AGENDA
MAY 13, 2010 11:00AM
STRONG HALL – ROOM 210

I. Approval of the April 22, 2010 CGS Minutes

II. Dean’s Charges
   • Wrap up of Dean’s ’09-'10 charges
   • Suggestions for Dean’s ’10-'11 charges

III. New Business
   • Blackboard Survey
   • CGS Calendar feedback

IV. Final Report to the College Academic Council

V. Entering/Exiting Committee Members

Lunch will be served in appreciation of the service of CGS members.
I. Approval of the April 22, 2010 CGS Minutes

College of Liberal Arts & Sciences
Committee on Graduate Studies
Minutes – April 22, 2010

Committee members in attendance: Jeannette Blackmar, Bart Dean, Boone Hopkins, Caroline Jewers, Brian Laird, William Lindsey, Gwen Macpherson, Jim Mielleke (ex officio), Paul Mirecki, Ed Morris, Mehrangiz Najafizadeh, Rebecca Peterson (ex officio), Lisa Rausch, Kees Van der Veen
Others in attendance: Lea Smith (COGA), Savanna Trent (COGA)

The meeting was called to order by Brian Laird at 11:04 AM.

Minutes
A motion was made and seconded to approve the April 8, 2010, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Gwen Macpherson, reporting)
- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.
  - New course: EALC 717, ECON 918
  - Course changes: EALC 716, PSYC 951
- The committee requested clarification regarding the titles of EALC 717 and EALC 716. The course title of EALC 717 specified a date range while the EALC 716 title did not. The department confirmed that the date range should appear in both titles. The correct titles are as follows:
  - EALC 716 Modern Japanese Literature in Translation: 1868-1945
  - EALC 717 Contemporary Japanese Literature in Translation: 1945-present

Report of the Petitions & Program Changes Subcommittee
(William Lindsey, reporting)
- The Subcommittee recommended the Global & International Studies program change proposal to add a new track to the existing MA program and change the degree requirements from 37 to 33 credit hours. The committee made suggestions to clarify the language of the second paragraph under Track B. They also recommended changing the word *familiarity* in the third paragraph to *proficiency*. A motion was made and seconded to approve the proposal pending minor edits. The motion was approved unanimously.
- The Subcommittee recommended the deletion of the Geophysics MS degree. A motion was made and seconded to approve the proposal. The motion was approved unanimously.

There being no further business, the meeting was adjourned by Brian Laird at 11:29 AM.

Upcoming Meetings

The next meetings of the CGS Subcommittees are Thursday, April 29, 2010.
- Curricular Changes Subcommittee, cancelled.
- Petitions & Program Changes, 11:00 AM-12:30 PM, 210 Strong Hall.
- Policies, Procedures, and Awards, cancelled.

The next meeting of the Committee on Graduate Studies is Thursday, May 13, 2010, 11:00 AM, 210 Strong Hall.
*Lunch will be provided in appreciation of the CGS members’ service for the 2009-2010 Academic Year.

Respectfully submitted by Savanna Trent, COGA
II. Dean’s Charges

Dean’s Charges for the 2009-2010 Academic Year

Dean Simpson charged the CGS members with the following items:

1. Use and evaluate the BlackBoard™ environment to transact committee business and communicate regarding issues that come before this body.

2. Evaluate the policies that apply to continuous enrollment, or more specifically to post-comprehensive enrollment for Ph.D. candidates, as it pertains to the following areas:
   a. The number of dissertation or other credit hours a student can take per semester.
   b. Enrollment of students in one credit per semester once 18-post comprehensive credits are completed by the student.
   c. The impact this requirement has on students who have not previously enrolled in summer hours, or whose academic units may be perceived as less supportive of providing courses/access to faculty during the summer session.

3. Evaluate courses in which students must complete required coursework in a period longer than the length of the semester/session in which the course is offered. Provide a recommendation on how the courses should be graded each semester to reflect the fact that not all of the work has been completed to date.

4. Determine best practices or procedures for the College Office of Graduate Affairs receiving curricular changes and for the academic units proposing new courses (including cross-listings of existing courses) that may include content that would be of interest or of concern to another academic unit at the university.

III. New Business

- Blackboard Survey
- CGS Calendar feedback

IV. Final Report to the College Academic Council

- Handout of previous year’s 2008-2009 report will be provided

V. Entering/Exiting Committee Members