The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
FEBRUARY 24, 2011, 11:00AM
STRONG HALL – ROOM 210

Members Present: Bart Dean, Alison Gabriele, Tanya Hart, Boone Hopkins, Daniel Katz, Brian Laird, Eve Levin, Paul Mirecki, Jim Mielke (ex officio), Ed Morris, Kees van der Veen, and Gina Westergard
Others in attendance: Katie Rockey (COGA), Lea Smith (COGA), and Savanna Trent (COGA)

The meeting was called to order by Brian Laird at 11:03 a.m.

Minutes
A motion was made and seconded to approve the February 10, 2011, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Ed Morris, reporting)

A motion was made and seconded to approve the recommendation regarding policy location. The motion was approved unanimously.

Report of the Petitions & Program Changes Subcommittee
(Alison Gabriele, reporting)

- A motion was made and seconded to approve the Community Health and Development Graduate Certificate Renewal proposal. The motion was approved unanimously.

- Seven Research Skills and Responsible Scholarship proposals were reviewed by the subcommittee. A motion was made and seconded to forward the proposals to the Office of Graduate Studies. The motion was approved unanimously.

Old Business

- The Committee discussed the New GTA Offer Letter template developed by HR/EO. Brian Laird will form a recommendation reflecting the Committee’s suggestions.

There being no further business, the meeting was adjourned by Brian Laird at 11:25 a.m.

Upcoming Meetings

The next meetings of the CGS Subcommittees are Thursday, March 3, 2011.
- Curricular Changes, 11:00 a.m. - 12:30 p.m., 210 Strong Hall
- Petitions & Program Changes, 11:00 a.m. - 12:30 p.m., Dean’s Office Small Conference Room 200 Strong
- Policies, Procedures, and Awards will not meet in person, but will conduct committee business via email.

The next meeting of the Committee on Graduate Studies is Thursday, March 10, 2011, 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA