Meeting of the Committee on Graduate Studies  
College of Liberal Arts & Sciences—210 Strong Hall  
December 11, 2008-11:00 a.m.

AGENDA

I. APPROVAL OF THE NOVEMBER 13, 2008 CGS MINUTES

II. REPORT OF THE PETITIONS & PROGRAM CHANGES SUBCOMMITTEE

A. Women, Gender and Sexuality Studies Proposed Ph.D. Program
   1. Presentation of Recommendations
   2. Update by Dean Peterson
   3. Discussions with Program Representative(s)

B. English Ph.D. Program Changes
   1. Change in existing degree requirements
   2. New Option or Track within Existing Degree

III. REPORT OF CURRICULAR CHANGES SUBCOMMITTEE

A. NEW COURSES
   ENVR 720 Topics in Environmental Studies

B. CHANGE IN COURSES
   1. SLAV 822 Seminar in Russian literature: Eighteenth Century
   2. SLAV 932 Seminar: Topics in Slavic Folklore

C. REVERSE DELETION OF POLS 722

IV. NEW BUSINESS

A. Examination and Defense of Masters Theses within the College of Liberal Arts and Sciences
   1. Data Presentation by Lea Smith
   2. Discussion

B. Continuous Enrollment for Degree Candidates
I. APPROVAL OF THE NOVEMBER 13, 2008 CGS MINUTES

College of Liberal Arts & Sciences
Committee on Graduate Studies
Minutes—November 13, 2008

Members Present: Ross Black, Marjeanna Burge, Shelley Cline, Elaine Gerbert, William Lindsey, Gwen Macpherson, Mehrangiz Najafizadeh, Allan Pasco, Catherine Preston, Lisa Rausch
Also Present: Executive Assistant Dean Rebecca Peterson, Leatrice Smith (College Office of Graduate Affairs)

The meeting was called to order by Rebecca Peterson at 11:07AM.

Minutes

A motion was made and seconded to approve the October 23, 2008 minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Report of the Subcommittee on Petitions and Program Changes
(William Lindsey, reporting)
The subcommittee met and discussed proposed changes in the Clinical Program Requirements of the Psychology Graduate program. The proposal was made in response to weaknesses expressed during the department’s recent accreditation process. The Commission on Accreditation requested that the program adhere to the principle of “Broad and General Preparation”. The proposal included the addition of two Psychology courses which were previously approved by the CGS at the September 25, 2008 meeting. The subcommittee recommended that the proposed changes be adopted for the graduate program in Psychology.

A motion was made to accept the recommendations of the subcommittee, and the motion was approved unanimously.

Curricular Changes

The Subcommittee on Curricular Changes provided a series of recommendations which after discussion and amendment were adopted as follows over one objection:

A. The CGS APPROVED the following NEW COURSES:

ENGLISH

CHANGE: ENGL 756
NEW COURSE FORMS: A study of literary works belonging to a particular genre or to multiple genres (fiction, nonfiction, poetry,
drama etc), either in a particular form (short story, essay, sonnet, etc.), concerned with a particular topic, or illustrative of a particular element of craft (voice, point of view, character development, etc.). Intended primarily for creative-writing students with an interest in developing their skills at reading as writers. May be repeated for credit as the topic varies. LEC

Justification for Request.
ENGL 756 will provide a forum for graduate-level craft classes designed for creative writing MFA and PHD students.

B. The CGS APPROVED the following CHANGES IN COURSE LISTINGS (upon the condition that clarification of how often courses would be offered would be provided):

**ENGLISH**

<table>
<thead>
<tr>
<th>CHANGE:</th>
<th>COURSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 751</td>
<td>FICTION WRITING III (1-3)</td>
</tr>
<tr>
<td>(OLD)</td>
<td>Practice in the writing of fiction under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance of enrollment, manuscripts showing unusual ability. May be repeated for credit up to a maximum of six hours. LEC</td>
</tr>
</tbody>
</table>

| ENGL 751 | FICTION WRITING III (1-3) |
| (NEW) | Practice in the writing of fiction under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance enrollment, manuscripts showing unusual ability. May be repeated for credit. LEC |

