I. Approval of the January 14, 2010 CGS Minutes

II. Report of the Curricular Changes Subcommittee
   • Course changes: MATH 724, MATH 725

III. Report of the Petitions & Program Changes Subcommittee
    • Visual Art Change in Graduate Requirements Request
    • Brazilian Studies Certificate Program Renewal
    • Mexican and Central American Studies Certificate Program Renewal

IV. Waiting Grade Policy and/or Procedural Changes

V. New Business
   • 2010 Chancellor’s Student Awards Announcement
I. Approval of the January 14, 2010 CGS Minutes

College of Liberal Arts & Sciences
Committee on Graduate Studies
Minutes – January 14, 2010

Committee members in attendance: Jeannette Blackmar, Bart Dean, Boone Hopkins, Caroline Jewers, Brian Laird, Gwen Macpherson, Paul Mirecki, Ed Morris, Mehrangiz Najafizadeh, Lisa Rausch
Others in attendance: Jim Mielke, Rebecca Peterson, Lea Smith, Savanna Trent

The meeting was called to order by Brian Laird at 11:04 AM.

Welcome
The new or returning members agreed to serve on the following subcommittees for the Spring 2010 semester:

- Paul Mirecki, Petitions & Program Changes
- Mehrangiz Najafizdeh, Curricular Changes
- Caroline Jewers, Policy, Procedures, and Awards

Minutes
A motion was made and seconded to approve the December 10, 2009 minutes of the Committee on Graduate Studies as written. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Gwen Macpherson, reporting)

- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses:
  - New courses: ECON 870, MATH 890
  - Course listings: MATH 727, MATH 740, MATH 765, MATH 766, MATH 801, MATH 811, MATH 821, MATH 822, MATH 840, MATH 850, MATH 851, MATH 870, MATH 910, MATH 915
  - Deleted courses: MATH 792

The motion was approved unanimously.

- Note: While the CGS members approved new course MATH 890 to move forward to the College Academic Council, it was suggested that departments who may have students interested in taking this course be contacted for feedback as well.

- Curricular changes for course listings MATH 724 and MATH 725 were both tabled for the following reason:

  The CGS members considered the perquisite language “a course above MATH 450” unclear. It could not be determined if MATH 450 was excluded or not. The CGS suggested the following language: Perquisite: MATH 290 and a course numbered 451 or higher.

Report of the Petitions & Program Changes Subcommittee

- A motion was made and seconded to approve the Women, Gender, and Sexuality Studies Graduate Certificate Program Renewal. The motion was approved unanimously.

- Note: Two subcommittee members were not in attendance. Lea Smith confirmed on their behalf that the Subcommittee had no concerns.

Report of the Policies, Procedures and Awards Subcommittee
The Policies, Procedures and Awards Subcommittee did not have items to present at this time.

Discussion of Student Classifications and Coursework “Stale Dates”
(Rebecca Peterson, reporting)
At the previous meeting, the CGS continued their discussion on coursework stale dates and Dr. Peterson presented language for their review. The committee members had questions and concerns, and requested amendments to the language. The final proposal was presented by Dr. Peterson as follows:

**CLAS Section of Graduate Catalog (proposed new language in bold)**

The student is subject to the regulations in force at the time of admission as a degree-seeking student. If degree requirements change, the student may opt to follow the new requirements or to continue under the regulations in force at the time of admission. **Students readmitted ten years or more after their initial term as a degree-seeking student must fulfill the requirements in effect upon the date of their readmission to their graduate program.**

A motion was made and seconded to approve the new language. The motion was approved unanimously.

**New Business**
(Brian Laird, reporting)

- Dr. Laird initiated a discussion regarding issues with the ARTS form. For instance, it is tailored for use at the undergraduate-level. Additionally, the GPA may reflect an inaccurate figure due to WG and I grades being calculated as F grades. Regardless of the ARTS form glitch, it was also brought up that faculty members may benefit from some form of notification if their students have WG or I grades which need to be changed. A third point is that the GPA does not take into account multiple programs.
- The action items are as follows:
  1. Dr. Peterson will prepare new language under College policy to require the change of WGs, similar to the University-wide Incomplete policy, for presentation at the next full meeting.
  2. The COGA staff will bring the committee’s concerns to their next meeting with the Office of the University Registrar.
  3. The COGA staff will arrange for a presentation on the Advising Tool and new reports through Enroll & Pay to the committee at a future meeting.

