but will be strongly encouraged to do so by the faculty.

Women Gender & Sexuality Studies

*Note: This course was approved by electronic ballot for one semester on December 13, 2013, and now returns to CGS for formal review as a permanent course for CAC approval.

WGSS 999 Doctoral Dissertation (1-12). Original research that is to be incorporated into a PhD dissertation. THE

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: This course fulfills a degree requirement.

The change to this course will first take effect Spring 2014 and the course will be offered every semester thereafter.

JUSTIFICATION:
WGSS is a new PhD program but we do not have a course for Doctoral Dissertation. Our first group of students need to enroll in Spring 2014 and this course is necessary for the completion of their degree.
2. Course Changes: EVRN 720, PUAD 825, PUAD 834, PUAD 835, PUAD 837, PUAD 841, PUAD 845, PUAD 853

Environmental Studies

(OLD) Current
EVRN 720 Topics in Environmental Studies: (3)
Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once. LEC.

Grading: A-F, W and I

This course is an elective
This course is not a RSRS course

(NEW) Proposed
EVRN 720 Topics in Environmental Studies: _____ (1-6)
Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once. LEC.

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are changing the credit hours to offer more flexibility to our faculty who want to be able to offer a wider variety of courses for our graduate students. This also allows the course to align with its undergraduate counterpart, EVRN 420, that is currently offered at 1-6 credit hours.

Public Affairs and Administration

(OLD) Current
PUAD 825 Public Policy and Urban Administration (3)
An exploration of policy development, implementation, and evaluation in the local government context. Various theories of the policy process and their application to municipal government are examined. LEC.

Grading: A-F, W and I
This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required for the MPA degree as a core course.

(NEW) Proposed
PUAD 825 Urban Policy and Administration (3)
This course explores the development, implementation and evaluation of public policy in the local government context. It examines a variety of policy tools used to address urban problems and applies theories of the policy process, intergovernmental relations, and institutions to municipal governance. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language to reflect recent changes in the discipline.

(OLD) Current
PUAD 834 Human Resource Management (3)
Explores the way public sector organizations procure, allocate, and develop labor and how the employee-employer relationship is established and maintained. Also emphasizes the relationship between civil service personnel systems and larger political systems. LEC.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program

(NEW) Proposed
PUAD 834 Human Resource Management (3)
This course presents the context and practice of effective human resource management, with emphasis on the political, legal, historical, and ethical dimensions of public employment. This course considers the functions of workforce management, including: 1) planning of work and the allocation of labor to that work, 2) acquisition of employees and their competencies, knowledge, skills, and abilities, 3) development of employees to channel, improve and create new knowledge, skills, and abilities, and 4) maintaining the working relationship between employee and employer. Students will apply workforce management theories and techniques to contemporary organizational challenges and investigate the tensions inherent to balancing competing values (such as:
responsiveness/neutrality and efficiency/equity) and meeting conflicting demands of organizational stakeholders and society. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language and course title to reflect recent changes in the discipline.

(OLD) Current
PUAD 835 Financing Public Services (3)
This course examines the management of public investments and theories of taxation and non-tax revenues. Basic microeconomic theory is introduced. LEC.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program

(NEW) Proposed
PUAD 835 State and Local Public Finance (3)
Focuses on the tax, spending, and debt practices of state and local governments. Drawing on the tools of positive and normative economic analysis, the course explores the implications of these activities on broader economic outcomes, including private allocation of resources and the distribution of wealth. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language and course title to reflect recent changes in the discipline.

(OLD) Current
PUAD 837 Resource Allocation and Control (3)

Discusses the methods and political context of policy analysis and the role of budgets in policy making and implementation. Examines public budgeting processes and budgetary decision making. LEC.

Grading: A-F, W and I
This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program.

(NEW) Proposed
PUAD 837 Budgeting and Resource Allocation (3)
Examines the practices and the political, economic, and organizational contexts of public and nonprofit budgeting, tools of financial analysis, and ethics of financial management. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language and course title to reflect recent changes in the discipline.

(OLD) Current
PUAD 841 The Role, Context, and Ethics of Public Administration in American Society (3)
Provides students with an overview of the social context of public administration with an emphasis on political issues, political history, and ethics. LEC.

