Meeting of the College Academic Council  
College of Liberal Arts & Sciences -- 210 Strong Hall  
September 13, 2011 - 4:00 p.m.  
AGENDA

I. APPROVAL OF THE MAY 10, 2011 CAC MINUTES

II. OVERVIEW OF THE GOALS FOR THE COLLEGE – Dean Danny Anderson

III. BUDGETARY UPDATE – Dean Danny Anderson

IV. ANNUAL STANDING COMMITTEE REPORTS – Attachment (pp. 9-12)  
   • Committee on Graduate Studies (CGS)  
   • Committee on Undergraduate Studies & Advising (CUSA)

V. REPORT OF THE COMMITTEE ON GRADUATE STUDIES (CGS)  
   The CGS had not met during AY 2011-2012, and therefore has no action to report.

VI. REPORT OF THE COMMITTEE ON UNDERGRADUATE STUDIES & ADVISING (CUSA)  
   Submitted by Karen Ledom; presented by Chris Fischer 2011-2012 CUSA Chair

   A. Curricular Changes for Approval

      NEW COURSES: AAAS 316, AAAS 322, AAAS 325, AMS 316, ENGL 553, EVRN 335, EVRN 535, EVRN 538, HIST 316

      CHANGES: ENGL 355, ENGL 555, GEOG 335, GEOG 535, GEOG 538, SOC 500

   B. Degree Requirements for Approval

      1. New Principal Course Designation for an Existing Course - HA 300
      2. Change to Existing Sociology Major Requirement

   C. Old Business
      Continuation of consistent CLAS and University minimum hours toward degree

Next meeting of the CAC will be Tuesday, October 18, 2011, at 4:00 PM in 210 Strong Hall  
(CAC would normally meet on October 11, but that falls during Fall Break this year)
I. APPROVAL OF THE MAY 10, 2011 CAC MINUTES

College of Liberal Arts & Sciences
College Academic Council
Minutes – May 10, 2011

Committee members in attendance:  David Benson, Kelly Berkson, Greg Burg, Marta Caminero-Santangelo, Jonathan Clark, Michelle Heffner Hayes, Allard Jongman, Robin Rowland, Steve Sanders and John Tibbetts
Others in attendance:   Danny Anderson, Liz Kowalchuk, Brian Laird, Kim McNeley, Marge Bayer, Jim Mielke, Becca Peterson, Donna Tucker, Rob Weaver

The meeting was called to order by Dean Danny Anderson at 4:00 PM.

Dean’s Update – Danny Anderson
● The Dean recognized outgoing CAC members and thanked them for their service.
● The Dean presented a very brief budget update

Minutes
A motion was made and seconded to approve the April 12, 2011 minutes of the College Academic Council as written. The motion was approved unanimously.

Report of the Committee on Graduate Studies (CGS)
(Brian Laird, 2010-2011 CGS Chair, reporting)

● The motion (CGS report by Brian Laird) was seconded, and the CAC voted unanimously to approve the following curricular changes:
  New courses:  AAAS 727, ABSC 981, ANTH 725, ANTH 732, ANTH 733, ANTH 736, ECON 790, ECON 805, LING 732, and LING 733
  Course changes: ENGL 897, LING 700, LING 708, LING 735, LING 737, PHSX 971*, PSYC 735, PSYC 737, and PSYC 892*Cross-listed with previously approved course number change CHEM 950

● The motion (CGS report by Brian Laird) was seconded, and the CAC voted unanimously to approve the following program change proposals:
  1. Joint Degree Program in Law and Russian, East European and Eurasian Studies proposal
  2. Mathematics Ph.D. program change proposal
  3. American Studies M.A. program change proposal

● Reports received:
  1. Responsible Scholarship Proposals
  2. New Graduate Certificate in Environmental Studies

Report of the Committee on Undergraduate Studies & Advising (CUSA)
(Donna Tucker, 2010-2011 CUSA Chair, reporting)

● The motion (CUSA report by Donna Tucker) was seconded, and the CAC voted unanimously to approve the following curricular changes:
  New Courses:  AAAS 327, ECON 570, SOC 699
Deleted or Deactivated Courses: BIOL 307, BIOL 308, BIOL 311, BIOL 352, BIOL 460, BIOL 462, BIOL 464, BIOL 466, BIOL 561, BIOL 590, BIOL 608, BIOL 610, BIOL 620, BIOL 670, BIOL 692, GEOG 515, GEOG 536, GEOG 551, GEOG 575, GEOG 596, GEOG 657

Course Changes: AAAS 555, BIOL 150, BIOL 416, CHEM 185, COMS 537, COMS 538, COMS 544, ENGL 102, ENGL 105, ENGL 205, FMS 313, ATMO 505, ATMO 525, ATMO 640, ATMO 660, GERM 218, PSYC 692

• The motion (CUSA report by Donna Tucker) was seconded, and the CAC voted unanimously to approve the following degree requirements:

  1. Change to Human Biology Departmental Honors Policy
  2. Change to Existing Major Requirements for B.A. in Chemistry: Biological Chemistry Option
  3. Change to Existing Major Requirements for the B.S. in Chemistry: Biochemistry Option, pending necessary corrections to reflect that BIOL 350 is now a pre-requisite for BIOL 416, as approved by CAC in CUSA Course Changes above
  4. Existing Course, Proposed Non-Western Culture Status
  5. Existing Course, Proposed Non-Western Culture Status
  6. Existing Course, Proposed Non-Western Culture Status
  7. Change to the existing range for placement in English
  8. Change to existing Admission Requirements for the English Major

Kansas Board of Regents – CLAS Transfer and Articulation Policy

A motion was made, and a second was received, in support of the draft of the CLAS Transfer and Articulation Policy (see Addendum I). The CAC’s vote indicates the members’ support for this approach as a means to increase transparency and consistency in the College’s credit transfer policy. The motion passed unanimously.

After receiving a motion and a second, the CAC voted unanimously to adjourn the meeting at 5:05 PM.

Next College Academic Council Meeting: Tuesday, September 13, 2011, 4:00 PM (210 Strong Hall)

Minutes recorded and transcribed by Anne Sawyer (Secretary to the College Assembly)

III. REPORT OF THE COMMITTEE ON UNDERGRADUATE STUDIES & ADVISING (CUSA)
Submitted by Karen Ledom, Presented by Chris Fischer, CUSA Chair

A. Curricular Changes for Approval

AFRICAN AND AFRICAN-AMERICAN STUDIES

CHANGE: NEW CROSS-LISTED COURSE
AAAS 316 MINISTERS AND MAGICIANS: BLACK RELIGIONS FROM SLAVERY TO THE PRESENT 3H

This course examines the history and diversity of African American religious expression from slavery until the present, emphasizing both mainstream and alternative faiths. It covers the religious world views of enslaved Africans, and examines faiths inside and outside of Christianity. Topics may include: independent black churches, magical practices, the Holiness and Pentecostal movements, black Islam, religious freemasonry, and esoteric faiths. The class emphasizes the influence of gender, class, race, migration, and urbanization on black religion. (Same as
AMS 316, HIST 316) LEC

CHANGE: NEW COURSE
AAAS 322 LEGAL ISSUES & THE AFRICAN AMERICAN 3 H
This course examines civil issues in African-American communities and populations, and their legal ramifications. Topics such as the penal system, court sentencing, death penalty, cultural norms, law enforcement and civil liberties are critically examined within social and humanistic theories. LEC

CHANGE: NEW COURSE
AAAS 325 POPULAR BLACK MUSIC 3 H
This is a comparative study of popular music produced in Africa, and the African Diaspora. The praxis, theories, histories, forms, artists and audiences are discussed. LEC

AMERICAN STUDIES

CHANGE: NEW CROSS-LISTED COURSE
AMS 316 MINISTERS & MAGICIANS: BLACK RELIGIONS FROM SLAVERY TO THE PRESENT 3H
This course examines the history and diversity of African American religious expression from slavery until the present, emphasizing both mainstream and alternative faiths. It covers the religious world views of enslaved Africans, and examines faiths inside and outside of Christianity. Topics may include: independent black churches, magical practices, the Holiness and Pentecostal movements, black Islam, religious freemasonry, and esoteric faiths. The class emphasizes the influence of gender, class, race, migration, and urbanization on black religion. (Same as AAAS 316, HIST 316) LEC

ENGLISH

CHANGE: NEW COURSE
ENGL 553 SCREENWRITING II 3 H
Continuation of ENGL 353. May be repeated for undergraduate credit up to a total of six hours. Prerequisite: ENGL 353 or equivalent. LEC