<table>
<thead>
<tr>
<th>CHANGE:</th>
<th>COURSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 752</td>
<td>POETRY WRITING III (1-3)</td>
</tr>
<tr>
<td>(OLD)</td>
<td>Practice in the writing of poetry under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance of enrollment, manuscripts showing unusual ability. May be repeated for credit up to a maximum of six hours. LEC</td>
</tr>
</tbody>
</table>

| ENGL 752 | POETRY WRITING III (1-3). |
Practice in the writing of poetry under the direction of a member of the department working in conjunction with one or more writers in residence. Membership is limited to students who submit, well in advance of enrollment, manuscripts showing unusual ability. May be repeated for credit. LEC

CHANGE: COURSE DESCRIPTION
ENGL 753 WRITERS WORKSHOP (1-3).
(OLD) An intensive course in writing prose fiction and/or verse. Criticism of manuscripts through group meetings and individual conferences with the instructor. Membership limited to students who submit manuscripts showing special ability in at least one of the creative writing forms. May be repeated for credit to a maximum of six hours. LEC

(NEW) WRITERS WORKSHOP (1-3). An intensive course in writing prose fiction and/or verse. Criticism of manuscripts through group meetings and individual conferences with the instructor. Membership limited to students who submit manuscripts showing special ability in at least one of the creative writing forms. May be repeated for credit. LEC

C. The CGS APPROVED the following DELETIONS:

CHANGE: DELETION
POL7 22 INTERGOVERNMENTAL RELATIONS (3)
A survey of characteristic legal, political, and administrative relationships among different units of American government, with particular emphasis upon the role of state agencies. Prerequisite: Nine hour of Political science. LEC

Justification for Request: This course is longer taught by the Department of Political Science. This course was created specifically for faculty who are no longer at KU. We currently have no other faculty interested in teaching it at this level and we would like our catalogue to honestly reflect the curriculum that will be offered in the foreseeable future.

D. The CGS SENT BACK the following NEW COURSE pending clarification:
ENVIRONMENTAL STUDIES

CHANGE: NEW COURSE

ENV 720 TOPICS IN ENVIRONMENTAL STUDIES: _____,(3)

Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once.

Justification for Request.

As the interdisciplinary “home” of the IGERT C-CHANGE program, and as EVRN seeks to expand graduate-level interdisciplinary course opportunities, it is important to have a topic course in which faculty can explore a wide variety of topics as interest arises.

Please note: The department requests that the CGS advise on designation of LEC or SEM

A written endorsement from Joane Nagel, Director, NSF C-CHANGE IGERT Program received for this course in College Office of Graduate Affairs

1. The committee would like to see three (3) distinct courses instead of the “lecture, seminar, or readings” description for this single course.

2. After much discussion, the committee would like clarification of whether course is a LEC or SEM as stated in the second sentence of the proposed description.

3. The committee would rather “not” have to vote on whether the course is a Lecture or Seminar, as requested by Environmental Studies.

Old Business

A. Discussion of Graduate Catalog Issues
(Rebecca Peterson, reporting)

The Subcommittee on Policies, Procedures and Awards reported on changes to the CLAS chapter in the current graduate catalog in preparation for the printing of the 2009-2011 Graduate Catalog. Previously, Dean Peterson had reported that the time constraints of their first meeting did not allow enough time for the subcommittee to discuss all the issues brought up by the departments, so the subcommittee convened a second time to
finalize their recommendations. The details of the changes were summarized and presented to the full committee for discussion and amendment (see attached addendum). This series of recommendations was adopted unanimously.

B. Discussion of Final Language of the Proposed Incomplete Grade Policy Recommendation
(Rebecca Peterson, reporting)

In the last meeting of the CGS, a special subcommittee reported their recommendations for amendments to the university incomplete policy outlined in the University Senate Rules and Regulations Article II, Section 2. After discussion and amendment, Dean Peterson incorporated the changes into a new document that was disseminated via email for final approval by the CGS members. During this period, one member requested that the committee revisit the issue of the automatic conversion of the I grade to a grade of F, since it may become problematic to change the F grade after the conversion takes place. Dean Peterson reported that the current language in Article II, Section 3 was being interpreted by Dean McNeley and the Registrar such that this would be possible, and the College deans were also in agreement that they would support grade changes that reflected the grade a student earned in these cases. After this additional discussion, the motion to send the recommendation to the Academic Policy and Procedures subcommittee was adopted unanimously.

There being no further business, the meeting was adjourned by Rebecca Peterson at 12:22PM.

The next meeting of the CGS will be on December 11, 2008, 11:00 am – 12:30 pm, Strong Hall, Room 210.

Respectfully Submitted by Leatrice Smith, COGA

II. REPORT OF SUBCOMMITTEE ON PETITIONS & PROGRAM CHANGES

A. Women, Gender and Sexuality Studies Proposed Ph.D. Program
   1. Presentation of Recommendations
   2. Update by Dean Peterson
   3. Discussions with Program Representative(s)

B. English Phd Program Changes
   1. Change in existing degree requirements
   2. New Option or Track within Existing Degree
III. REPORT OF THE SUBCOMMITTEE ON CURRICULAR CHANGES

A. NEW COURSES

ENVIRONMENTAL STUDIES

CHANGE  NEW COURSE
EVRN 72O

Proposed Course Description Here:
EVRN 720 Topics in Environmental Studies: (1-3). N Courses on special topics in Environmental Studies. These courses may be lecture, seminars, or readings. Students may enroll in more than one interest group but may enroll in a given interest group only once. Committee: Please advise on designation as LEC or SEM.

JUSTIFICATION FOR NEW COURSE
As the interdisciplinary “home” of the IGERT C-CHANGE program, and as EVRN seeks to expand graduate-level interdisciplinary course opportunities, it is important to have a topics course in which faculty can explore a wide variety of topics as interest arises.

B. COURSE CHANGES

SLAVIC LANGUAGES

CHANGE: COURSE DESCRIPTION
SLAV 822  Eighteenth-century Russian literature (3).
(OLD) A survey of Russian literature and thought of the 18th century. All readings in Russian. Prerequisite: Graduate standing in Russian. LEC

SLAV 822  Seminar in Russian Literature: Eighteenth Century (3). An investigation of specific themes or authors in the literature, culture, and thought of the 18th century. All readings in Russian. Prerequisite: Graduate standing and advanced Russian language. SEM

JUSTIFICATION FOR CHANGES
Three years ago SLL added SLAV 656 "Russian Literature of the 18th century" to the curriculum. SLAV 656 now serves as the general survey course for MA students in the program. SLAV 822 thus no longer serves as the "survey," but provides more advanced and specialized work for students interested in this time period. SLL already has two other 800-level seminars (SLAV 850 Seminar in Russian Literature: Nineteenth Century; SLAV 852 Seminar in Russian Literature: Twentieth Century). This change of 822 to "Seminar in Russian Literature: Eighteenth Century" reflects the current reality of the curriculum and achieves appropriate balance in the advanced seminars.

CHANGE: COURSE DESCRIPTION
SLAV 932 Seminar: Topics in Slavic Folklore (3). Investigation and (OLD) concentrated study of one or more popular genres, e.g., byliny, skazki, zagadki, etc.. All readings in Russian. Prerequisite: SLAV 630. LEC

SLAV 932 Seminar: Topics in Slavic Folklore (3). Investigation and concentrated study of one or more themes (e.g., mythology, demonology, life rituals, folklore and literature), figures (e.g., Baba Yaga), or genres (e.g., magic tales, byliny, riddles) of Slavic folklore. All readings in Russian. Prerequisite: SLAV 630. SEM

JUSTIFICATION FOR COURSE CHANGE

The previous description of the course was limited to study of genre alone; this does not reflect the nature of current research in folklore. The proposed change in description is less formalistic and more inclusive of the subject matter of the field.

C. REVERSE DELETION OF POLS 722

The department submitted this Deletion in error, and the committee voted unanimously to approve at the November 13, 2008 CGS. The department has asked for a reversal of the vote.

CHANGE: DELETION
POLS 722 INTERGOVERNMENTAL RELATIONS (3)
A survey of characteristic legal, political, and administrative relationships among different units of American government, with particular emphasis upon the role of state agencies. Prerequisite: Nine hour of Political science. LEC

Justification for Request: This course is longer taught by the Department of Political Science. This course was created specifically for faculty who are no longer at KU. We currently have no other faculty interested in teaching it at this level and we would like our catalogue to honestly reflect the curriculum that will be offered in the foreseeable future.

IV. NEW BUSINESS

A. Examination and Defense of Masters Theses within the College of Liberal Arts and Sciences

1. Data Presentation by Lea Smith

Six departments out of 23 respondents who offer Master’s Degrees require both a written comprehensive exam and a defense of the work.

2. Committee Discussion

B. Continuous enrollment for Degree Candidates