There being no further business, the meeting was adjourned by Brian Laird at 11:56 AM.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **Thursday, January 21, 2010**.
- Curricular Changes Subcommittee, **11:00AM, Strong 210**
- Petitions & Program Changes, **11:30AM, Small Conference Room Strong 200**
- Policies, Procedures, and Awards, **Canceled**

The next meeting of the Committee on Graduate Studies is **Thursday, January 28, 2010**, 11:00 AM, 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA
II. Report of the Curricular Changes Subcommittee

The Curricular Changes Subcommittee recommends the following curricular changes to the CGS:

- Course changes: MATH 724, MATH 725

COURSE CHANGES

MATHEMATICS

- CHANGE: PREREQUISITE

(OLD)
MATH 724 Combinatorial Mathematics (3). Counting problems, with an introduction to Polya’s theory; Mobius functions; transversal theory; Ramsey’s theorem; Sperner’s theorem and related results. LEC

(NEW)
MATH 724 Combinatorial Mathematics (3). Counting problems, with an introduction to Polya’s theory; Mobius functions; transversal theory; Ramsey’s theorem; Sperner’s theorem and related results. Prerequisite: MATH 290 and a math course numbered 450 or higher. LEC

JUSTIFICATION
Update prerequisite—previously no prerequisite was listed.

- CHANGE: PREREQUISITE

(OLD)
MATH 725 Graph Theory (3). Graphs; trees; connectivity; Menger’s theorem; eulerian and hamiltonian graphs; planarity; coloring of graphs; factorization of graphs; matching theory; alternating chain methods; introduction to matroids with applications to graph theory. LEC

(NEW)
MATH 725 Graph Theory (3). Graphs; trees; connectivity; Menger’s theorem; eulerian and hamiltonian graphs; planarity; coloring of graphs; factorization of graphs; matching theory; alternating chain methods; introduction to matroids with applications to graph theory. Prerequisite: MATH 290 and a math course numbered 450 or higher. LEC

JUSTIFICATION
Update prerequisite—previously no prerequisite was listed.
III. Report of the Petitions & Program Changes Subcommittee

- Visual Art Change in Graduate Requirements Request

Change in Graduate Requirements Approval Form
Date Submitted: 12.2.09
Dept/Program: Visual Art
Phone Number: 785-864-2957 or 785-393-3276
GRADUATE Coordinator: Gina Westergard
E-mail Address: ginaw@ku.edu

This is a request for (please check):

_X_ Change in exiting degree REQUIREMENT

I. STATE PROPOSAL IN DETAIL. List all new requirements, changes or deletions. Include current requirements and specify what is being changed (if anything).

PROPOSED CHANGES:
Change: name and concentrations
(Old)
Master of Fine Arts degree in Art in the following concentrations:
Drawing and Painting, Expanded Media, Printmaking, and Sculpture

(Old)
Master of Fine Arts degree in Design in the following concentrations:
Ceramics, Metalsmithing and Jewelry, and Textile Design

(New)
Master of Fine Arts degree in Visual Art in the following concentrations:
Ceramics, Drawing/Painting, Expanded Media, Metalsmithing/Jewelry, Printmaking, Sculpture, and Textiles/Fibers.

Justification:
The department name has changed from Art to Visual Art.
Ceramics, Metalsmithing/Jewelry and Textiles (and Fibers) are now in the Department of Visual Art.
(Old)
Textile Design

(New)
Textiles/Fibers

Justification:
Textile Design implies an affiliation with the textile industry. Fibers is the common program title for creative art programs that focus on the use of textiles, cloth, weaving, and other “fibrous” materials as a medium to make art.

The program at KU has an affiliation with both areas of focus (industry and art). The name change will help to make this clear to perspective students, national peers, and colleagues.

(Old)
TD is currently used for Textile Design program abbreviation.

(New)
TXF will replace current program abbreviations.

Justification:
Reflects program name change.
Change: unification of the review process:

(de) Art Department

**Masters of Fine Arts in Art Degree Requirements**

(Concentrations in Expanded Media, Drawing & Painting, Printmaking, and Sculpture)

The graduate program consists of 60 semester hours of graduate credit, including thesis exhibition, in courses approved by the graduate director and the graduate thesis committee. A student may concentrate in one or more specializations. When the student has completed 24 hours, the faculty selection and review committee reviews the student’s work. The graduate director gives the student a written assessment of progress, signed by the committee. At the end of the next semester, the same committee conducts a thesis review that determines whether the student is prepared to begin thesis work, needs additional course work, or is to be dropped from the program. Upon approval by the review committee, the candidate begins work toward the thesis. Students not receiving approval may continue to work toward the next review unless denied by the committee. A student who is approved for thesis work may enroll in Thesis in Art after completing 36 credit hours. Before thesis enrollment, the student selects a graduate thesis committee consisting of three members of the graduate art faculty. The committee advises the student, conducts regularly scheduled reviews of the work, and determines whether the requirements for the thesis have been completed. The graduate director must approve the membership of the graduate thesis committee. The final departmental requirements are a thesis exhibition of the student’s work, an oral examination, and a thesis folio of the exhibition. The thesis folio includes a statement written by the candidate concerning the work and a visual record of the exhibition. The department reserves the option of selecting and retaining one example of each graduate student’s work. Upon enrolling, the student automatically accepts these requirements and conditions.

(de) Ceramics, Metalsmithing and Jewelry, and Textile Design

**Master of Fine Arts in Design Degree Requirements**

(Concentrations in Ceramics, Metalsmithing & Jewelry, and Textile Design)

The program consists of 60 credit hours, including a thesis exhibition. Courses must be approved by the department and by the graduate faculty committee. A student may concentrate on one or more specializations. Students seeking the M.F.A. in design participate in a first-year review and a second-year review before beginning thesis work. The student must pass each review level to take course work applicable to the next level. Failure to pass a review results in termination of study.

The final departmental requirements include a thesis exhibition of the student’s work and a catalog of the exhibition. The catalog must include a statement about the work with particular relevance to the exhibit and a visual record of the exhibition. An oral examination covering the exhibition is required.

(de) Ceramics, Metalsmithing and Jewelry, and Textile Design

**Master of Fine Arts in Visual Art Degree Requirements**

Concentrations in Ceramics, Drawing/Painting, Expanded Media, Printmaking, Metalsmithing/Jewelry, Textiles/Fibers and Sculpture

The graduate program consists of 60 semester hours in graduate credit, including thesis exhibition, in courses approved by the graduate director, area advisor and the graduate thesis committee. A student may concentrate in one or more areas of specializations. When the student has completed 24 hours, he/she participates in a first-year review that is conducted toward the end of the first year. At the end of the third semester, the same committee conducts a thesis review to determine whether the student is ready to begin thesis work, needs additional course work, or is to be dropped from the program. The student must pass both reviews before beginning thesis work. After each review, the graduate director gives the student a written assessment of progress, signed by the committee. If the student fails to pass a review, the review committee may grant a re-review option for the following semester. Failure to pass a review or re-review will result in termination of study.

Upon the approval of the review committee, the candidate begins work toward the thesis in the last two semesters of the program. Students will consult with faculty in their area and then choose a committee consisting of three members of the Visual Art graduate faculty, with at least one member being from the student’s area of specialization. In certain situations, a fourth member may be added upon advisement. One member may also be
from outside the department if appropriate to the development of the student’s thesis work. The graduate director
must approve the membership of the thesis committee. This committee advises the student, conducts regularly
scheduled monthly reviews of the work, and determines whether the thesis requirements have been completed.

The final departmental requirements are a thesis exhibition of the student’s work, an oral examination, and a thesis
folio of the exhibition. The thesis folio includes a visual record of the creative work and a statement written by the
candidate concerning the work with particular relevance to the exhibit.

The department reserves the option of selecting and retaining one example of each graduate student’s work. Upon
enrolling, the student automatically accepts these requirements and
conditions.

Justification:
This is a unification of two review processes. This process was agreed upon by all seven concentrations.

Change: credit requirement distribution
(Old) Art Department
Seminar 4
Directed study III 15
Art department electives 12
Studio or general electives 9
Graduate-level academic electives 9
Thesis 11
Total 60

(Old) Ceramics, Metalsmithing and Jewelry, and Textiles Design Programs in Design Dept.
Graduate seminar in design 4-6
Directed reading in design 3
Area concentration 24
Graduate-level academic electives 9 (Art history including HA 706 Seminar on Special Problems in Art
History: Philosophy of Art, architecture, design history, or other graduate-level academic courses)
Electives 9
Thesis 9-11
Total 60

(New) Visual Art
**Required Courses (60-credit hours)**
Seminar 12
Graduate Level Academic 9
Concentration 23
Studio or General Electives 6
Thesis 10
Total 60

Justification:
As a 1-credit hour course, the old Graduate Seminar placed an extra teaching load on the faculty who coordinators.
The new Graduate Seminar will become a 3-credit course. Each student is required to enroll in it during the first
four semesters in the program. The content of the course has been expanded. Expectations for student participation
have been raised. The restructured seminar emphasizes professional preparation for contemporary artists. It focuses
on writing skills, oral presentations, critical thinking about and visual analysis of current art forms, and
contemporary approaches to the teaching of studio art.

