I. Approval of the November 10, 2011 CGS Minutes

II. Curricular Changes Subcommittee Report
   A. Deleted courses: HA 727 & HA 806

III. Petitions & Program Changes Subcommittee Report
   A. Geography M.A. program change proposal
   B. Geography Ph.D program change proposal
   C. Geography RS\textsuperscript{2} proposal
   D. Physics Ph.D & RS\textsuperscript{2} program change proposal

IV. New Business
I. Approval of the November 10, 2011 CGS Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
November 10, 2011, 11:00AM
STRONG HALL – ROOM 210

Members Present: Ed Morris (Chair), Paulyn Cartwright, Tanya Hart, Daniel Katz, Eve Levin, Jim Mielke (ex officio), Kees van der Veen, Gina Westergard
Others in attendance: Katie Rockey (COGA), Lea Smith (COGA), Joshua Rosenbloom (Interim Dean Graduate Studies)

The meeting was called to order by Ed Morris at 11:05 a.m.

Dr. Joshua Rosenbloom, Interim Dean of Graduate Studies responded to an invitation to address the committee on the policies survey and other items being reviewed by the Graduate Studies Office.

Minutes
A motion was made and seconded to approve the October 27, 2011, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Kees Van der Veen, reporting)

- A motion was made and seconded to approve the following curricular change proposals recommended by the Subcommittee. The motion was approved unanimously.
  - New Courses: FMS 840 and PHIL 833

Report of the Petitions & Program Changes Subcommittee
(Tanya Hart, Lea Smith reporting)

- A motion was made and seconded to approve the VAE Track change. The VAE program change replaces C&T 807 with ELPS 743, and PRE 712 with SPED 743. The School of Education recently approved a change in these courses which supports VAE licensure requirements.

Report of the Policy, Procedures, & Awards Subcommittee
(Eve Levin, reporting)

- Dr. Levin gave an update regarding the Subcommittee’s progress on the Dean’s charges.
- The committee approved recommendations for guidelines on the conduct of mediated examinations.
- The committee approved recommendations for guidelines on the selection of external Outside committee members with the following amendments:
  1. Add the word ‘substantially’ to item 2 to define external members’ collaboration with the student in research or mentoring
  2. Switch recommendations number 2 and 3

New Business
• Ed Morris will follow up with FMS for clarification on how the department will separate enrollment for FMS 540 and FMS 840 students. He will also confirm whether or not graduate students are allowed to be enrolled in the 500 level of the course.

There being no further business, the meeting was adjourned by Ed Morris at 12:16 p.m.

**Upcoming Meetings**
The next meetings of the CGS Subcommittees are **Thursday, November 17, 2011**.
- Curricular Changes Subcommittee, 11:00 AM-12:30 PM, 210 Strong Hall
- Petitions & Program Changes, 11:00 AM-12:30 PM, 213 Strong Hall
- Policies, Procedures, and Awards, **NOTE: this meeting is cancelled because of members’ off-campus business commitments**

The next meeting of the Committee on Graduate Studies is **Thursday, December 08, 2011**, 11:00 AM, 210 Strong Hall.

_Respectfully submitted Leatrice M. Smith, COGA Supervisor, CGS staff liaison_

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**II. Curricular Changes Subcommittee Report**

The Curricular Changes Subcommittee recommends the following to the CGS:

**DELETED COURSES**

**HISTORY OF ART**

**HA 727 Medieval Spanish Art** (3) HA 727: Medieval Spanish Art (3) The religious and secular painting, sculpture, and architecture of the Iberian peninsula during the Visigothic, Asturian, Moorish, Mozarabic, Romanesque, Gothic, and Isabelleine periods. The monuments are studied in their relation to general continental developments and as vehicles for the transmission of Islamic artistic ideas to the rest of Europe. Prerequisite: A survey of Medieval art. LEC

**JUSTIFICATION**
This course has not been offered since the 1990s (if even then) and the department has no plans to offer it in the future. We wish to delete it from the catalog so that students will not see it there and expect it to be offered.

**HA 806 The Arts and Crafts Movement, 1860-1930** (3) HA 806: The Arts and Crafts Movement, 1860-1930 (3) This seminar will focus on different selected topics on the Arts and Crafts Movement. These could include the movement in relation to Medievalism, Orientalism, and other revival styles; issues of social and economic policy in various countries; new ideas in design theory in relation to the Industrial Revolution; or investigations of individual artists or groups. LEC

**JUSTIFICATION**
This course has not been taught since the 1990s (if even then - no one remembers!) and the department has no plans to teach it in the future. We wish to remove it from the catalog so that students will not expect to see it offered.

**III. Petitions & Program Changes Subcommittee Report**
The Petitions & Program Changes Subcommittee recommends the following to the CGS:

GEOGRAPHY M.A.

Current Courses Requirement: One course in each of the following areas of study: Geographic Information Science, Human Geography, Regional Geography, Physical Geography. GEOG 805 GEOG 806 GEOG 714

Proposed: One course in each of the following areas of study: Geographic Information Science, Human/Regional Geography, Physical Geography GEOG 805 GEOG 980 (Seminar in Geography: Colloquium) for 1 credit hour during each of the first two semesters of residence at KU. Non-credit two-day field trip before classes begin in the fall semester. Recommended: Non-credit 8-hour Responsible Scholarship session held before classes start in the spring semester.

Reasons: The proposed changes to the M.A. program are in response to recommendations made by an external review panel in Spring 2011.

GEOGRAPHY Ph.D

Current Courses Requirement: GEOG 714

Proposed: GEOG 805 GEOG 980 (Seminar in Geography: Colloquium) for 1 credit hour during each of the first two semesters of residence at KU. Attend a non-credit two-day field trip before classes begin in the fall semester.

Reason: The proposed changes to the PhD program are in response to recommendations made by an external review panel in Spring 2011.

GEOGRAPHY Ph.D

Current Research Skills Requirement: Responsible Scholarship Requirement: 1 credit Ethics in the Geosciences course. This course will present fundamental topics, and elicit discussion, in ethics as they apply to academic and post-graduate activities in the Geosciences. Topics include but are not limited to: protection of human subjects, conflicts of interest, data management and ownership, mentor/student responsibilities, appropriate research conduct and research misconduct, collaborative research, authorship, publication, plagiarism, copyright, peer review, professional practices and maintenance of confidentiality. The course will be taught in four modules co-taught by both Geography and Geology faculty members.

Proposed: Responsible Scholarship Requirement: As part of the University requirement that all PhD students receive "training in responsible scholarship relative to the field of study," the Department of Geography will conduct a non-credit training seminar in responsible scholarship to be held at the beginning of spring semester each year. The seminar will consist of eight (8) contact hours between seminar leaders and PhD students and is designed to be implemented in two four-hour sessions over two days. Seminar leaders will include faculty members in the Geography Department who represent the broad range of research fields in Geography and who have expertise and experience in the topic(s) they cover. Topics to be addressed will include (but are not limited to): human subjects, data management, conflicts of interest, appropriate research conduct, collaborative research, authorship of research articles and grant applications, citation ethics, plagiarism, copyright, peer review, confidentiality and non-disclosure agreements, mentor/student responsibilities, classroom behavior and ethics, and professional liability. The format will consist of readings, policy reviews and resources, short presentations, case studies, and discussion. The Progress to Degree form will be used to report the completion of the Responsible Scholarship requirement.

Reason: Our original intent was to conduct a combined course with Geology. We subsequently, and mutually, found that to be impractical and have decided to implement a solution within Geography.

PHYSICS Ph.D & RS²

Please see attached documents.
IV. New Business