The meeting was called to order by Brian Laird at 11:00 AM.

Dean’s Charges for the 2009-2010 Academic Year

Dean Anderson charged the CGS members with the following items:

1. Encourage departments and programs directly to review “time to degree” and degree completion impediments.

2. Discuss strategies to update departments on changes to graduate policy, where best to locate policies, and how to work with the new online graduate catalog.

3. Implement strategies for improved communication and consultation regarding course and program changes, university-level requirements (e.g., ethics, research skills), and redundant programming.

4. All graduate programs have been asked to review the grade menus for their graduate courses in response to the new policies put into effect by the CGS/CAC last year. The Dean has asked that these grade menus for existing courses that currently utilize the Progress, or P option, be declared to the CGS before December 1, 2010. Faculty members must decide as a department/program to use either the A-F menu or the S/U menu to ensure consistency for all graduate students in the program.

5. Last year, the Curricular Changes Subcommittee observed that the number of new courses added during the academic year outpaced the number of courses being deleted. Currently there are approximately 700 courses in the CLAS (undergraduate and graduate levels) that have not been taught in over five years; 300 of these courses have not been available to students in over 10 years. This trend should be examined and graduate programs should be informed in order to ensure that the courses in the graduate catalog accurately reflect active and available courses.

6. Review the requirements of the Servicemembers Opportunity Colleges (SOC) program and make recommendations for policy and procedures to support CLAS participation in the program. KU has become a participant and has in place many of the resources and policies necessary for full participation.

Minutes

A motion was made and seconded to approve the August 26, 2010, minutes of the Committee on Graduate Studies, as written. The motion was approved unanimously.
Report of the Curricular Changes Subcommittee  
(Kees van der Veen, reporting)

- A motion was made and seconded to approve the recommendation from the Subcommittee for curricular changes to the following courses. The motion was approved unanimously.
  - New course: FMS 717
  - Course changes: GINS 899, SPLH 874
- New course GINS 898 was tabled. The Committee discussed concerns regarding the title.

Announcements

- Beginning September 17, 2010, Dean Becca Peterson will be out of the office for two to four weeks. Dean Jim Mielke will pick up some of her graduate affairs portfolio during this period of time.
- As of September 7, 2010, Savanna Trent assumed a part-time Administrative Associate Position in the COGA. She is pursuing a Master’s degree at KU Medical Center. She will continue to provide staff support to the CGS.

There being no further business, the meeting was adjourned by Brian Laird at 12:19 p.m.

Upcoming Meetings

The next meetings of the CGS Subcommittees are Thursday, September 16, 2010.
- Curricular Changes Subcommittee, 11:00 a.m. – 12:00 p.m., 210 Strong Hall
- Petitions & Program Changes, 11:00 a.m. – 12:30 p.m., 315 Strong Hall
- Policies, Procedures, and Awards, 11:00 a.m. – 12:30 pm., 200 Strong Hall, Small Conference Room

The next meeting of the Committee on Graduate Studies is Thursday, September 23, 2010, 11:00 AM, 210 Strong Hall.

Respectfully submitted by Savanna Trent, COGA