The required 3-credits of Directed Reading for the Ceramics, Metalsmithing/Jewelry and Textile programs were
integrated into the new seminar curriculum. Directed Study III and Department Electives (totaling 24-credits) in the
old Art department requirements will be replaced with the concentration category, totaling 23-credits, in the new requirements. The old area concentration in Ceramics, Metalsmithing/Jewelry, and Textiles (totaling 24-credits) will be changed to 23-credits to compensate for the added credits in seminar. The change in Thesis hours will not change the Thesis requirements or the development process.

New: course
(New)
**ART 877 Graduate Seminar (3).** The graduate seminar emphasizes professional preparation for contemporary artists focusing on writing skills, oral presentations, critiques of individual creative research/artwork, critical thinking about and visual analysis of current art forms and contemporary approaches to the teaching of studio art. (Graded on an A-F basis.) SEM

Justification:
The goal is to create a more rigorous seminar with a structured curriculum that includes directed reading, critical writing, analytical thinking, and professional development. The change in grading from satisfactory/or F to A-F will improve the amount and quality of student participation in this seminar.

This course will meet on Mon. & Wed., 5:30-8:20p.m. Group critiques with faculty participation will still be held on Wednesdays. ART 899 Graduate Seminar (1) will remain in the graduate catalog for one year because the department must retain a 1-credit seminar for the students who entered the program in FA 09. Students who entered the program in FA 09 will enroll in this course in FA 10 & SP 11 to meet their degree requirements. Students enrolled in this course will participate in Seminar on Wednesday’s only. It will still be graded on a satisfactory /F basis and will be repeated for credit.

Change: credits and course description
(Old)
**ART 801 Directed Study III (5)** Individual studio activity under the direction of faculty advisor. May be repeated for credit in subsequent semesters. Prerequisite: Permission of Graduate Director. RSH

(New)
**ART 801 Directed Study III (2-6)**. Individual studio activity under the direction of faculty member. May be repeated for credit in subsequent semesters. Prerequisite: Permission of Graduate Director. RSH

Justification:
This change was voted on and approved by the former Art department and the School of Fine Arts in the Spring 09 semester. The change in credit distribution creates an opportunity for students to study with a greater range of faculty. It also creates greater flexibility for the development of each student’s research needs. This range of credits is equivalent to the course distribution within the courses for the majors in Ceramics, Metalsmithing/Jewelry, and Textiles/Fibers: CER 715, METL 715, and TD 715.

The change in the course description from “advisor” to “member” is the correct description. The student doesn’t participate in studio activity under the direction of the faculty advisor, but rather work under the direction of the faculty member they enroll with.

Change: credits
(Old)
**ART 802 Directed Study IV (5)**. Continuation of Directed Study III. RSH

(NEW)
**ART 802 Directed Study IV (2-6)** Continuation of Directed Study III. RSH

Justification:
This change was voted on and approved by the former Art department and the School of Fine Arts in the Spring 09 semester. The change of credit distribution creates an opportunity for students to study with a greater range of
faculty. It also creates greater flexibility for the development of each student’s research needs. This range of credits is equivalent to the course distribution within the courses for the majors in Ceramics, Metalsmithing/Jewelry and Textiles/Fibers: CER 815, METL 815, and TD 815.

Change: credits
(Old)
ART 803 Directed Study V (5). Continuation of Directed Study IV. RSH

(NEW)
ART 803 Directed Study V (2-6). Continuation of Directed Study IV. RSH
Justification:
This change was voted on and approved by the former Art department and the School of Fine Art in the Spring 09 semester. The change of credit distribution creates an opportunity for students to study with a greater range of faculty. It also creates greater flexibility for the development of each student’s research needs. It also reflects the credit hour distribution that is already in place for Ceramics, Metalsmithing/Jewelry, and Textiles/Fibers.

Change: credits and course description:
(Old)
ART 805 Graduate Studio (3). Individual graduate studio research in art. Course content to be determined by the student under the supervision of a faculty member. May be repeated for credit. Prerequisite: Graduate standing in the School of Fine Arts and permission of the instructor. RSH

(New)
ART 805 Graduate Studio (1-6). Individual graduate studio research in visual art. Course content to be determined by the student under the supervision of a graduate faculty member. May be repeated for credit. Prerequisite: graduate standing in The School of The Arts and permission of the instructor. RSH
Justification:
The change of credit distribution creates an opportunity for students to study with a greater range of faculty. It also creates greater flexibility for the development of each student’s research needs. The change in credit distribution is equivalent to the credit distribution of ADSC 740 Special Problems in Design (1-6) that Ceramics, Metalsmithing/Jewelry, and Textiles/Fibers currently use. The course description of ADSC 740 is: An in-depth study of current problems in design or crafts with an emphasis on research. Special problems proposals must be discussed with and approved by the instructor and graduate advisor prior to enrollment in the course. RSH
ART 805 course will be used in place of ADSC 740 and ADSC 740 will be omitted.

