Meeting of the Committee on Graduate Studies  
College of Liberal Arts & Sciences—210 Strong Hall  
November 13, 2008-11:00 a.m.  
AGENDA

I. APPROVAL OF THE OCTOBER 23 CGS MINUTES

II. REPORT OF THE PETITIONS & PROGRAM CHANGES AND AWARDS SUBCOMMITTEE

III. REPORT OF CURRICULAR CHANGES SUBCOMMITTEE

A. NEW COURSES
   1. ENGL 756 Forms
   2. ENVR 720 Topics in Environmental Studies.

B. CURRICULAR CHANGES FOR APPROVAL
   ENGL 751 Fiction Writing III.
   ENGL 752 Poetry Writing III.
   ENGL 753 Writers Workshop

C. DELETIONS
   POLS 722 Intergovernmental Relations.

IV. OLD BUSINESS

1. Discussion of Catalog Issues

2. Discussion of Final Language of the Proposed Incomplete Grade Policy Recommendation from the College Committee on Graduate Studies.

V. NEW BUSINESS
I. APPROVAL OF THE OCTOBER 23RD CGS MINUTES

College of Liberal Arts & Sciences
Committee on Graduate Studies
Minutes—October 23, 2008

Members Present: Ross Black, Jeanette Blackmar, Marjeanna Burge, Shelley Cline, Allan Hanson, William Lindsey, Gwen Macpherson, Mehrangiz Najafizadeh, Allan Pasco, Lisa Rausch

Also Present: Executive Assistant Dean Rebecca Peterson, Associate Dean Barbara Romzek, Leatrice Smith (College Office of Graduate Affairs)

The meeting was called to order by Allan Hanson at 11:03 AM.

Minutes

A motion was made and seconded to approve the October 9, 2008 minutes of the Committee on Graduate Studies with correction for prerequisites of GEOG 735 amended. The motion was approved unanimously.

Curricular Changes

A. CGS APPROVED the following CHANGES IN COURSE LISTING pending the corresponding minor edits:

1. The committee suggested a change in the wording in the proposed title for clarification:

REES 898  Research Methods in Russian, East European, and Eurasian Studies (3). Mastery of interdisciplinary research skills through investigation of resources and scholarship in the field of Russian, East European, and Eurasian Studies.

2. The committee suggested changing the LEC course designation to SEM
REES 899 Capstone Research Seminar in Russian, East European, and Eurasian Studies (3). Research, write, and present a professional-quality paper, involving interdisciplinary original research, consultation with REES faculty, and substantial use of sources in at least one REES language. Prerequisite: REES 898. SEM

B. CGS APPROVED the following DELETIONS

1. POLS 702 Empirical Political Theories
2. POLS 715 Political Communication
3. POLS 753 Politics of Ideocracy
4. POLS 755 Politics of East-Central Europe
5. POLS 760 The Politics and Problems of Developing Countries
6. POLS 775 Russian Foreign Policy
7. POLS 776 International Relations of Asia
8. POLS 777 International Relations of Latin America
9. POLS 811 Role of Government in American Society
10. POLS 840 Theory of Public Administration
11. POLS 953 Ideocratic Politics
12. POLS 957 Political Processes in Southeast Asia
13. POLS 962 The Breakdown, Restoration, and Consolidation of Democracies
14. POLS 965 Soviet and East European Policies and Problems
15. POLS 975 Foreign Policies of Post-Soviet States
16. POLS 976 International Relations of Asia

Old Business

A. The Policies, Procedures and Awards Sub-committee reported on changes to the CLAS section of 2009-2011 Graduate Catalog. Dean Peterson reported that the time constraints of the meeting did not allow the subcommittee to discuss all of the issues in question, but the committee will convene again to discuss these as time permits. Dean Peterson will make changes to the College section of the catalog for the full committee’s review at the November 13th meeting.

B. After much discussion regarding the University Senate Rules & Regulations Incomplete grade policies for students (Article II, Section 2.3), the full CGS suggested a few minor changes to the language presented by the subcommittee. The committee then voted to adopt the new version contingent on final approval of the amended language via email.

C. The Petitions subcommittee reported on the Change in Rubric for Peace and Conflict Studies courses from HWC to PCS. The CGS voted to approve the Rubrics change.
There being no further business, the meeting was adjourned by Allan Hanson at 12:30PM.

The next meeting of the CGS will be on November 13, 2008, 11:00 am – 12:30 pm, Strong Hall, Room 210.

Respectfully Submitted by Leatrice Smith, COGA

II. REPORT OF THE PETITIONS & PROGRAM CHANGES AND AWARDS SUBCOMMITTEE

Proposed Changes to the Clinical Program Requirements

III. REPORT OF CURRICULAR CHANGES SUBCOMMITTEE

A. NEW COURSES

1. ENGLISH

CHANGE: NEW COURSE
ENGL 756 FORMS: ________.(3) A study of literary works belonging to a particular genre or to multiple genres (fiction, nonfiction, poetry, drama etc), either in a particular form (short story, essay, sonnet, etc.), concerned with a particular topic, or illustrative of a particular element of craft (voice, point of view, character development, etc.). Intended primarily for creative-writing students with an interest in developing their skills at reading as writers. May be repeated for credit as the topic varies. LEC

Justification for Request.
ENGL 756 will provide forum for graduate-level craft classes designed for creative writing MFA and PHD students.

2. ENVIRONMENTAL STUDIES

CHANGE: NEW COURSE
ENV 720 TOPICS IN ENVIRONMENTAL STUDIES: ________.(3)
Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once.
(note: the department requests that the CGS advise on designation or LEC or SEM.)

Justification for Request.
As the interdisciplinary “home” of the IGERT C-CHANGE program, and as EVRN seeks to expand graduate-level interdisciplinary course opportunities, it is important to have a topic course in which faculty can explore a wide variety of topics as interest arises.

(note: written endorsement from Joane Nagel, Director, NSF C-CHANGE IGERT Program received in College Office of Graduate Affairs)

B. CHANGE IN COURSE LISTINGS

CHANGE: DELETION
POLS 722 INTERGOVERNMENTAL RELATIONS (3)
A survey of characteristic legal, political, and administrative relationships among different units of American government, with particular emphasis upon the role of state agencies. Prerequisite: Nine hour of Political science. LEC

Justification for Request: This course is longer taught by the Department of Political Science. This course was created specifically for faculty that are no longer at KU. We currently have no other faculty interested in teaching it at this level and we would like our catalogue to honestly reflect the curriculum that will be offered in the foreseeable future.

IV. OLD BUSINESS

1. Discussion of Catalog Issues

Rebecca Peterson made proposals to the committee to changes in CLAS section of the 2009-2011 Graduate Catalog. The proposal outlined changes to CLAS graduate rules for continuous enrollement, and added the Edwards campus contact and program information. The committee voted to approve the language of the changes.
Proposed Incomplete Grade Policy Recommendation from the College Committee on Graduate Studies

2.2.3 The letters W and I may be given. The letter I shall indicate incomplete work, such as may be completed without re-enrollment in the course. The letter W shall indicate withdrawal for which no credit or grade point is assigned (See section 2.2.5 for assigning the letter W).

2.2.3.1 The letter I should not be used when a definite grade can be assigned for the work done. It shall not be given for the work of a student in any course except to indicate that some part of the work has, for reasons beyond the student's control, not been done, while the rest has been satisfactorily completed. At the time an I is reported on the electronic roster, the character and amount of work needed, as well as the date required for completion, should be indicated.

2.2.3.2 An I posted for courses must be made up by the date determined by the instructor, which may not exceed one calendar year, or the last day of the term of graduation, whichever comes first. An I not removed according to this rule shall automatically convert to a grade of F or U and shall be indicated on the student's record. Extensions to the time limit may be granted by the dean's representative upon submission of a petition from the student containing the endorsement of the course instructor who assigned the I grade, or the department chairperson if the instructor is unavailable. After the I grade is converted to a grade of F or U, the grade may only be changed in accordance with USRR Article II, Section 3.

2.2.3.3 No graduate student will be allowed to take oral comprehensive or qualifying exams if an I grade is currently listed on the student's transcript.

Eliminate 2.2.3.7 (see below for detail)

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For Reference:

USRR Article II, Section 3:
“2.3.1 Unless the provisions of 2.3.2 obtain, no change in a grade shall be made after it is filed with the University Registrar except upon the written request of the faculty member in charge of the course. The Registrar shall notify the chairperson of the department in which the course is given, with a copy to the originating faculty member. Such a change may be made only if (1) the original grade resulted from an error, [or] (2) the original letter was I or P. In either case this change of letter shall not include the change to a W. For purposes of this provision, a written request includes an electronic request through online processes developed by the Registrar. “

Suggested wording change in 2.3.1:
Such a change may be made only if (1) the original grade resulted from an error, [or] (2) the original letter was I or P, or (3) there was an automatic conversion of an I grade to an F before the earned grade could be entered. In any of these cases,...

" 2.2.3.7 A post-baccalaureate degree granting unit shall not be required to conform to the grading system prescribed in this section, except when it assigns a grade to a student enrolled in any other degree granting unit of the University."