The meeting was called to order by Brian Laird at 11:05 a.m.

Minutes
A motion was made and seconded to approve the February 24, 2011, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

Report of the Policies, Procedures & Awards Subcommittee
(Ed Morris, reporting)

A motion was made and seconded to approve the recommendation regarding the Dean’s third charge, part B. The motion was approved unanimously.

Report of the Curricular Changes Subcommittee
(Kees van der Veen, reporting)

- A motion was made and seconded to approve the recommendation from the subcommittee for curricular changes to the following courses. The motion was approved unanimously.
  - New course: BIOL 809
    *Courses with an asterisk indicate a course number change proposal.

    Note: The course CHEM 917 is the same as PHSX 971. The department of Physics & Astronomy has been informed of the number change for CHEM 917. The course description of PHSX 971 must be updated to reflect the number change of CHEM 917 via the curricular change form.
  - Course deletions: CHEM 801, CHEM 803, CHEM 807, CHEM 811, and CHEM 966

- A motion was made and seconded to approve course changes CHEM 737* and CHEM 750 with minor amendments. The motion was approved unanimously.
  - CHEM 737*, delete the words “with CHEM 730”
  - CHEM 750, replace Schrodinger with Schrödinger
Report of the Petitions & Program Changes Subcommittee
(Gina Westergard, reporting)

- A motion was made and seconded to approve the Anthropology M.A. program changes proposal with a minor amendment. The degree should be written consistently throughout the proposal (i.e., M.A. or MA). The motion was approved unanimously.

- Leatrice Smith is compiling the subcommittee members’ responses on the Research Skills and Responsible Scholarship proposals. Proposals will be presented to the full committee at the next meeting.

Old Business
(Brian Laird, reporting)

Brian Laird is seeking clarification on the parameters for revising the GTA invitation template. He is also collaborating with Dean Peterson to draft a recommendation letter regarding the template.

New Business
(Dean Peterson, reporting)

The online catalog will be live on April 1, 2011. Savanna Trent will post the link to the Chair’s Desktop in Blackboard. The committee is encouraged to review the College and School of the Arts (SOTA) sections and provide feedback.

There being no further business, the meeting was adjourned by Brian Laird at 11:59 a.m.

Upcoming Meetings

The next meetings of the CGS Subcommittees are Thursday, March 17, 2011.
- Curricular Changes, 11:00 a.m. - 12:30 p.m., 210 Strong Hall
- Petitions & Program Changes, 11:00 a.m. - 12:30 p.m., Dean’s Office Small Conference Room 200 Strong
- Policies, Procedures, and Awards, TBA

The next meeting of the Committee on Graduate Studies is Thursday, March 31, 2011, 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA