The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES  

MINUTES  
August 28, 2014, 11:00AM  
STRONG HALL – ROOM 210

Members Present: Brian Ackley, Omofolabo Ajayi-Soyinka, Justin Blumenstiel, Peter Grund, ChangHwan Kim, Peter Ojiambo, Milena Stanislavova, Armin Schulz, Ric Steele, Alesia Woszidlo, Patrick Terry (Graduate Student)

Others in attendance: Danny Anderson (Dean, CLAS), Kristine Latta (COGA), Cindy Lynn (COGA), and Jim Mielke (Associate Dean, ex-officio)

The meeting was called to order by Dr. Stanislavova at 11:00 a.m.

Introductions and Welcome  
Dr. Stanislavova welcomed the committee members and self-introductions were made.

CGS Chair Election  
Dr. Woszidlo was nominated as the 2014-2015 CGS Chair. The committee unanimously voted to approve Dr. Woszidlo as nominated.

Dean's Charges for the 2014-2015 Academic Year  
Dean Anderson commended CGS for their work on last year's charge on how to best support timely completion of the doctoral degree.

The 2014-2015 Dean's Charges are aimed at supporting master's and doctoral students' early and effective engagement in research as a shared priority for graduate education across the College:

1. Recommend a revision to the College's grading policy to include specific language on the grading of thesis and dissertation hours.
2. Recommend a policy and/or best practice regarding enrollment in dissertation hours prior to the semester in which a student completes their comprehensive exams.

Approval of the Minutes  
A motion was made and seconded to approve the May 8, 2014, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

The CGS 2013-2014 Annual Report  
Dr. Latta gave an overview of College's graduate governance structure and timelines, and reviewed the 2013-2014 CGS Annual Report to CAC. The Annual Report will be presented by the CGS chair at the College Academic Council meeting on September 9, 2014.

Subcommittee Responsibilities  
Dr. Latta provided a review of the subcommittees’ responsibilities which were discussed by the membership. Following today's chair election, subcommittee assignments will be made and members will be informed.

New Business  
CGS Submission Deadlines Calendar (2014-2015) is posted to BlackBoard.

There being no further business, the meeting was adjourned by Dr. Woszidlo at 12:00 PM.

Lunch was served in appreciation of the CGS members’ service.
Upcoming Meetings

The next meetings of the CGS Subcommittees are September 4, 2013.

- (PAS) Proposals, Awards, and Scholarships, TBD via email
- (PCC) Program Curricular Changes, 11:00 a.m. - 12:30 p.m., 200D Strong Hall
- (PSP) Policies and Student Petitions, 11:00 a.m. - 12:30 p.m., 210 Strong Hall

The next meeting of the Committee on Graduate Studies is Thursday, September 11, 2014 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Cynthia Lynn, COGA