Change: credits and course description:
(Old)
ART 906 Graduate Studio (3). Individual graduate studio research in art. Course content to be determined by the student under the supervision of a faculty member. May be repeated for credit. Prerequisite: ART 805 and permission of the instructor. RSH

(New)
ART 906 Graduate Studio (1-6). Individual graduate studio research in visual art. Course content to be determined by the student under the supervision of a graduate faculty member. May be repeated for credit. Prerequisite: ART 805 and permission of the instructor. RSH
Justification:
The change of credit distribution creates an opportunity for students to study with a greater range of faculty. It also creates greater flexibility for the development of each student’s research needs.

Change: title and course description
(Old)
ART 950 Thesis in Art (1-6). Original research in art culminating in a thesis exhibition. Repeat for credit. Prerequisite: Thirty-six credit hours of graduate credit and permission of the graduate review committee. THE
(New) **ART 950 Thesis in Visual Art (1-6).** Original research in visual art culminating in a thesis exhibition. Repeat for credit. Prerequisite: Thirty-six credit hours of graduate credit and permission of the graduate review committee. THE

*Justification:* This change reflects the department name change.

Change: title

(Old) **ART 861 Directed Reading in Art (1-3).** Prerequisite: Permission of the instructor. RSH

(New) **ART 861 Directed Reading in Visual Art (1-3).** Prerequisite: Permission of the instructor. RSH

*Justification:* Title change reflects department name change.

Omit:
- ADSC 560 Topics in Design (1-3) may use already existing ART 500 Special Topics in Art (3)
- ADSC 580 Special Problems in Design (1-6) may use ART 805 Graduate Studio (1-6) or ART 906 Graduate Studio (1-6)
- ADSC 722 Crafts Area Graduate Critique/Seminar (1) may use already existing ART 899 Graduate Seminar (1)
- ADSC 730 Directed Reading in Design (1-3) may use already existing ART 861 Directed Reading in Visual Art (1-3)
- ADSC 740 Special Problems in Design (1-6) may use ART 805 Graduate Studio (1-6) or ART 906 Graduate Studio (1-6)
- ADSC Thesis (1-8) may use already existing ART 950 Thesis in Visual Art (1-6)
- ART 810 Orientation Seminar (1) no longer used
- ADSC 850 Studio Teaching Practice (1) may use already existing ART 810 Principles and Practices of Studio Teaching (1)
- ART 599 Special Problems in Art (3) no longer used – department prefers graduate students enroll in ART 805 or ART 906 instead.

II. STATE JUSTIFICATION FOR MAKING CHANGES. Give a brief, but complete, explanation of the reasons for making the proposal.

**Background of the overall structure and outcome of the reconfiguration:**

As a result of the reconfiguration of the former School of Fine Arts, the Art department Master of Fine Art and the Ceramics, Metalsmithing and Jewelry and Textile Design Master of Fine Art programs in Design are now in the Department of Visual Art.

The goal is to re-organize and consolidate the two Master of Fine Arts programs into one M.F.A. program with seven concentrations within the Department of Visual Art.

Both Master of Fine Art programs are professional studio-based degrees. Both have 60-credit hour degree requirements. The two programs have been integrated for over ten years and are very similar in credit distribution. Students from both programs enroll and participate in the same seminar course for the first four semesters. Faculty
from both programs work with students in both programs and serve on the same graduate thesis committees. Students participate in a similar review process. The thesis processes are the same: the final requirements are a thesis exhibition of the student’s work, an oral examination, and a thesis folio of the exhibition. The thesis folio includes a statement written by the candidate concerning the work and a visual record of the exhibition that is submitted to UMI.

Consolidation within the reconfigured department with minimal change to courses will create greater efficiency and unity.

III. EFFECTIVE DATE. Unless otherwise requested by the department and approved by CGS and College Assembly, the new requirements will apply to students whose KU initial term is the one immediately following final approval of the requirements.

IV. CONSULTATION WITH OTHER DEPARTMENTS/SCHOOLS OF THE UNIVERSITY. If the proposal includes requiring coursework from any other department or school within the University, written approval from the chairperson or dean of that department or school must be provided to the Graduate School.

- Brazilian Studies Certificate Program Renewal
- Mexican and Central American Studies Certificate Program Renewal

**History:** The KU Center of Latin American Studies (CLAS) was established in 1959. It has been awarded graduate fellowships by the U.S. Department of Education since 1976, and has been designated and funded by USDE as a Comprehensive National Resource Center on Latin America in 1983-1988 and 1993-2003. CLAS serves as a major resource for the State of Kansas, the Great Plains and the nation. The quality and long-term stability of CLAS and its academic programs are unequaled between the Mississippi River and the West Coast, making CLAS the primary national resource for its geographical area.

The mission of CLAS, both as a National Resource Center and as an academic program, is threefold: 1) To meet the national need for Latin American specialists in academic, government, and private sectors by producing students with superior language training and an excellent foundation in area studies and providing them with professional mentoring, enhancement activities, and significant opportunities for study and research abroad; 2) To support CLAS students and faculty in their research and intellectual enhancement so that they can become and remain superior teachers, scholars and mentors; 3) To be a resource, locally, regionally and nationally, providing outreach, support services and information to other KU units, K-16, government, civic, community and business constituencies.

The **Graduate Certificate Programs:** Graduate Certificate programs in Brazilian Studies and Mexican and Central American Studies strategically complement our B.A. and M.A. programs. Latin America is a highly diverse region culturally, geographically, and historically. While it shares general foundations in Iberian colonialism, Catholicism, and romance languages, the cultural and historical differences between countries like Argentina and Mexico, and geographic and biological differences between regions like the Amazon and the Pacific coastal deserts, are immense. It is understandable, then, that even though students receive a broad background in Latin America, many wish to specialize in particular regions. CLAS courses and faculty provide comprehensive coverage of Latin America and the Caribbean, but CLAS is particularly strong in the areas of Brazil, Central America, and Mexico. KU’s student exchange relationship with the University of Costa Rica, begun in 1958, is the longest-running exchange program in the Western hemisphere and includes a tropical studies program. KU has long held summer language institutes in Brazil and Mexico. Given the common Mesoamerican culture, geography, and biology in southern Mexico and Central America, it makes sense to combine our Mexican and Central American resources into one Middle American certificate.

Graduate Certificate programs in Brazilian Studies and Mexico and Central American Studies offer several advantages to students, the public at large, and the Center of Latin American Studies. For those students emphasizing Brazil or Mexico and Central America in their MA or PhD coursework, whatever the major, a certificate would give them formal recognition of specialization on their transcripts. For those non-traditional students who are seeking specialized knowledge of a particular region but not an MA degree, a certificate program has the advantage of being highly focused and designed for only one year of study. A Brazilian or
Mexico and Central American certificate could be a popular option for non-traditional students in such careers as journalism, international business, government, teaching, development, economics, music, and social services. For CLAS, the certificate programs would advertise the strengths and expand the popularity of our Brazilian and Mexico and Central American Studies, including our language offerings for both regions. As no graduate degree in Portuguese exists at KU, the Brazilian certificate would also provide the only formal recognition of Brazilian Portuguese specialization at the graduate level. The establishment of the programs would require no additional costs.

The rationale for the certificate programs is based on strategic advantages offered to KU students and the professional public. Various weaker Latin American Studies programs offer general Latin America Studies certificates at the graduate level in lieu of the MA. Many of the top Latin American Studies programs in the U.S., including ours, have joint MA programs with such schools as Business, Public Health, Law, Communications, Journalism, and Nursing. These programs, however, generally require students virtually to complete two entire MAs. The University of Texas offers a Brazilian Studies MA and a Mexican Studies MA within their Latin American Studies program, for which students are required to take two thirds of their MA coursework in Brazilian or Mexican-based courses. Only Florida International University offers a one-year certificate program (18 credits) in Brazilian studies. In this sense, KU’s one-year Brazilian and Mexico and Central American certificates would both match U-Texas’ recognition of MA regional emphasis and Florida International’s offering of a one-year specialized program for professionals. Our certificates would place KU Latin American Studies at the cutting edge of a US postgraduate educational system, which is becoming more flexible to meet the needs of non-traditional students.

Course Requirements: The Brazilian Certificate would require 1) Portuguese proficiency and 2) four courses (12 hours). The four course requirements include: 1) the Interdisciplinary Seminar on Latin American Cultures & Problems (LAA 701), 2) a second seminar level course on Brazil: possibly GEOG 791, POLS 659, or PORT 742 (3) two electives (each from a different department) in which coursework would normally include a focus on Brazil. Such electives may include the following courses taught on a regular basis, or other Brazilian-emphasis courses taught on provisional bases. The choice of courses for the certificate must be made in consultation with the Graduate Advisor in Latin American Studies.

