The meeting was called to order by Dean Peterson at 11:05 a.m.

Minutes

- A motion was made and seconded to approve the December 9, 2010, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

- The proposal for curricular changes to LING 706 was presented as a course change in the November 4, 2010, minutes of the Committee on Graduate Studies. However, LING 706 was a new course. A motion was made and seconded to approve an amendment to the minutes.

Report of the Policies, Procedures & Awards Subcommittee

(Ed Morris, reporting)

- The subcommittee will review responses to the survey regarding graduate students’ time to degree and impediments to degree completion at their next meeting.

- Departmental feedback will be requested regarding proposed revisions to the College Master’s final examination policy.

Report of the Curricular Changes Subcommittee

- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to LING 714. The motion was approved unanimously.

- Minor amendments were recommended for LING 712. The committee requested the course be cross-listed with LING 314 because they meet concurrently. A motion was made and seconded to approve the curricular change, pending the department’s approval of the amendments. The motion was approved unanimously.

- A motion was made and seconded to table new courses WGSS 803 and WGSS 804. The committee would like to review the department’s Research Skills and Responsible Scholarship proposal before moving WGSS courses forward to the CAC. The motion was approved unanimously.

Report of the Petitions & Program Changes Subcommittee

(Gina Westergard, reporting)

- Minor amendments were recommended for the Museum Studies MA proposal. Additionally, the committee would like to confirm that the proposal received all necessary consultation. A motion was made and seconded to table the proposal. The motion was approved unanimously.
• Minor amendments were recommended for the Russian, East European, and Eurasian Studies MA program change proposal to clarify the new language requirement. A motion was made and seconded to approve the proposal, pending the department’s approval of the amendments. The motion was approved unanimously.

• Minor amendments were recommended for the Russian, East European, and Eurasian Studies MA program change proposal to clarify the number of items in the portfolio. A motion was made and seconded to approve the proposal, pending the department’s approval of the amendments. The motion was approved unanimously.

• The committee requested clarification on what the old and new requirements were for VAE 890. The course description needs to align with the program change*. A motion was made and seconded to table the proposal. The motion was approved unanimously.

  *The VAE 890 curricular change form has been submitted and will be reviewed at the subcommittee meeting of February 3, 2011.

• A revised program proposal was submitted for the Environmental Studies Graduate Certificate with a track in Global Climate Change. It addressed the committee’s concerns regarding the two tracks of the original proposal for a Graduate Certificate in Global Climate Change. A motion was made and seconded to approve the proposal. The motion was approved unanimously.

There being no further business, the meeting was adjourned by Dean Peterson at 11:49 a.m.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **Thursday, February 3, 2011**.
- Curricular Changes, 11:00 a.m. - 12:00 p.m., Strong Hall 210
- Petitions & Program Changes, 11:00 a.m. - 12:30 p.m., Dean’s Office Small Conference Room Strong 200

The Policies, Procedures, and Awards Subcommittee will meet on **Friday, February 4, 2011, at 3:30 p.m. in Strong 315**.

The next meeting of the Committee on Graduate Studies is **Thursday, February 10, 2011, 11:00 AM, 210 Strong Hall**.

Respectfully submitted by Savanna Trent, COGA