Committee members in attendance: Kelly Berkson, Greg Burg, Stuart Day, Estela Gavosto, Pete Henry, Rick Ingram, Stephen Sanders, Holly Storkel
Others in attendance: Jessica Beeson, David Benson, Ann Cudd, Shelly Cline, Allan Hanson, Greg Madden, Kim McNeley, Becca Peterson, Anne Sawyer, Bill Tsutsui, Rob Weaver

The meeting was called to order by Associate Dean Rob Weaver at 4:04 PM.

Minutes
A motion was made and seconded to approve the November 18, 2008 minutes of the College Academic Council with the following change:
- Correction to the Incomplete Policy: recommended that the Incomplete policy amendment should state that “the final grade shall be indicated on the student’s record.”

The motion to adopt the minutes as amended was approved unanimously.

Report of the Committee on Undergraduate Studies & Advising (CUSA)
(Greg Madden, Chair, reporting)
- A motion was made and seconded to approve the recommendation from the CUSA for curricular changes to the following courses: ANTH 544, BIOL 360, ENGL 308, ENGL 526, GERM 218, JWSH 350, REES 492, REES 496, TH&F 603 and TH&F 609. The motion was approved unanimously.
- A motion was made and seconded to approve the recommendation from the CUSA for approval of HL Principal Course Status for JWSH 311, JWSH 327 and JWSH 572. The motion was approved unanimously.
- A Report of Action was received regarding a Curricular Change to the following course: HA 511
- A Report of Action was received regarding Degree Requirements for the following: BS Geography Major, BS Biology Major, BS Geology Major
- New business: A handout concerning several BGS degree issues (see Addendum A) was distributed for information purposes. The CAC discussed several aspects of the proposals, including concerns regarding advising and fulfillment of junior/senior hour requirements.

Report of the Committee on Graduate Studies (CGS)
(Allan Hanson, Chair, reporting)
- A motion was made and seconded to approve the recommendation from the CGS for curricular changes to the following courses: ENGL 751, ENGL 752, ENGL 753, HWC 770, HWC 775, POLS 722, and PSYC 956. The motion was approved unanimously.
- A motion was made and seconded to approve the recommendation from the CGS for Program Changes to the PSYC Graduate program. The motion was approved unanimously.
- A motion was made and seconded to approve the recommendation from the CGS for changes in the 2009-2011 Graduate Catalog which had been distributed at the November 18, 2008 CAC meeting. The new policy regarding Failure to Enroll was specifically highlighted. The motion was approved unanimously.

There being no further business, the meeting was adjourned by Dean Weaver at 5:09 PM.

The next meeting of the CAC will be on Tuesday, February 10, at 4:00 PM, 210 Strong Hall.

Minutes recorded and transcribed by Anne Sawyer
Addendum A

At the beginning of the fall semester, CUSA was asked to consider interrelated proposals to address the following issues:

- KU would like to offer distance education non-major BGS degrees to students graduating from Kansas community colleges who are unable to move to Lawrence.
- KU would like to offer distance education non-major BGS degrees to students attending the Edwards campus who have a limited number of majors from which to choose.
- Some students are unable to gain admission to their desired major because of major admissions criteria imposed by six departments.
  - Some of these students struggle to find a new major that meets their needs and within which they can obtain a graduating GPA ≥ 2.0 in junior/senior level coursework.
  - Pursuing a different major may add time to the student's graduation date. This will become a more acute issue when tuition compact students are trying to graduate but cannot.
- There may be merits to imposing major admission criteria and more departments would like to use them.
  - Selective admissions allow the department to clearly communicate to students the skills necessary to succeed in the major, and the department's minimum standards of achievement in the core classes in which these skills are taught.
  - In fairness to departments, all departments/units should be allowed to impose admissions criteria if they believe these will help students to select a major in which they will succeed.
    - There is a widely held perception that departments without admissions requirements are lesser majors.
    - Departments not allowed to impose an admission standard may change their major course requirements in a manner designed to decrease the wide appeal of the major.

Proposal I: Add a second non-major degree track to the BGS

- Degree Requirements
  - 124 credit hours, 45 of which are numbered 300+
  - Common Degree Requirements (unchanged 27 hrs)
    - English (3 courses)
    - Argument & Reason (1 course)
    - Mathematics (2 courses)
    - Western Civilization (2 courses)
    - Non-western Culture (1 course)
  - Principal Course Requirements (at least 18 hrs - same as BGS Track 1)
    - Humanities (2 courses, at least 3 credit hrs each)
      - Each course must come from a different category: HT, HL, or HR
    - Natural Sciences & Mathematics (2 courses, at least 3 credit hrs each)
      - Each course must come from a different category: NB, NE, NM, or NP
    - Social & Behavioral Sciences (2 courses, at least 3 credit hrs each)
      - Each course must come from a different category: SC, SI, or SF
  - World Language/Culture Requirement
    - Two courses (3 credit hrs or higher) in a single world language (Amharic-Yiddish, see Undergraduate Catalog, page 55)
    - OR
    - Three courses (3 credit hrs or higher) in world culture (W designated course)
  - Breadth Requirement (as many hours as required to reach 124 credit hrs)
    - At least 2 credit hours of coursework completed in 15 different departments/programs within CLAS (as determined by course prefix)
    - All of the course requirements listed above count toward the breadth requirement.
  - According to Dr. McNeley's calculations, students arriving at this degree at the 11th hour would be able to graduate in one more semester.

Proposal II: Allow all departments in CLAS to enforce admissions criteria to their major.

- Allow all departments/units wishing to do so to propose a set of criteria for admission to their major. CUSA would approve these individually and bring them to CAC for approval.
  - Majors currently enforcing admissions criteria will need to have them re-approved
• CUSA suggests the following criteria (deviations from this criteria must be accompanied by a rationale):
  o Department may use a cumulative GPA achieved in up to three courses that the department identifies as teaching the core skills required to succeed in the major. These courses should not have more than one prerequisite course.
    • If one of these courses is taught by another department, that course should be a prerequisite for one of the "core skills" courses.
  o Departments may require that students earn up to a 2.5 criterion GPA in these identified courses.
    • KU's course repeat policy applies to the calculation of this criterion GPA.
      • A repeat is possible if the student earned a D or F in a course numbered 000-299 (no repeats for cases of academic misconduct).
      • Only the final grade is used in calculating the criterion GPA.
    • No more than 5 grade replacements may be used for all courses taken at KU.
  o Students meeting departmental admissions requirements prior to attending KU (e.g., transfer coursework, proficiency exam score) may be admitted to the major by petition with department approval.
  o Departments may not base admissions decisions on overall GPA.

• Selective admissions criteria would be enforced only for those students admitted to KU in the semester following approval from CUSA and CAC.