Committee members in attendance: Jeannette Blackmar, Bart Dean, Boone Hopkins, Caroline Jewers, Brian Laird, Gwen Macpherson, Paul Mirecki, Ed Morris, Mehrangiz Najafizadeh, Lisa Rausch
Others in attendance: Jim Mielke, Rebecca Peterson, Lea Smith, Savanna Trent

The meeting was called to order by Brian Laird at 11:04 AM.

Welcome
The new or returning members agreed to serve on the following subcommittees for the Spring 2010 semester:
- Paul Mirecki, Petitions & Program Changes
- Mehrangiz Najafizadeh, Curricular Changes
- Caroline Jewers, Policy, Procedures, and Awards

Minutes
A motion was made and seconded to approve the December 10, 2009 minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Gwen Macpherson, reporting)
- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses:
  - New courses: ECON 870, MATH 890
  - Course listings: MATH 727, MATH 740, MATH 765, MATH 766, MATH 801, MATH 811, MATH 821, MATH 822, MATH 840, MATH 850, MATH 851, MATH 870, MATH 910, MATH 915
  - Deleted courses: MATH 792
The motion was approved unanimously.
- Note: While the CGS members approved new course MATH 890 to move forward to the College Academic Council, it was suggested that departments who may have students interested in taking this course be contacted for feedback as well.
- Curricular changes for course listings MATH 724 and MATH 725 were both tabled for the following reason:
  The CGS members considered the prerequisite language “a course above MATH 450” unclear. It could not be determined if MATH 450 was excluded or not. The CGS suggested the following language: Perquisite: MATH 290 and a course numbered 451 or higher.

Report of the Petitions & Program Changes Subcommittee
- A motion was made and seconded to approve the Women, Gender, and Sexuality Studies Graduate Certificate Program Renewal. The motion was approved unanimously.
- Note: Two subcommittee members were not in attendance. Lea Smith confirmed on their behalf that the Subcommittee had no concerns.

Report of the Policies, Procedures and Awards Subcommittee
The Policies, Procedures and Awards Subcommittee did not have items to present at this time.

Discussion of Student Classifications and Coursework “Stale Dates”
(Rebecca Peterson, reporting)
- At the previous meeting, the CGS continued their discussion on coursework stale dates and Dr. Peterson presented language for their review. The committee members had questions and concerns, and requested amendments to the language. The final proposal was presented by Dr. Peterson as follows:
**CLAS Section of Graduate Catalog (proposed new language in bold)**

The student is subject to the regulations in force at the time of admission as a degree-seeking student. If degree requirements change, the student may opt to follow the new requirements or to continue under the regulations in force at the time of admission. **Students readmitted ten years or more after their initial term as a degree-seeking student must fulfill the requirements in effect upon the date of their readmission to their graduate program.**

- A motion was made and seconded to approve the new language. The motion was approved unanimously.

**New Business**
(Brian Laird, reporting)

- Dr. Laird initiated a discussion regarding issues with the ARTS form. For instance, it is tailored for use at the undergraduate-level. Additionally, the GPA may reflect an inaccurate figure due to WG and I grades being calculated as F grades. Regardless of the ARTS form glitch, it was also brought up that faculty members may benefit from some form of notification if their students have WG or I grades which need to be changed. A third point is that the GPA does not take into account multiple programs.

- The action items are as follows:
  1. Dr. Peterson will prepare new language under College policy to require the change of WGs, similar to the University-wide Incomplete policy, for presentation at the next full meeting.
  2. The COGA staff will bring the committee’s concerns to their next meeting with the Office of the University Registrar.
  3. The COGA staff will arrange for a presentation on the Advising Tool and new reports through Enroll & Pay to the committee at a future meeting.

There being no further business, the meeting was adjourned by Brian Laird at 11:56 AM.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **Thursday, January 21, 2010**.

- Curricular Changes Subcommittee, **11:00AM, Strong 210**
- Petitions & Program Changes, **11:30AM, Small Conference Room Strong 200**
- Policies, Procedures, and Awards, **Canceled**

The next meeting of the Committee on Graduate Studies is **Thursday, January 28, 2010**, 11:00 AM, 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA