The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
November 10, 2011, 11:00AM
STRONG HALL – ROOM 210

Members Present: Ed Morris (Chair), Paulyn Cartwright, Tanya Hart, Daniel Katz, Eve Levin, Jim Mielke (ex officio), Kees van der Veen, Gina Westergard
Others in attendance: Katie Rockey (COGA), Lea Smith (COGA), Joshua Rosenbloom (Interim Dean Graduate Studies)

The meeting was called to order by Ed Morris at 11:05 a.m.

Dr. Joshua Rosenbloom, Interim Dean of Graduate Studies responded to an invitation to address the committee on the policies survey and other items being reviewed by the Graduate Studies Office.

Minutes

A motion was made and seconded to approve the October 27, 2011, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Kees Van der Veen, reporting)

- A motion was made and seconded to approve the following curricular change proposals recommended by the Subcommittee. The motion was approved unanimously.
  - New Courses: FMS 840 and PHIL 833

Report of the Petitions & Program Changes Subcommittee
(Tanya Hart, Lea Smith reporting)

- A motion was made and seconded to approve the VAE Track change. The VAE program change replaces C&T 807 with ELPS 743, and PRE 712 with SPED 743. The School of Education recently approved a change in these courses which supports VAE licensure requirements.

Report of the Policy, Procedures, & Awards Subcommittee
(Eve Levin, reporting)

- Dr. Levin gave an update regarding the Subcommittee’s progress on the Dean’s charges.
- The committee approved recommendations for guidelines on the conduct of mediated examinations.
- The committee approved recommendations for guidelines on the selection of external Outside committee members with the following amendments:
  1. Add the word ‘substantially’ to item 2 to define external members’ collaboration with the student in research or mentoring
  2. Switch recommendations number 2 and 3

New Business

- Ed Morris will follow up with FMS for clarification on how the department will separate enrollment for FMS 540 and FMS 840 students. He will also confirm whether or not graduate students are allowed to be enrolled in the 500 level of the course.
There being no further business, the meeting was adjourned by Ed Morris at 12:16 p.m.

**Upcoming Meetings**
The next meetings of the CGS Subcommittees are **Thursday, November 17, 2011**.
- Curricular Changes Subcommittee, **11:00 AM-12:30 PM, 210 Strong Hall**
- Petitions & Program Changes, **11:00 AM-12:30 PM, 213 Strong Hall**
- Policies, Procedures, and Awards, **NOTE: this meeting is cancelled because of members’ off-campus business commitments**

The next meeting of the Committee on Graduate Studies is **Thursday, December 08, 2011**, 11:00 AM, 210 Strong Hall.

*Respectfully submitted Leatrice M. Smith, COGA Supervisor, CGS staff liaison*