CHANGE: COURSE DESCRIPTION
ENGL 355 NONFICTION WRITING I 3 H
(OLD) An introduction to the literary techniques of nonfiction and practice in the writing of one or more of the genre's subtypes, such as the personal and familiar essay, the memoir, New Journalism, and natural history. Prerequisite: Completion of the freshman-sophomore English requirement or its equivalent. LEC

ENGL 355 NONFICTION WRITING I 3 H
(NEW) An introduction to the literary techniques of nonfiction and practice in the writing of one or more of the genre's subtypes, such as the personal essay, the familiar essay, the lyric essay, the memoir, nature writing, or travel writing. Prerequisite: Completion of the FSE requirement. LEC

CHANGE: COURSE DESCRIPTION PREREQUISITE
ENGL 555 NONFICTION WRITING II 3 H
(OLD) The art and craft of writing for publication in a variety of forms: review, travel essays, specialized articles (e.g., business, science, literature), the personal essay, or the non-fiction book. Prerequisite: Completion of the nine-hour Freshman-Sophomore English requirement and permission of instructor. LEC

ENGL 555 NONFICTION WRITING II 3 H
Continuation of ENGL 355. May be repeated for undergraduate credit up to a total of six hours. Prerequisite: ENGL 355 or its equivalent. LEC

ENVIRONMENTAL STUDIES

CHANGE: NEW CROSS-LISTED COURSE
EVRN 335 INTRODUCTION TO SOIL GEOGRAPHY 4 N
This course focuses on the properties and processes of soils as they occur in their environment. The student is introduced to the nature of soil as it functions as a body; genesis of soils; properties of soil solids, especially colloids; soil chemical composition, properties, and reactions; interaction between solid, liquid, and gaseous components in soils; plant-soil-water relationships; biological interactions with soil; classification of soils; and the distribution of soils on the landscape. Not open to students who have taken EVRN 535/GEOG 535. (Same as GEOG 335) Prerequisite: GEOG 104 or GEOL 101 or consent of instructor; BIOL 100 and CHEM 184 or CHEM 185 recommended.

CHANGE: NEW CROSS-LISTED COURSE
EVRN 535 SOIL GEOGRAPHY 5 N
A broad study of the principles and properties of soils and their distribution on the landscape. Topics covered include: pedology, clay mineralogy, soil physics, soil chemistry, management of soils, soil biology, taxonomy, and soil geomorphology. Laboratory section and a field project are required. Not open to students who have taken EVRN 335/GEOG 335. (Same as GEOG 535) Prerequisite: GEOG 104 or GEOL 101 or consent of the instructor; BIOL 104 and CHEM 184 or 185 recommended.

CHANGE: NEW CROSS-LISTED COURSE
EVRN 538 ENVIRONMENTAL SOIL PHYSICS AND CHEMISTRY 4 N
This course examines the physical and chemical properties of soils and methods of evaluation. Physical topics include the movement of water, heat, gases, and solutes through soil. Chemistry topics include solid and solution speciation, mineral solubility, ion exchange, and oxidation reduction reactions in soils. Prerequisite: EVRN 335/GEOG 335 or EVRN 335/GEOG 535; CHEM 188/189, MATH 121, and PHSX 114, or consent of the instructor. (Same as GEOG 538)

GEOGRAPHY

CHANGE: NEW REQUEST TO CROSSLIST
GEOG 335 INTRODUCTION TO SOIL GEOGRAPHY 4 N
(OLD) This course focuses on the properties and processes of soils as they occur in their environment. The student is introduced to the nature of soil as it functions as a body; genesis of soils; properties of soil solids, especially colloids; soil chemical composition, properties, and reactions; interaction between solid, liquid, and gaseous components in soils; plant-soil-water relationships; biological interactions with soil; classification of soils; and the distribution of soils on the landscape. Not open to students who have taken GEOG 535. Prerequisite: GEOG 104 or GEOL 101 or consent of instructor; BIOL 100 and CHEM 184 or CHEM 185 recommended.