AAAS 574 Slavery in the New World  
BUS 632 Introduction to International Business  
BUS 649 Emerging Markets  
ECON 584 Economic Development of Latin America  
GEOG 591 Geography of Latin America  
GEOG 791 Latin American Regions: Brazil  
HA 505 Latin American Art and Politics  
HA 515 Latin American Art: 1492-1992  
HIST 579 History of Brazil  
HIST 580 Economic History of Latin America  
HIST 581 Popular Culture of Africa & Latin America  
HIST 820 Colloquium on Popular Culture in Latin America  
HIST 822 Colloquium on Urban History in Latin America  
HIST 823 Colloquium on Colonial Latin America  
HIST 824 Seminar on Labor in Latin America  
HIST 825 Seminar on Latin American Foreign Relations  
HIST 826 Seminar on 20th Century South America  
HIST 827 Colloquium on the Social History of Latin America  
POLS 658 Theories of Politics of Latin America  
POLS 659 Political Dynamics of Latin America  
POLS 660 The Politics and Problems of Developing Countries  
POLS 777 International Relations of Latin America  
PORT 740 Survey of Brazilian Literature  
PORT 742 The Brazilian Novel  
PORT 746 The Brazilian Short Story  
PORT 750 Brazilian Poetry  
PORT 760 Contemporary Brazilian Literature
PORT 780  Special Readings in Portuguese & Brazilian Literature
PORT 785  Special Topics in Brazilian Cultural and Literary Studies
PORT 930  Seminar in Portuguese Literature
PORT 970  Seminar in Brazilian Literature
SOC 531  Third World Social Change
SOC 533  Industrialization in Developing Nations
SOC 535  Women in the Third World
SOC 830  Latin American Society
SOC 873  International Political Economy
SOC 875  The Political Economy of Globalization
SPAN 940  Seminar in Trans-Atlantic Literatures and Cultures
TH&F 585  Latin American Film

The Mexico and Central American Certificate would require 1) language proficiency and 2) four
courses(12 hours). The four course requirements include: 1) the Interdisciplinary Seminar on Latin American
Cultures & Problems (LAA 701), 2) the Research Colloquium on Mexico and Central America (LAA 704), and 3)
two electives (from two different departments) in which coursework could be focused on Central America or
Mexico. Such electives may include the following courses taught on a regular basis, or other Central
American/Mexican-emphasis courses taught on provisional bases. The courses for the certificate must be chosen in
consultation with the Graduate Director of Latin American Studies.

ANTH 506  Ancient American Civilizations: Mesoamerica
ANTH 501  Women, Health, & Healing in Latin America
ANTH 507  The Ancient Maya
ANTH 718  Seminar in Latin American Archeology
ARCH 647  Pre-Columbian & Colonial Architecture of Mexico & South America
BUS 632  Introduction to International Business
BUS 649  Emerging Markets
ECON 584  Economic Development of Latin America
GEOG 592  Middle American Geography
GEOG 593  Central American Peoples and Lands
GEOG 791  Latin American Regions: Central America/Mexico
GEOG 990  Seminar in Regional Geography: Central American Indigenous Peoples
H A 505  Latin American Art and Politics
H A 515  Latin American Art: 1492-1992
HIST 571  Spanish Borderlands in North America
HIST 575  History of Mexico
HIST 576  History of Central America
HIST 820  Colloquium on Popular Culture in Latin America
HIST 822  Colloquium on Urban History in Latin America
HIST 823  Colloquium on Colonial Latin America
HIST 824  Seminar on Labor in Latin America
HIST 825  Seminar on Latin American Foreign Relations
HIST 826  Seminar on 20th Century South America
HIST 827  Colloquium on the Social History of Latin America
LAA 601/HIST 510  Nachos, NAFTA, & Nostalgia
LAA 602  Topics in Latin American Studies: Kaqchikel Maya I, II, III, & IV
LAA 602  Topics in Latin American Studies: Mexamerica
LAA 634  Indigenous Traditions of Latin America
LING 565  Native Mesoamerican Writing
POLS 651  Women and Politics in Latin America
POLS 658  Theories of Politics of Latin America
POLS 659  Political Dynamics of Latin America
POLS 660  The Politics and Problems of Developing Countries
POLS 759  Revolutionary Politics in Latin America
POLS 777  International Relations of Latin America
SOC 531  Third World Social Change
SOC 533  Industrialization in Developing Nations
SOC 535  Women in the Third World
SOC 830  Latin American Society
SOC 873  International Political Economy
SOC 875  The Political Economy of Globalization
SPAN 560  Colloquium on Latin American Film
SPAN 566  Latin American Folklore
SPAN 770  Spanish-American Drama
SPAN 771  Spanish-American Literature
SPAN 772  The Modern Spanish-American Novel, 1900-1950

SPAN 773  The Modern Spanish-American Novel since 1950
SPAN 774  Spanish-American Poetry
SPAN 776  Spanish-American Short Story
SPAN 781  Spanish-American Colonial Studies
SPAN 782  Spanish-American Prose Fiction
SPAN 784  Spanish-American Modernism
SPAN 785  Special Topics in Spanish-American Literature
SPAN 970  Seminar: Spanish American Drama
SPAN 972  Seminar: Spanish American Novel
SPAN 974  Seminar: Spanish American Poetry
SPAN 976  Seminar: Spanish American Short Story
SPAN 978  Seminar: Spanish American Essay
TH&F 585  Latin American Film
TH&F 885  Latin American Film

Recruitment Plan: Advertising and recruitment for the certificate programs will be done both internally and externally to KU. Internally, fliers explaining the benefits and requirements of the program will be sent to every department and department advisor on campus. We will specifically target social sciences, humanities, and natural science professors and graduate advisors in select departments, such as Spanish & Portuguese, who have served as our faculty core in Latin American Studies, so that they will advertise the certificates in their courses. Such distribution of fliers will take place every semester. Externally, we will advertise the certificate programs in our brochures that we send to other institutions and we will include a special section on certificates on our web page. We will periodically announce the certificate programs at our teacher workshops, public Merienda lectures, and Continuing Education KU for Lawrence courses. Given that the certificate programs are unique in the United States, we will also advertise them through the Latin American Studies Association newsletter, the journal Mesoamerica, and selected Brazilian journals.

Advising and Administration: The proposed certificate programs require no additional training or staff, and duties can easily be met by the current Latin American Studies staff. The Assistant Director advises graduate students on course selection, career goals, job searching, grant opportunities, and post-degree education, and attending to student requirements for fulfilling the certificates will not constitute additional work. For those students seeking the concentration but not the MA, the AD will advise for all the issues listed above.

Admissions Criteria: Students who have been admitted into a graduate degree program at KU will automatically be eligible for the certificate programs. Upon acceptance, students will be required to plan their certificate programs with the Assistant Director and will subsequently meet with the Assistant Director every semester until the certificate is completed.

Faculty: The certificate programs require no additional faculty. Current faculty who already specialize in Brazilian or Middle American Studies include:
IV. Waiting Grade Policy and/or Procedural Changes (Becca Peterson)

**Current Policy:** Waiting grades (WG) appear to remain indefinitely on a student’s transcript until changed by the course instructor.

**Proposed College Policy:** No graduate student will be allowed to take oral comprehensive or final examinations, or to go forward with a thesis or dissertation defense, if a WG placeholder is listed on the student’s transcript.

**Proposed Procedure Change to Registrar (in parallel):** If a grade for one or more students in a course roster is omitted, the grades for all students on that roster will not post. If grades for an entire roster of students are not entered by the grade submission deadline, than an F will be manually assigned instead of the WG to those students per the Registrar’s current timetable for hand entering the WGs. Therefore, a letter grade (A-F), S, U, P, I, Credit, No Credit or W must be assigned for each student, or the default on the student’s academic record will be an F.

**Rationale:** WG is in danger of being exploited or utilized in the same way the Incomplete grade was used prior to Fall 2009. The WG is hand-entered by the Registrar. Thus, if no grade is available after the grade submission deadline, the Registrar will enter the F instead.
January 14, 2010

Becca Peterson
Executive Assistant Dean
College of Liberal Arts & Sciences
CAMPUS MAIL

Dear Becca:

As the Spring 2010 Semester begins, I write to ask for your help in identifying outstanding students for the 2010 Chancellor's Student Awards.

The Chancellor's Student Awards are among the most prestigious awards presented at KU. Each recipient participates in the Official Commencement Platform Party, and the award recipients' photos are included in the Commencement Program. The Chancellor's Student Awards are designated for graduating seniors, with the exception of the Rusty Leffel Concerned Student Award, which can be presented to any classification of student.

The online nomination form and award criteria are available at http://www.vpss.ku.edu/awards. Each nominee will be informed of his/her nomination and asked to provide a résumé, a list of activities and a statement of interest. The Chancellor's Student Awards Committee will then consider each nominee for all awards in which the student meets the criteria.

Please take time to help recognize KU's most talented students by nominating them for these significant awards. For many students, the nomination alone is very meaningful. The deadline for nominations is 5:00 p.m. Friday, February 12, 2010.

If you have any questions regarding the nomination process, please contact Dr. Kathryn Nemeth Tuttle or me by phone at 864-4060, or by email at ktuttle@ku.edu or roney@ku.edu.

Thank you very much for participating in this important process.

Sincerely,

Marlena A. Roney, Ph.D.
Vice Provost for Student Success

MAR/ep