I. Approval of the September 23, 2010 Minutes

II. Policies, Procedures & Awards Subcommittee Report
   • Discussion of survey

III. Curricular Changes Subcommittee Report
   • New courses: AAAS 774, BINF 999, EVRN 915, PSYC 903
   • Course changes: GINS 807, ENGL 774

IV. Petitions & Program Changes Subcommittee Report
   • Sociology

V. New Business
I. Approval of the September 23, 2010 Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
SEPTEMBER 23, 2010, 11:00AM
STRONG HALL – ROOM 210

Members Present: Alison Gabriele, Tanya Hart, Caroline Jewers, Daniel Katz, Brian Laird, Cullen Merritt, Jim Mielke (ex officio), Ed Morris, Kees van der Veen, Gina Westergard
Others in attendance: Katie Rockey (COGA), Leatrice Smith (COGA), Savanna Trent (COGA)

The meeting was called to order by Brian Laird at 11:03 AM.

Minutes
A motion was made and seconded to approve the September 9, 2010, minutes of the Committee on Graduate Studies, with minor amendments. The motion was approved unanimously.

Discussion of Charges and Committee Goals
The Committee continued discussion from the previous meeting regarding each Dean’s charge for the academic year.
- The Policies, Procedures & Awards Subcommittee (PPAS) provided a report on proposed actions regarding the charges. The full report can be found in the agenda. The following list includes key points and action items from discussion of that report:
  1. The PPAS will develop a survey regarding “best practices” of graduate programs.
  2. The College Office of Graduate Affairs (COGA) is currently in the process of reviewing program and policy changes that have occurred during the past two years in order to notify departments prior to the online catalog deadline.
  3. Revisions to the course and program change forms might encourage communication and consultation to avoid redundant classes and programming.
  4. The COGA will provide the CGS with a list of grade descriptions and relevant grading policies. Additionally, the COGA will receive a list from the Office of the University Registrar of all courses that have the P grading option. They will notify departments which courses will need to change to the A-F or the S/U menu. The departments’ deadline to submit changes to the Registrar is December 1, 2010.
  5. The PPAS will draft a policy regarding the deletion of “stale” courses that have not been taught in five or ten years.
  6. The PPAS will invite a representative from the Office of Graduate Studies to a meeting to discuss the Service Opportunity Colleges program.
- The CGS discussed the new “R-squared” policy which is replacing the previous “FLORS” policy. Dean Mielke will invite Dean Rosen to an upcoming meeting for further discussion.

Report of the Curricular Changes Subcommittee
(Kees van der Veen, reporting)
- A motion was made and seconded to approve the recommendation from the Subcommittee for curricular changes to the following courses. The motion was approved unanimously.
  - New course: EALC 715, EVRN 700, GINS 898, POLS 953
  - Course changes: FMS 715, LING 782, PSYC 782
- Note: GINS 898
o New course GINS 898 was tabled at the previous meeting due to concerns regarding the title. The department strongly wanted the title to remain as is. The course was approved without changes to the title.

o GINS 898 was inadvertently omitted from this agenda, but the full course change information was originally included in the September 9, 2010 agenda.

• Note: PSYC 782
  o The course was listed in the agenda as PSYCH 782. Please note that the course abbreviation has been corrected to PSYC.

**Report of the Petitions & Program Changes Subcommittee**
(Alison Gabriele, reporting)

• A motion was made and seconded to approve the Linguistics program change proposal. The motion was approved unanimously, pending the following minor revision:
  • Probation is no longer an admission category. The text “or probationary” will be removed from section 4.4.

**New Business**

• Announcement: Lea Smith introduced the College Office of Graduate Affairs’ new Administrative Associate, Katie Rockey.
• Brian Laird initiated discussion regarding the New GTA Offer Letter template. Committee members are encouraged to review the template and provide comments or concerns at the next CGS meeting. The document is available on the HR/EO website: [www.hreo.ku.edu/policies_procedures/category_details/30](http://www.hreo.ku.edu/policies_procedures/category_details/30)

There being no further business, the meeting was adjourned by Brian Laird at 12:00 p.m.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **Thursday, September 30, 2010**.
• Curricular Changes Subcommittee, 11:00 a.m. – 12:30 p.m., 210 Strong Hall
• Petitions & Program Changes, 11:30 a.m. – 12:30 p.m., 213 Strong Hall, RGS Conference Room
• Policies, Procedures, and Awards, 11:00 a.m. – 12:30 pm., 200 Strong Hall, Small Conference Room

The next meeting of the Committee on Graduate Studies is **Thursday, October 7, 2010**, 11:00 AM, 210 Strong Hall.

*Respectfully submitted by Savanna Trent, COGA*
II. Policies, Petitions & Awards Subcommittee Report

The Subcommittee developed a survey in response to Dean’s Charge #1.

III. Curricular Changes Subcommittee

The Curricular Changes Subcommittee recommends the following to the CGS:

1. New courses: AAAS 774, BINF 999, EVRN 915, PSYC 903

   AFRICAN AND AFRICAN-AMERICAN STUDIES

   AAAS 774 Topics in Literatures of Africa and the African Diaspora: _______ (3). An intensive study of the literatures of Africa and/or African diaspora (people of African descent dispersed around the world). This study will focus on the major characteristics of a particular period, genre, mode, and/or theme in literatures such as African, Caribbean, Afro-Brazilian, African American, African Canadian, Black British. Critical theories pertinent to writers and their work will be covered. Topics may include studies in drama, poetry, or the novel; migration narratives; literature of a particular era, such as the Harlem Renaissance, Negritude, or the Black Arts Movement; representations of gender, etc. As topics vary by semester, the course may be repeated for credit. (Same as ENGL 774.) LEC

   JUSTIFICATION
   Creating elective for new MA program and to synchronize wording with ENGL description so the courses can be crosslisted.

   BIOINFORMATICS

   BINF 999 Doctoral Dissertation (1-12). Original research that is to be incorporated into a PhD dissertation.

   THE

   JUSTIFICATION
   Bioinformatics is a PhD program but we do not have a course for Doctoral Dissertation. Our first set of students are going to be graduating in the spring and this course is necessary for the completion of their degree.

   ENVIRONMENTAL STUDIES

   (NEW COURSE)
   EVRN 915 Capstone (3). The goal of this research seminar is to discuss individual students’ research, culminating in the completion of a paper in Environmental Studies for presentation at a professional meeting and/or publication in a professional journal. SEM

   JUSTIFICATION
   We needed a course to recognize the extra work that students complete in order to be granted a certificate in Environmental Studies. This capstone component recognizes the additional effort that occurs toward the end of the program and how essential that work is to the certificate.
PSYCHOLOGY

PSYC 903 Proseminar in Social Psychology (1). A series of research talks on topics relevant to social and personality psychology featuring different weekly speakers from inside and outside the university. SEM

JUSTIFICATION
This has been taught as a (SEMINAR/SPECIAL TOPICS). Because student interest has remained high and there are faculty available to teach it on a regular basis, we would like to make it a formal course.

2. Course changes: GINS 807, ENGL 774

GLOBAL AND INDIGENOUS NATIONS STUDIES

CHANGE: CREDIT HOURS, DESCRIPTION, PREREQUISITES

(OLD)
GINS 807 Internship in Indigenous Nations Studies (3-6). A hands-on experience resulting in a written paper or journal from working with an Indigenous community, organization, tribal government, or government involving Indigenous people. A minimum of 300 contact hours is expected (for each three credit hours) with supervision from a GINS/INS program faculty member and approval from the GINS/INS graduate student adviser. LEC

(NEW)
GINS 807 Internship in Indigenous Nations Studies (1-6). Internships provide students the opportunity to obtain training and perform professional duties for academic credit at pre-approved indigenous-related agencies, organizations, and communities. Students are required to demonstrate a minimum of 60 contact hours for each one credit hour. To enroll, students must obtain the consent of a GINS faculty member and the Program’s Curriculum Committee. May be repeated for credit. Prerequisite: permission from instructor. FLD

JUSTIFICATION
GINS’ experience with Internships over the last decade has demonstrated a need to provide students with greater flexibility in credit hours. For several reasons, including: student course load; need to divide credits over two semesters; specific programmatic objectives; and the needs of specific agencies, the Program has determined that our students (and the agencies that supervise them) would benefit from the option of enrolling in 1-6 credit hours. The new wording clarifies and reflects Internship opportunities and requirements. The prerequisite further communicates the need to talk with a GINS faculty member before enrolling, as mentioned in the description.

ENGLISH

CHANGE: CREDIT HOURS, DESCRIPTION, PREREQUISITES

(OLD)
ENGL 774 Topics in Literatures of Africa and the African Diaspora: _______ (3). An intensive study of the literatures of Africa and/or African diaspora (people of African descent dispersed around the world). This study will focus on the major characteristics of a particular period, genre, mode, and/or theme in literatures such as African, Caribbean, Afro-Brazilian, African American, African Canadian, Black British. Critical theories pertinent to writers and their work will be covered. Topics may include studies in drama, poetry, or the novel; migration narratives; literature of a particular era, such as the Harlem Renaissance, Negritude, or the Black Arts Movement; representations of gender, etc. As topics vary by semester, the course may be repeated for credit. Undergraduates with adequate preparation may enroll with permission from instructor. (Same as AAAS 774.) LEC
(NEW)
**ENGL 774 Topics in Literatures of Africa and the African Diaspora:** _______ (3). An intensive study of the literatures of Africa and/or African diaspora (people of African descent dispersed around the world). This study will focus on the major characteristics of a particular period, genre, mode, and/or theme in literatures such as African, Caribbean, Afro-Brazilian, African American, African Canadian, Black British. Critical theories pertinent to writers and their work will be covered. Topics may include studies in drama, poetry, or the novel; migration narratives; literature of a particular era, such as the Harlem Renaissance, Negritude, or the Black Arts Movement; representations of gender, etc. As topics vary by semester, the course may be repeated for credit. (Same as AAAS 774.) LEC

**JUSTIFICATION**
Matching wording to AAAS description so that cross-listing works.

IV. Program Changes Subcommittee Report

**SOCIOLOGY**

**Current Courses Requirement:** Within the first two years of first enrollment in the doctoral program at the Ph.D. level, students must complete one graduate-level course in sociological methods, two graduate-level courses in sociological theory, and three graduate-level sociology seminars. To qualify for the Ph.D., students must have completed Sociology 812 (Analytical Methods) at either the M.A. or Ph.D. level. Individual Doctoral Readings courses (Sociology 991) may not be used to meet these requirements except by approved petition.

**Proposed:** Within the first two years of first enrollment in the doctoral program at the Ph.D. level, and in addition to the courses required for the completion of the thesis-option M.A. (two sociological methods, one sociological theory, and four sociological seminars), students must complete one graduate-level course in sociological methods, two graduate-level courses in sociological theory, and three graduate-level sociology seminars. To qualify for the Ph.D., students must have completed Sociology 812 (Analytical Methods) at either the M.A. or Ph.D. level. Individual Doctoral Readings courses (Sociology 991) may not be used to meet these requirements except by approved petition.

**Justification:**
To provide further clarification of the Ph.D. coursework requirements.

**Effective:**
Fall 2010

V. New Business