GEOG 335 INTRODUCTION TO SOIL GEOGRAPHY 4 N
(NEW) This course focuses on the properties and processes of soils as they occur in their environment. The student is introduced to the nature of soil as it functions as a body; genesis of soils; properties of soil solids, especially colloids; soil chemical composition, properties, and reactions; interaction between solid, liquid, and gaseous components in soils; plant-soil-water relationships; biological interactions with soil; classification of soils; and the distribution of soils on the landscape. Not open to students who have taken EVRN 535/GEOG 535. (Same as EVRN 335) Prerequisite: GEOG 104 or GEOL 101 or consent of instructor; BIOL 100 and CHEM 184 or CHEM 185 recommended.
CHANGE: NEW REQUEST TO CROSSLIST

GEOG 535  SOIL GEOGRAPHY 5 N
(OLD) A broad study of the principles and properties of soils and their distribution on the landscape. Topics covered include: pedology, clay mineralogy, soil physics, soil chemistry, management of soils, soil biology, taxonomy, and soil geomorphology. Laboratory section and a field project are required. Not open to students who have taken GEOG 335. Prerequisite: GEOG 104 or GEOL 01 or consent of the instructor; BIOL 100 and CHEM 184 or 185 recommended.

GEOG 535  SOIL GEOGRAPHY 5 N
(NEW) A broad study of the principles and properties of soils and their distribution on the landscape. Topics covered include: pedology, clay mineralogy, soil physics, soil chemistry, management of soils, soil biology, taxonomy, and soil geomorphology. Laboratory section and a field project are required. Not open to students who have taken EVRN 335/GEOG 335. (Same as EVRN 535) Prerequisite: GEOG 104 or GEOL 101 or consent of the instructor; BIOL 100 and CHEM 184 or 185 recommended.

CHANGE: NEW REQUEST TO CROSSLIST

GEOG 538  ENVIRONMENTAL SOIL PHYSICS AND CHEMISTRY 4 N
(OLD) This course examines the physical and chemical properties of soils and methods of evaluation. Physical topics include the movement of water, heat, gases, and solutes through soil. Chemistry topics include solid and solution speciation, mineral solubility, ion exchange, and oxidation reduction reactions in soils. Prerequisite: GEOG 335 or GEOG 535; CHEM 188/189, MATH 121, and PHSX 114, or consent of the instructor.

GEOG 538  ENVIRONMENTAL SOIL PHYSICS AND CHEMISTRY 4 N
(NEW) This course examines the physical and chemical properties of soils and methods of evaluation. Physical topics include the movement of water, heat, gases, and solutes through soil. Chemistry topics include solid and solution speciation, mineral solubility, ion exchange, and oxidation reduction reactions in soils. Prerequisite: EVRN 335/GEOG 335 or EVRN 335/GEOG 535; CHEM 188/189, MATH 121, and PHSX 114, or consent of the instructor. (Same as EVRN 538)

HISTORY

CHANGE: NEW CROSS-LISTED COURSE

HIST 316  MINISTERS & MAGICIANS: BLACK RELIGIONS FROM SLAVERY TO THE PRESENT 3H
This course examines the history and diversity of African American religious expression from slavery until the present, emphasizing both mainstream and alternative faiths. It covers the religious world views of enslaved Africans, and examines faiths inside and outside of Christianity. Topics may include: independent black churches, magical practices, the Holiness and Pentecostal movements, black Islam, religious freemasonry, and esoteric faiths. The class emphasizes the influence of gender, class, race, migration, and urbanization on black religion. (Same as AAAS 316, AMS 316) LEC

SOCIOLOGY

CHANGE: PREREQUISITE

SOC 500  SOCIOLOGICAL THEORY 3 S
(OLD) An introduction to the principal texts in sociological theory and the ideas that made them important. Primary materials are emphasized, ranging from medieval to the current age. The goal of the course is to show continuity and change in the
SOC 500 (NEW)  
SOCIOLOGICAL THEORY 3 S  
An introduction to the principal texts in sociological theory and the ideas that made them important. Primary materials are emphasized, ranging from medieval to the current age. The goal of the course is to show continuity and change in the theoretical tradition of sociology, and to demonstrate the continued importance of classical ideas. Prerequisite: SOC 104 or permission of instructor. LEC

B. Degree Requirements for Approval

1. New Principal Course Designation for an Existing Course – HA 300

PROPOSAL
This request is being submitted administratively to correct a historical error recently discovered in College Student Academic Services. In 1988, both HA 100 and HA 300 were approved to count for HT principal course status. Sometime after 1990 it appears HT status was removed for both.

