The University of Kansas  
College of Liberal Arts & Sciences  
COMMITTEE ON GRADUATE STUDIES  

MINUTES  
September 22, 2011, 11:00AM  
STRONG HALL – ROOM 210

Members Present: Paulyn Cartwright, Tanya Hart, Daniel Katz, Eve Levin, Jim Mielke (ex officio), Ed Morris, Kees Van der Veen, and Gina Westergard  
Others in attendance: Katie Rockey (COGA), Joe Harrington (English), and Lydia Ash (English)

The meeting was called to order by Ed Morris at 11:05 a.m.

Minutes

A motion was made and seconded to approve the September 8, 2011, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

Report of the Petitions & Program Changes Subcommittee  
(Gina Westergard, reporting)

- Dr. Westergard presented the English M.A. and PhD program changes. Dr. Harrington explained the English M.A. program change proposal to reduce the credit hours and divide option two into two different parts. The PhD program change proposed reducing the language requirement from two to one to be more in line with the department’s RS-squared requirements. A motion was made and seconded to approve the English M.A. and PhD program change proposal.

- A motion was made and seconded to approve the ISP program change proposal pending the removal of the History courses named and addition of language of consultation with advisor.

New Business

- Kees Van der Veen requested information on offer letters or expectations of GRAs. More information will be provided regarding offer or expectation letters for GRAs, GTAs, and GAs (if applicable).

There being no further business, the meeting was adjourned by Ed Morris at 11:30 a.m.

Upcoming Meetings

The next meetings of the CGS Subcommittees are Thursday, October 6, 2011.

- Curricular Changes Subcommittee, 11:00 AM-12:30 PM, 210 Strong Hall  
- Petitions & Program Changes, 11:00 AM-12:30 PM, 213 Strong Hall  
- Policies, Procedures, and Awards, 11:00 AM-12:30 PM, TBA

The next meeting of the Committee on Graduate Studies is Thursday, October 13, 2011, 11:00 AM, 210 Strong Hall.

Respectfully submitted by the College Office of Graduate Affairs