I. Presentation of the Dean’s Charges  
   Dean Anderson

II. Discussion of Charges and Committee Goals

III. Approval of the August 26, 2010 Minutes

IV. Curricular Changes Subcommittee Report  
   • New courses: FMS 717, GINS 898  
   • Course changes: GINS 899, SPLH 874

V. New Business
Dean’s Charges to the CLAS Committee on Graduate Studies
2010 – 2011

Background

Last November, Chancellor Gray-Little tasked groups to formulate strategies that will strengthen KU in the areas of research engagement, student recruitment, and the retention and timely graduation. Graduate students in the College are central to these initiatives both as students and as partners in the delivery of high quality undergraduate instruction. Therefore, it is vital that our standing committees in the CLAS review the recommendations of these task forces.

Recommendations of the Research Engagement Task Force that relate to graduate students include:
• identify appropriate measures of research engagement at all levels (e.g., faculty, post-docs, and students)
• enhance the resources available to KU constituents to achieve high-level research engagement
• employ approaches to promote, increase, sustain, and recognize all types of research engagement

Recommendations of the Retention and Timely Graduation Task Force that relate to graduate students include:
• offering more engaging educational experiences to undergraduates at earlier stages of their academic careers by reconfiguring the first-year experience
• redesigning courses to promote learner-centered and problem-oriented approaches
• renewing general education to emphasize learner outcomes and assist students in identifying intellectual and career goals
• increasing accessibility to undergraduate research and service learning

Recommendations of the Admissions Task Force are not as directly applicable to our graduate population, although graduate students may be potential partners in outreach efforts aimed at long-term recruiting.

Charges

In consideration of the above strategic initiatives, the Dean of the CLAS charges the CGS to evaluate and assist with the implementation of the following items:

1. Encourage departments and programs directly to review “time to degree” and degree completion impediments.

2. Discuss strategies to update departments on changes to graduate policy, where best to locate policies, and how to work with the new online graduate catalog.

3. Implement strategies for improved communication and consultation regarding course and program changes, university-level requirements (e.g., ethics, research skills), and redundant programming.

4. All graduate programs have been asked to review the grade menus for their graduate courses in response to the new policies put into effect by the CGS/CAC last year. The Dean has asked that these grade menus for existing courses that currently utilize the Progress, or P option, be declared to the CGS before December 1, 2010. Faculty members must decide as a department/program to use either the A-F menu or the S/U menu to ensure consistency for all graduate students in the program.

5. Last year, the Curricular Changes Subcommittee observed that the number of new courses added during the academic year outpaced the number of courses being deleted. Currently there are approximately 700 courses in the CLAS (undergraduate and graduate levels) that have not been taught in over five years; 300 of these courses have not been available to students in over 10 years. This trend should be examined and graduate programs should be informed in order to ensure that the courses in the graduate catalog accurately reflect active and available courses.

6. Review the requirements of the Servicemembers Opportunity Colleges (SOC) program and make recommendations for policy and procedures to support CLAS participation in the program. KU has become a participant and has in place many of the resources and policies necessary for full participation.
III. Approval of the August 26, 2010 Minutes

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
AUGUST 26, 2010, 11:00AM
STRONG HALL – ROOM 210

Members Present:  Bart Dean, Allison Gabriele, Tanya Hart, Boone Hopkins, Carolina Jewers, Daniel Katz, Brian Laird, Eve Levin, Cullen Merritt, Jim Mielke (ex officio), Ed Morris, Rebecca Peterson (ex officio), Kees van der Veen, Gina Westergard

Others in attendance:  Heather Eastland (College Dean’s Office), Leatrice Smith (COGA), Savanna Trent (COGA)

The meeting was called to order by Brian Laird at 11:05 AM.

Introductions and Welcome

Dr. Laird and Dean Peterson welcomed the committee members and self-introductions were made.

Minutes

A motion was made and seconded to approve the April 22, 2010, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

The CGS 2009-2010 Annual Report

Dr. Laird summarized the report. It will be presented at the College Academic Council meeting of September 14, 2010.

Committee Elections

Dean Peterson called for nominations to the positions of chair and subcommittee membership. Descriptions of the responsibilities were reviewed, and committee members were unanimously elected into the following positions:

- **Chair**: Brian Laird
- **Curricular Changes Subcommittee**: Daniel Katz, Kees Van der Veen and Cullen Merritt
- **Petitions & Program Changes Subcommittee**: Bart Dean, Allison Gabriele, Tanya Hart and Gina Westergard
- **Policies, Procedures and Awards Subcommittee**: Eve Levin, Ed Morris, Boone Hopkins and Caroline Jewers

New Business

- Savanna Trent presented the features of the CGS BlackBoard™ site and the 2010-2011 deadlines calendar. Committee members are encouraged to utilize BlackBoard™ and provide feedback.
- Two additional student members are needed to represent the divisions of the Natural Sciences & Mathematics and Social & Behavioral Sciences.
- Committee members are also encouraged to review Task Force Reports of the Chancellor’s Office. Suggestions are welcome for topics to discuss or address this academic year.

Lunch was served in appreciation of the committee members’ service. There being no further business, the meeting was adjourned by Brian Laird at 11:46 AM.
Upcoming Meetings

The next meetings of the CGS Subcommittees are **Thursday, September 2, 2010**.
- Curricular Changes Subcommittee, **11:00 AM-12:30 PM, 210 Strong Hall**
- Petitions & Program Changes, **11:00 AM-12:30 PM, 315 Strong Hall**
- Policies, Procedures, and Awards, **canceled**

The next meeting of the Committee on Graduate Studies is **Thursday, September 9, 2010**, 11:00 AM, 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA

IV. Curricular Changes Subcommittee

The Curricular Changes Subcommittee recommends the following to the CGS:

1. New courses

   **FILM & MEDIA STUDIES**

   **FMS 717 Race and the American Documentary** (3). This course will survey a range of documentaries in which race is a key part of the film’s text. There are two class objectives: to broaden the student’s knowledge of American social history and culture, especially around issues of identity, representation and race, and to heighten the student’s ability as a critical viewer of films. This course will include: film viewing, scholarly readings, and lectures. FMS 717 and 317 will meet concurrently, though separate consultations and specific research assignments for FMS 717 are also required. LEC

   **JUSTIFICATION**
   This course has been successfully taught as a topic for a seminar course and is being converted to a regular course. The undergraduate section FMS 317 is also being added as a new course.

   **GLOBAL AND INDIGINOUS NATIONS STUDIES**

   **GINS 898 Master's Non-Thesis** (1-6). Course for Indigenous Nations Studies students completing non-thesis Master's projects. Prerequisite: permission from instructor. RSH

   **JUSTIFICATION**
   As described in our Graduate Student Manual, the GINS Program allows students to choose between two types of final M.A. projects - a Thesis or Non-Thesis Project. Students design an Area of Specialization within Indigenous Studies, an interdisciplinary program that allows students to concentrate in an area of coursework which best reflects their needs, objectives, and current career and employment plans. Students interested in developing native curriculums, linguistic development, or organizational policies---to name a few---have completed what we term Non-Thesis Projects. Heretofore, all GINSP students have enrolled in the same general 899 Thesis course. The Program would like to differentiate between these two options by adding a new course for those students completing the Non-Thesis option. In order to complete the M.A. degree, students will need to have completed either three credit hours of GINS 898 Master's Non-Thesis or GINS 899 Master's Thesis.
2. Course changes

GLOBAL AND INDIGINOUS NATIONS STUDIES

CHANGE: DESCRIPTION, PREREQUISITES

(OLD)

(NEW)
GINS 899 Master's Thesis (1-6). Course for Global Indigenous Nations Studies students completing Master's thesis projects. Prerequisite: permission from instructor. THE

JUSTIFICATION
As described in our Graduate Student Manual, the GINS Program allows students to choose between two types of final M.A. projects - a Thesis or Non-Thesis Project. As an interdisciplinary program MA program, students design an Area of Specialization within Indigenous Studies that allows students to concentrate in an area of course work that best reflects their needs, objectives, and current career and employment plans. Heretofore, all GINSP students have enrolled in the same general 899 Thesis course. The Program is also submitting GINS 898 as a new course to differentiate between these two options; GINS 899 will be for students selecting the thesis option, and GINS 898 will be for students selecting the non-thesis option. Instructor consent has been added to reflect implementation from years past (it has always been needed but hasn’t been explicit in the description).

SPEECH LANGUAGE HEARING

CHANGE: CREDIT HOURS, DESCRIPTION, PREREQUISITES, TYPE

(OLD)
SPLH 874 Research Practicum (3). Application of research methodology in a laboratory situation. Emphasis is on direct participation in designing and conducting an experimental investigation in speech or hearing. Prerequisite: SPLH 760. FLD

(NEW)
SPLH 874 Research Practicum (1-3). Application of research methodology in a laboratory situation. Emphasis is on direct participation in designing and conducting an experimental investigation in speech, language, or hearing. May be repeated for up to a maximum of 3 credits. Prerequisite: SPLH 660 or equivalent research methods course. RSH

JUSTIFICATION
The majority of students in our MA SLP program complete the research requirement through this research practicum. Most students are not able to complete their entire 3-credit project in one semester. Thus, we frequently give grades of "I" for enrollment in this course. Given the new policy on grades of "I," we wish to make this course available for variable credit so that student enrollment will be commensurate with participation/project completion within a given semester, allowing faculty to assign a letter grade at the end of the semester. Students will need to accrue 3 credits in this course, or through another research course, to meet the stated research requirement. Course description is updated to reflect this and add "language" as a research topic. Changes to prerequisite and course type are corrections. As far as we know, the course SPLH 760 does not currently exist and the course type should have been individual research.

V. New Business