COURSE NUMBER, TITLE AND DESCRIPTION
Course Number and Title: HA 300: History of Art - Intro to Western Art History
A chronological survey of Western art and architecture, including the ancient Near East, Europe from antiquity to the present, and North America from the colonial period to the present. The course emphasizes major historical and cultural developments, analyzes key art works and monuments, and introduces basic art historical principles and analytical methods. The course is offered at the 100 and 300 levels, with additional reading and writing assigned at the 300 level. Not open to students with credit in HA 100, HA 103, HA 150, HA 151, HA 160, or HA 161.

JUSTIFICATION
There are communications between the College and the History of Art department in 1998 that indicate the discovery that the removal of the HT status for both was an error, and there is a request for both to be reinstated. For unknown reasons this was successfully taken care of for HA 100, but not for HA 300. I have re-confirmed with the History of Art department that it has always been their intention for both the 100 and 300 levels of this course to count for HT credit, and they were not currently aware that the 300 level was not counting. Because of the documentation uncovered, this request is to re-instate HA 300 as an HT principal course from its original approval date of 1988 forward.

2. Change to Existing Sociology Major Requirement

CURRENT JUNIOR/SENIOR ELECTIVES REQUIREMENT
Junior/Senior Electives 15 hours. No more than 3 hours of SOC 490, SOC 499, SOC 598, and SOC 698 can be used to satisfy this requirement.

PROPOSED JUNIOR/SENIOR ELECTIVES REQUIREMENT
Junior/Senior Electives 15 hours. No more than 3 hours of SOC 490, SOC 598, and SOC 698, or no more than 6 hours of SOC 499 can be used to satisfy this requirement.

JUSTIFICATION
Earning honors in the major requires completion of 6 credits of SOC 499. Some students have been self-selecting out of attempting honors because they incorrectly assumed that it would increase the number of credits required. Proposed changes make explicit the exemption to the rule that we have routinely allowed on petition.

C. Old Business
Continuation of consistent CLAS and University minimum hours toward degree.
At the October 2010 Board of Regents meeting action was taken to approve the reduction of the minimum number of total hours required for an undergraduate degree from 124 to 120 hours, effective immediately.

University Governance considered the action during the Fall 2010 term and recommended adoption of the reduction in minimum hours from 124 to 120 hours as an option for the College and/or schools.

In the November 9, 2010 CUSA meeting a decision was made to recommend to CAC that the College reduce the minimum number of total hours required for an undergraduate degree to 120 to remain consistent with University requirements, effective as soon as administratively feasible.

In the December 14, 2010 CAC meeting the reduction of minimum hours was explored and noted to allow any concerns to be brought forward. It was also noted that the deadline for concerns to be raised to the change in University Senate Rules and Regulations was January 27, 2011.

No concerns were brought forward to the College regarding the reduction.

In the Spring 2011 Undergraduate Coordinator meetings the issue was furthered discussed, and no concerns were voiced.

At the March 2011 University Senate meeting, the Chancellor’s approval of the recommendation for a reduction in University minimum hours for degree was announced.

ATTACHMENT

CGS and CUSA Annual Reports
Committee on Graduate Studies (CGS) -- Annual Report for 2010-2011

I. The CGS made the following recommendations for curricular changes:

- **New courses:** AAAS 727, AAAS 774, ABSC 981, ANTH 707, ANTH 725, ANTH 732, ANTH 733, ANTH 736, ANTH 897, ANTH 898, BINF 999, BIOL 809, CHEM 700, CHEM 760, CHEM 900, EALC 715, EALC 743, EALC 841, EALC 888, ECON 790, ECON 805, ENGL 757, EVRN 700, EVRN 915, FMS 717, GINS 898, GIST 888, LING 706, LING 732, LING 733, LING 850, POLS 710, POLS 888, POLS 953, PSYC 903, WGSS 800, WGSS 801, WGSS 802, WGSS 803, WGSS 804 and WGSS 810

- **Course changes:** ABSC 841, ANTH 706, CHEM 731*, CHEM 737*, CHEM 742*, CHEM 750, CHEM 752*, CHEM 754*, CHEM 763*, CHEM 766*, CHEM 810, CHEM 903*, CHEM 904*, CHEM 908*, CHEM 915*, CHEM 916*, CHEM 917*, CHEM 920*, CHEM 925*, CHEM 963*, CHEM 980, CHEM 981, CHEM 982*, CHEM 984*, CHEM 986*, ENGL 774, ENGL 897, FMS 702, FMS 715, FMS 743, FMS 841, GINS 807, GINS 899, GRK 899, HA 719, HIST 845, LAT 899, LING 700, LING 705, LING 708, LING 709, LING 712, LING 714, LING 715, LING 720, LING 722, LING 725, LING 735, LING 737, LING 738, LING 739, LING 782, LING 822, LING 980, MATH 735, PHSX 717, PSYC 735, PSYC 737, PSYC 782, PSYC 892, PSYC 894, SPAN 730, SPAN 733, SPAN735, SPAN 739, SPAN 742, SPAN 744, SPAN 745, SPAN 774, SPAN 781, SPAN 792 and SPLH 874

- **Course deletions:** ABSC 845, CHEM 716, CHEM 720, CHEM 767, CHEM 801, CHEM 803, CHEM 807, CHEM 811, CHEM 901, CHEM 902, CHEM 906, CHEM 907, CHEM 910, CHEM 911, CHEM 912, CHEM 913, CHEM 918, CHEM 919, CHEM 959, CHEM 966, CHEM 971, CHEM 991, LING 750, LING 753, LING 850, LING 950, LING 960, LING 970, SPAN 740, SPAN 741 and SPAN 747

II. The CGS made the following recommendations for program changes:

- **American Studies MA:** Changed the sequence of the four core requirements so that students complete the sequence in three semesters instead of four, added an elective methods course, adopted ten responsible research methods, moved AMS 802 from the second to the first semester to be taken in conjunction with AMS 801, and recommended that a publishable article be considered the preferred synthesis outcome for students seeking to enter the Ph.D. program in American Studies and that the thesis be an alternative for students who want to pursue Ph.D. degrees at other institutions.

  Effective date: Fall 2011

- **Anthropology MA:** Added new core course and non-thesis option

  Effective date: Fall 2011

- **Applied Behavioral Science Graduate Certificate:** Renewed the Community Health and Development Graduate Certificate

  Effective date: Fall 2011

- **Environmental Studies Graduate Certificate:** New certificate program in Global Climate Change

  Effective date: Fall 2011

- **Gerontology PhD:** Three new dual-title degree programs (fulfilling two programs of doctoral study in one degree) in Communication Studies and Gerontology, Psychology and Gerontology, Sociology and Gerontology

  Effective date: Fall 2011
• Linguistics MA: Added a fourth area to the comprehensive exam option for students to choose from. Included a new section in the graduate study guide entitled “M.A. timeline” to emphasize degree completion in two years. Created a numeric score to the MA thesis to formalize the decision to provide a terminal MA degree or allowing student to continue to PhD (0 = fail M.A. thesis, 1=pass but do not allow the student to continue for Ph.D., 2 = pass and continue for PhD).

  Effective date: Fall 2011

• Mathematics PhD: Changes to the PhD Research Skills requirements

  Effective date: Fall 2011

• Russian, East European and Eurasian Studies MA: New joint degree program leading to the JD in Law and the MA in Russian, East European and Eurasian Studies.

  Effective date: Fall 2011

III. The CGS made the following recommendations for policy changes:

• Master's Degree Examination Requirements Policy: This policy was revised for clarity and removed the requirement that students must have a final general examination in addition to the thesis defense.

  Policy location: https://documents.ku.edu/policies/Graduate_Studies/mafinalexams.htm

  Effective date: Immediately

• Oral Comprehensive Policy: This policy was created to specify the enrollment requirement.

  Policy language: “All graduate students enrolled in doctoral graduate programs must be enrolled the semester or summer session in which they complete the comprehensive oral examination.”

  Effective date: Immediately

IV. The CGS created the following reports:

• Dean's Charges to the Committee on Graduate Studies 2010-2011: The Policies, Procedures and Awards Subcommittee reviewed each charge and made recommendations for the Dean.

• 2011 Awards: The CGS approved the list of recipients presented by the Policies, Procedures and Awards Subcommittee to receive awards as follows.
  ▪ Dr. Juliet Kaarbo (Political Science), Byron A. Alexander Graduate Award
  ▪ Dr. Adrienne Kunkle (Communications Studies), John C. Wright Graduate Mentor Award
  ▪ Kelley Berkson (Linguistics; Jie Zhang, advisor), Outstanding Research/Thesis Project Award
  ▪ Andrew Overholt (Physics and Astronomy; Adrian Melott, advisor), Outstanding Research/Thesis Project Award

• Research Skills and Responsible Scholarship Report: The new “RS-squared” policy has replaced the previous “FLORS” (Foreign Language or Research Skills) policy. Every doctoral student is required to have training in responsible scholarship in addition to obtaining research skills pertinent to the field(s) of research.

