Members Present: Ross Black, Jeanette Blackmar, Marjeanna Burge, Shelley Cline, Elaine Gerbert, Allan Hanson, William Lindsey, Gwen Macpherson, Mehrangiz Najafizadeh, Catherine Preston, Allan Pasco, Lisa Rausch
Also Present: Executive Assistant Dean Rebecca Peterson, Associate Dean Barbara Romzek, Leatrice Smith (College Office of Graduate Affairs)

The meeting was called to order by Allan Hanson at 11:04 AM and self-introductions were made.

Minutes

A motion was made and seconded to approve the September 25, 2008 minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Curricular Changes

Rebecca Peterson suggested changing section Five to read “Justification for the Course Change”. The Committee approved this.

CGS APPROVED the following NEW COURSES, pending minor edits.

a. EVRN 701, Section 4, Prerequisites, remove incorrect prerequisite information
   Committee requested proof of consultation or endorsement from other departments in the IGERT. Committee requested clarification of using ‘Seminar’ in the description of the LEC course.

b. EVRN 702, remove the ampersand from course title and use the word ‘and’. Acquire letter of support from Director for the Curricular Change Form.

c. GEOL 837

d. PHIL 885, the committee noted that Section Five of the electronic copy did not have the Reason for the Requested Curricular Change. Lea Smith will scan the original signed form which has the information. The committee also suggested a minor edit to the course description to clarify the wording ‘substantial Seminar Paper’ in a LEC.

f. PSYC 956, remove bolded lettering from course credit hours, check spelling and minor edits, course justification.

CGS APPROVED the following CHANGE IN COURSE LISTING pending minor edits.
GEOG 735, correct the former course description to include prerequisite information. In Section 4 of CCF, prerequisite should be GEOG 335 or GEOG 535 or consent of instructor.

New Business
Rebecca Peterson asked the Policies & Procedures and Awards Sub-committee to meet to discuss changes to the CLAS section of 2009-2011 Graduate Catalog. The committee will meet with Rebecca and Lea Smith to discuss changes that could be suggested to clarify some key rules and regulations.

Rebecca Peterson also asked the committee to offer suggestions on addressing the ‘incomplete’ grading system that is currently on the agenda of the University Senate. After much discussion, Gwen Macpherson, Catherine Preston, and Allan Hanson will serve on the Ad Hoc committee to address the issue.

There being no further business, the meeting was adjourned by Allan Hanson at 12:30PM.

The next meeting of the CGS will be on October 23rd, 2008, 11:00 am – 12:30 pm, Strong Hall, Room 210.

Respectfully Submitted by Leatrice Smith, COGA