Committee members in attendance: Boone Hopkins, Caroline Jewers, Brian Laird, William Lindsey, Gwen Macpherson, Paul Mirecki, Ed Morris, Mehrangiz Najafizadeh, Rebecca Peterson (ex officio), Kees Van der Veen
Others in attendance: Lea Smith (COGA), Savanna Trent (COGA)

The meeting was called to order by Brian Laird at 11:06 AM.

Minutes
A motion was made and seconded to approve the February 25, 2010 minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Gwen Macpherson, reporting)
- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.
  - New course: FMS 718, FMS 776, PHSX 792
  - Course listings: MATH 791, MATH 800, MATH 810, MATH 830, MATH 865, MATH 872, MATH 920, MATH 970

Retroactive Withdrawal Proposal
(William Lindsey and Becca Peterson, reporting)
- Proposed language for eligibility and procedural guidelines was reviewed. Parts of the language paralleled the current undergraduate retroactive withdrawal language, and included several additions to reflect situations relevant to graduate students. Six amendments were suggested to the proposal. A motion was made and seconded to approve the proposal with amendments. The motion was approved unanimously. An amended copy of the guidelines and procedures is attached to these minutes.

New Business
- The CGS was given the option to expedite the review process for two recently submitted proposals which included a new Global Climate Change Studies Graduate Certificate and a new track to the existing Global and International Studies M.A. program. The approximate time required for new certificates or tracks is published on the Office of the Provost website as two to three months. However, this does not account for the CGS and CAC schedules which do not meet during the summer session.
- The committee decided to adhere to the published CGS deadlines. Both proposals were received by March 22nd, and thus, will be reviewed by the Petitions & Program Changes Subcommittee on April 1, 2010 provided the Initial Provost’s Summary has been approved by the date of the meeting. If the subcommittee has no concerns, or receives responses from the department to address any concerns, the proposals may proceed to the CGS meeting of April 22nd. If approved by the CGS, the proposals will be recommended to the CAC on May 13th. This timeline reflects the earliest dates these items could be approved and does not represent a guarantee if questions or concerns arise during the process.

There being no further business, the meeting was adjourned by Brian Laird at 12:06 PM.

Upcoming Meetings
The next meetings of the CGS Subcommittees are Thursday, April 1, 2010.
- Curricular Changes Subcommittee, 11:00 AM-12:30 PM, Strong 210.
- Petitions & Program Changes, 11:00 AM-12:30 PM, Strong 315, IP Conference Room.
- Policies, Procedures, and Awards, 11:00 AM-12:30 PM, Strong 213, Graduate Studies Conference Room.

The next meeting of the Committee on Graduate Studies is Thursday, April 8, 2010, 11:00 AM, 210 Strong Hall.