College of Liberal Arts & Sciences  
Committee on Graduate Studies  
Minutes—November 13, 2008

Members Present: Ross Black, Marjeanna Burge, Shelley Cline, Elaine Gerbert, William Lindsey, Gwen Macpherson, Mehrangiz Najafizadeh, Allan Pasco, Catherine Preston, Lisa Rausch  
Also Present: Executive Assistant Dean Rebecca Peterson, Leatrice Smith (College Office of Graduate Affairs)

The meeting was called to order by Rebecca Peterson at 11:07AM.

Minutes

A motion was made and seconded to approve the October 23, 2008 minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Report of the Subcommittee on Petitions and Program Changes  
(William Lindsey, reporting)
The subcommittee met and discussed proposed changes in the Clinical Program Requirements of the Psychology Graduate program. The proposal was made in response to weaknesses expressed during the department’s recent accreditation process. The Commission on Accreditation requested that the program adhere to the principle of “Broad and General Preparation”. The proposal included the addition of two Psychology courses which were previously approved by the CGS at the September 25, 2008 meeting. The subcommittee recommended that the proposed changes be adopted for the graduate program in Psychology.

A motion was made to accept the recommendations of the subcommittee, and the motion was approved unanimously.

Curricular Changes

The Subcommittee on Curricular Changes provided a series of recommendations which after discussion and amendment were adopted as follows over one objection:

A. The CGS APPROVED the following NEW COURSES:

ENGLISH

CHANGE: ENGL 756 NEW COURSE
FORMS:________.(3) A study of literary works belonging to a particular genre or to multiple genres (fiction, nonfiction, poetry, drama etc), either in a particular form (short story, essay, sonnet, etc.), concerned with a particular topic, or illustrative of a particular element of craft (voice, point of view, character
development, etc.). Intended primarily for creative-writing students with an interest in developing their skills at reading as writers. May be repeated for credit as the topic varies. LEC

Justification for Request.
ENGL 756 will provide a forum for graduate-level craft classes designed for creative writing MFA and PHD students.

B. The CGS **APPROVED** the following **CHANGES IN COURSE LISTINGS** *(upon the condition that clarification of how often courses would be offered would be provided):*

### ENGLISH

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<tr>
<td>ENGL 751</td>
<td>FICTION WRITING III (1-3)</td>
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<td>OLD</td>
<td>Practice in the writing of fiction under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance of enrollment, manuscripts showing unusual ability. May be repeated for credit up to a maximum of six hours. LEC</td>
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<td>POETRY WRITING III (1-3)</td>
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<tr>
<td>OLD</td>
<td>Practice in the writing of poetry under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance of enrollment, manuscripts showing unusual ability. May be repeated for credit up to a maximum of six hours. LEC</td>
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advance of enrollment, manuscripts showing unusual ability. May be repeated for credit. LEC

CHANGE: COURSE DESCRIPTION

ENGL 753 WRITERS WORKSHOP (1-3).
(OLD) An intensive course in writing prose fiction and/or verse. Criticism of manuscripts through group meetings and individual conferences with the instructor. Membership limited to students who submit manuscripts showing special ability in at least one of the creative writing forms. May be repeated for credit to a maximum of six hours. LEC

(NEW) WRITERS WORKSHOP (1-3). An intensive course in writing prose fiction and/or verse. Criticism of manuscripts through group meetings and individual conferences with the instructor. Membership limited to students who submit manuscripts showing special ability in at least one of the creative writing forms. May be repeated for credit. LEC

C. The CGS APPROVED the following DELETIONS:

CHANGE: DELETION
POLS 722 INTERGOVERNMENTAL RELATIONS (3)
A survey of characteristic legal, political, and administrative relationships among different units of American government, with particular emphasis upon the role of state agencies. Prerequisite: Nine hour of Political science. LEC

Justification for Request: This course is longer taught by the Department of Political Science. This course was created specifically for faculty who are no longer at KU. We currently have no other faculty interested in teaching it at this level and we would like our catalogue to honestly reflect the curriculum that will be offered in the foreseeable future.

D. The CGS SENT BACK the following NEW COURSE pending clarification:

ENVIRONMENTAL STUDIES
CHANGE: NEW COURSE

ENV 720 TOPICS IN ENVIRONMENTAL STUDIES:________(3)

Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once.

Justification for Request.
As the interdisciplinary “home” of the IGERT C-CHANGE program, and as EVRN seeks to expand graduate-level interdisciplinary course opportunities, it is important to have a topic course in which faculty can explore a wide variety of topics as interest arises.

Please note: The department requests that the CGS advise on designation of LEC or SEM

A written endorsement from Joane Nagel, Director, NSF C-CHANGE IGERT Program received for this course in College Office of Graduate Affairs

1. The committee would like to see three (3) distinct courses instead of the “lecture, seminar, or readings” description for this single course.

2. After much discussion, the committee would like clarification of whether course is a LEC or SEM as stated in the second sentence of the proposed description.

3. The committee would rather “not” have to vote on whether the course is a Lecture or Seminar, as requested by Environmental Studies.

Old Business

A. Discussion of Graduate Catalog Issues
(Rebecca Peterson, reporting)

The Subcommittee on Policies, Procedures and Awards reported on changes to the CLAS chapter in the current graduate catalog in preparation for the printing of the 2009-2011 Graduate Catalog. Previously, Dean Peterson had reported that the time constraints of their first meeting did not allow enough time for the subcommittee to discuss all the issues brought up by the departments, so the subcommittee convened a second time to finalize their recommendations. The details of the changes were summarized and presented to the full committee for discussion and amendment (see attached addendum). This series of recommendations was adopted unanimously.
B. Discussion of Final Language of the Proposed Incomplete Grade Policy Recommendation
(Rebecca Peterson, reporting)

In the last meeting of the CGS, a special subcommittee reported their recommendations for amendments to the university incomplete policy outlined in the University Senate Rules and Regulations Article II, Section 2. After discussion and amendment, Dean Peterson incorporated the changes into a new document that was disseminated via email for final approval by the CGS members. During this period, one member requested that the committee revisit the issue of the automatic conversion of the I grade to a grade of F, since it may become problematic to change the F grade after the conversion takes place. Dean Peterson reported that the current language in Article II, Section 3 was being interpreted by Dean McNeley and the Registrar such that this would be possible, and the College deans were also in agreement that they would support grade changes that reflected the grade a student earned in these cases. After this additional discussion, the motion to send the recommendation to the Academic Policy and Procedures subcommittee was adopted unanimously.

There being no further business, the meeting was adjourned by Rebecca Peterson at 12:22PM.

The next meeting of the CGS will be on December 11, 2008, 11:00 am – 12:30 pm, Strong Hall, Room 210.

Respectfully Submitted by Leatrice Smith, COGA