The meeting was called to order by Brian Laird at 11:05 AM.

**Introductions and Welcome**

Dr. Laird and Dean Peterson welcomed the committee members and self-introductions were made.

**Minutes**

A motion was made and seconded to approve the April 22, 2010, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.

**The CGS 2009-2010 Annual Report**

Dr. Laird summarized the report. It will be presented at the College Academic Council meeting of September 14, 2010.

**Committee Elections**

Dean Peterson called for nominations to the positions of chair and subcommittee membership. Descriptions of the responsibilities were reviewed, and committee members were unanimously elected into the following positions:

- **Chair**: Brian Laird
- **Curricular Changes Subcommittee**: Daniel Katz, Kees Van der Veen and Cullen Merritt
- **Petitions & Program Changes Subcommittee**: Bart Dean, Allison Gabriele, Tanya Hart and Gina Westergard
- **Policies, Procedures and Awards Subcommittee**: Eve Levin, Ed Morris, Boone Hopkins and Caroline Jewers

**New Business**

- Savanna Trent presented the features of the CGS BlackBoard™ site and the 2010-2011 deadlines calendar. Committee members are encouraged to utilize BlackBoard™ and provide feedback.
- Two additional student members are needed to represent the divisions of the Natural Sciences & Mathematics and Social & Behavioral Sciences.
- Committee members are also encouraged to review Task Force Reports of the Chancellor’s Office. Suggestions are welcome for topics to discuss or address this academic year.
Lunch was served in appreciation of the committee members’ service. There being no further business, the meeting was adjourned by Brian Laird at 11:46 AM.

**Upcoming Meetings**

The next meetings of the CGS Subcommittees are **Thursday, September 2, 2010**.
- Curricular Changes Subcommittee, **11:00 AM-12:30 PM, 210 Strong Hall**
- Petitions & Program Changes, **11:00 AM-12:30 PM, 315 Strong Hall**
- Policies, Procedures, and Awards, **canceled**

The next meeting of the Committee on Graduate Studies is **Thursday, September 9, 2010**, 11:00 AM, 210 Strong Hall.

*Respectfully submitted by Savanna Trent, COGA*