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program

(NEW) Proposed
PUAD 841 The Role, Context, and Ethics of Public Administration in American Society (3)
Provides students with an overview of the social context of public administration with an emphasis on political issues, intellectual history, ethics, and the tensions between democracy and bureaucracy. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language to reflect recent changes in the discipline.
OLD) Current
PUAD 845 Organizational Analysis (3)
Explores knowledge of organization theory and administrative behavior to understand and diagnose organizational problems and dynamics in the public sector. Emphasis is placed on organization-environment relationships. LEC

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program

(NEW) Proposed
PUAD 845 Organizational Analysis and Public Management (3)
Explores concepts and practices in organization behavior and management theory as they apply to public organizations. Emphasis is placed on understanding the dynamics of individuals, groups, and teams within organizations, dynamics associated with organizational structures, accountability, and culture and dynamics of risk in leadership, collaboration, and contracting. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language and course title to reflect recent changes in the discipline.

(OLD) Current
PUAD 853 Policy Analysis and Evaluation (3)
This course will examine the fundamental research techniques associated with analyzing alternative solutions to policy problems, as well as evaluating the effectiveness of public programs. Such techniques include cost-benefit, risk-benefit and cost-effectiveness analysis, and quasi-experimental and experimental designs. LEC

Grading: A-F, W and I

This course is not an elective
This course is not a RSRS course

This course is a degree requirement in the following way: Required core course in the MPA program
(NEW) Proposed
PUAD 853 Policy Analysis and Evaluation (3)
This course will introduce students to the conceptual foundations and applied techniques associated with identifying, describing, and seeking solutions to public policy problems (policy analysis) and evaluating the performance of public programs and organizations (program evaluation). Basic microeconomic theory is introduced. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every year thereafter.

JUSTIFICATION:
We are just updating the language to reflect recent changes in the discipline.

Slavic Languages and Literatures

(OLD) CURRENT

SLAV 740 Bibliography and Methods (3)
This course is an introduction to the skills required of students doing graduate degrees in Slavic languages and literatures; areas covered include 1) introduction to literary theory and criticism, 2) bibliography and research methods, including database management software, 3) preparation and presentations of a research/conference paper, 4) technology training, including web design, on-line portfolio, and digital humanities, and 5) professional ethics and awareness of the academic market and alternative careers. We will also be working on practical, professionally useful goals, such as how to (better) make use of technology, how to create a CV and modify it for different positions, how to write an abstract, and how to produce a conference paper. Course requirements will include a variety of smaller assignments and two larger projects, a web-based professional portfolio and an 8 to 10-page conference paper. LEC

Grading: A-F, W and I

This course is not an elective
This course is a RSRS course

This course is a degree requirement in the following way: MA & PhD requirement for degree, also a Research Skills & Responsible Scholarship requirement course.

(NEW) PROPOSED

SLAV 740 Introduction to Graduate Studies in Slavic Languages & Literatures (3)
This course is an introduction to the skills required of students doing graduate degrees in Slavic languages and literatures; areas covered include 1) introduction to literary theory and criticism, 2) bibliography and research methods, including database management software, 3) preparation and presentations of a research/conference paper, 4) technology
training, including web design, on-line portfolio, and digital humanities, and 5) professional ethics and awareness of the academic market and alternative careers. We will also be working on practical, professionally useful goals, such as how to (better) make use of technology, how to create a CV and modify it for different positions, how to write an abstract, and how to produce a conference paper. Course requirements will include a variety of smaller assignments and two larger projects, a web-based professional portfolio and an 8 to 10-page conference paper. LEC

The change(s) to this course will first take effect Fall 2014 and the course will be offered every Fall semester thereafter

JUSTIFICATION:
Changes to this course description were approved by CGS on May 9, 2013, but at the time, the department inadvertently forgot to indicate that there should also be a change in the course title to accompany the change in the nature of the course. This course meets with GERM 700: Introduction to Graduate Studies in German, and with FREN 720: Introduction to Graduate Studies in French, both of which also changed their course description and titles at the May 9 meeting of CGS.

IV. Old Business

A. The proposal to offer a new fast track for the Philosophy MA has been approved. As this is a different curriculum approach to an existing MA degree, no further approval from the Board of Regents is required.
B. The proposal to offer a MUSE graduate certificate program has been approved.
C. The proposal to offer a REES graduate certificate program has been approved.

V. New Business