  All doctoral programs had to submit a research skills requirement plan for review and approval by the school/College and the Graduate Studies Office. The CGS reviewed the College doctoral programs’ plans to forward to Graduate Studies.

V. Other business and recommendations:

• Course reactivation process: Departments received a list of their courses that have not been taught in five or ten years. They notified the College Office of Graduate Affairs (COGA) which courses may be
deactivated. In the event that a course needs to be reactivated, the CGS has permitted the COGA to review these requests and approve given there are no course changes.

- **Revision to the calls for nomination:** The Graduate Thesis/Project and Graduate Mentor Awards calls for nomination should include the following information after listing the date the nominations are due:
  1) “Incomplete nominations will not be considered.”
  2) “No nominations or supporting materials will be accepted after this date.”

- **Additional award nomination requirement:** The Graduate Mentor Awards nominations must include the mentors’ *curriculum vitae*.

- **Nomination acknowledgment:** The Policies, Procedures and Awards Subcommittee prepared a sample letter to be sent to nominees who did not receive an award.

- **Access to the CGS Survey** *CLAS Dean’s charge regarding graduate students’ time to degree and impediments to degree:* The Policies, Procedures and Awards Subcommittee recommended that the survey results be made available to the respondents. The COGA emailed the final report to faculty members who participated in the survey.

- **Summer petitions:** Petitions need to be reviewed by a CGS Subcommittee during the summer. Each year three committee members will volunteer to serve on the Petitions Subcommittee for the summer term.

**VI. Concerns for next year:**

- The committee discussed whether the new oral comprehensive enrollment policy should also address the grace period for hours to count towards post-comprehensive enrollment. This would impact other policies and offices. Therefore, Dean Peterson and Dean Mielke will consult with the Office of Graduate Studies.
- A proposal will be drafted based on the committee’s recommendations to the GTA offer letter.
- The Academic Catalogs will be electronically archived by University Relations. A proposal will be drafted based on the committee’s recommendations to produce at least one hard-copy.

*Presented by Dr. Brian Laird, 2010-2011 CGS Chair  
Submitted by Savanna Trent, College Office of Graduate Affairs*

**Committee on Undergraduate Studies & Advising (CUSA) -- Annual Report for 2010-2011**

**Advising and Awards**

- Previewed Degree Progress Report, provided feedback to Dr. Kim McNeley regarding structure and content, which led to further refinement of the general education section of the DPR.
- Reviewed the current scholarship application and award process in the College with Kristi Henderson from the College Dean’s Office. Revised some of the subcommittee
- 128 completed applications
- 18 awards made, total amount $30,200
- Review is underway for possible changes to next year’s process

**Curricular Changes/Degree Requirements**

*Data provided by Karen Ledom*

- Reviewed multiple proposals ranging from individual course changes to new major and minor requirements.
- Discussed changes needed in submission process to address new initiatives forthcoming from the review of general education requirements. This discussion is ongoing.
- Discussed transition from “KUCE” courses to online courses facilitated through mainstream scheduling and enrollment processes, and how that will affect curricular change submissions.
- Curricular changes
  - 75 new courses
  - 231 changes
  - 61 deletions/deactivations
  - 4 motions to file (new topics in existing courses)
• Degree requirements
  5 principal course requests
  9 non-western culture course requests
  30 changes to major requirements (includes admission requirements and honors)
  10 changes to minor requirements

• Other
  Change to English placement range

*Note that several curricular changes and changes to degree requirements involved integration of the School of the Arts into the College.

**Academic Standards**

• Final figures counting summer subcommittee work on student petitions pending from Bridget Bradley

**CUSA also dealt with the following issues:**

• In discussing the Servicemembers Opportunity Colleges Program, CUSA decided that changes to the College Residency requirement needed to be made. The resulting changes meet the requirements of the Servicemembers Opportunity Colleges Program but apply to all College students.
• Retroactive withdrawals for semesters more than two years ago. Clarification of how long faculty will keep academic records.
• Changing minimum total hours required for an undergraduate degree from 124 to 120.
• Policy of early and continuous enrollment in mathematics
• Accommodation of mathematics disability
• Transfer and Articulation Policy

_Presented by Donna Tucker, 2010-2011 CUSA Chair_
_Submitted by Karen Ledom_