I. Approval of CUSA Minutes from February 9, 2010

II. Chair’s Report

III. Dean’s Office Report

IV. CLA&S Student Academic Services Report
   - Late enrollment trends and concerns
   - Increasing engaged learning experiences – KU Performance Agreement approved by the BOR
     (Attachment A), and CLAS definition of capstone course

V. Subcommittee Chair Reports
   A. Advising & Awards
   B. Curricular Changes/Degree Requirements
      1. Curricular Changes for Approval:
         - NEW COURSES: MATH 296, REL 571
         - CHANGES: ENGL 359, GEOL 101, GEOL 103, PSYC 481
      2. Degree Requirements for Approval:
         - Request for recently created Minor in Journalism to fulfill College degree requirements
   C. Academic Standards Report
Following is a link to the performance agreement that was approved by the Board of Regents at their November meeting. It incorporates several changes at the request of the Board staff and the Regents. This agreement is for three years and the first time we will report on our performance will be March 2011 for funding for FY 2012.

The document may also be found on the OIRP website: [http://www2.ku.edu/~oirp/PA/Agreement_111209.pdf](http://www2.ku.edu/~oirp/PA/Agreement_111209.pdf)

We have one year remaining on our current agreement and we will report on the final year this coming March for FY 2011 funding.

[http://www2.ku.edu/~oirp/PA/Agreement_092806.pdf](http://www2.ku.edu/~oirp/PA/Agreement_092806.pdf)

The CLAS definition of a capstone course (excerpt from the Dean’s charges in the August 25, 2009, CUSA meeting):

   A course requiring students to synthesize the knowledge, principles, and theories presented across the curriculum of a particular discipline; and/or to complete an advanced project through the application of knowledge, skills, and responsibilities to a new setting and/or a complex problem.

The Board of Regents desires a higher level of participation in the University, and the BOR Performance Agreement set goals of a 2% increase per year.
COMMITTEE ON UNDERGRADUATE STUDIES AND ADVISING
Minutes of the Meeting for February 9, 2010

The committee met on Tuesday, February 9, 2010, at 11:00 a.m. in Room 210 Strong Hall. The following were present: Banwart, Blackmore, Burright, Comer, Crosby, Dozier, Earnhart, Fischer, Kuczera, Manning, McNeley, Mielke, Phillips, Tucker
Also attending as guest: Andi Witczak, Director, Center for Service Learning

MINUTES
A motion was made to approve the January 26, 2010 meeting minutes of the Committee on Undergraduate Studies & Advising. A correction was made regarding the votes for items 2.b. and 2.c. of the Degree Requirements Submitted for Approval. Item 2.b. proposed to change the existing Co-major in International Studies to a Stand Alone Major in Global and International Studies, and the approval was not unanimous, as reported; there was one opposed. Item 2.c., to Create Admissions Requirements for the Proposed Major in Global and International Studies, was not approved unanimously as reported; there were three opposed. A motion was then made to approve the January 26, 2010 minutes as corrected. The motion was seconded and passed unanimously.

CHAIR’S REPORT
No report.

DEAN’S REPORT
Assistant Dean McNeley reported the Dean’s search is progressing and she hoped all members were able to attend the dean’s candidates’ remarks.

CLA&S STUDENT ACADEMIC SERVICES REPORT
Assistant Dean McNeley reported the Chancellor has put into place task forces that deal with several issues the CUSA committee also addresses. Dr. McNeley solicited ideas and/or suggestions from the committee members regarding retention rates, graduation rates, etc. The task forces are developing recommendations and CUSA members may well have insights regarding some of these issues that would be helpful for the members of the task forces to hear.

SUBCOMMITTEE CHAIR REPORTS

A. ADVISING & AWARDS – Amber Blackmore noted the applications for College scholarships are online now, and she asked CUSA members to spread the word to faculty and students.

B. CURRICULAR CHANGES/DEGREE REQUIREMENTS

1. Curricular Changes for Approval:

   NEW COURSES:  FMS 317, FMS 376
   Professor Banwart presented the above two new courses and made a motion to approve them. The motion was seconded and passed unanimously.

   OTHER:  FMS 380 – New request for KUCE offering and description change
   Dr. Banwart then put forward the motion to approve the above course description change and new request for KUCE offering. The motion was seconded and passed unanimously.

2. Degree Requirements for Approval:

   Change to Existing Cognitive Psychology Major and name of Cognitive Psychology BS Degree to Behavioral Neuroscience
   Dr. Banwart noted the above request is old business and pointed out some of the changes. She clarified that the vote would be to adopt both the changes in the major and the change of name of the major itself, and moved to approve both. The motion was seconded. A question was raised, asking if ANTH 104/304 were variable credit (3 or 4) hour courses and, if so, that would be a point of information to take back to the department as something they may want to look into in the future, to ensure it would not be problematic later when calculating hours in the major. The vote was taken, and the motion passed unanimously.

C. ACADEMIC STANDARDS – Professor Tucker reported the subcommittee had discussed the issue of length of retention of records. Their preference for physical records was one year, and for electronic records, two years. The subcommittee felt, overall, that for their purposes, documentation beyond two years was the student’s responsibility to provide. It was noted that faculty may need additional storage space in order to keep more than two years of electronic communication. Another point that had been discussed was the possibility in the future of attaching this type of information to the student’s record, rather than individual faculty members needing to maintain it.
NEW BUSINESS

Dr. Manning moved on to the discussion of College-level certificates, and introduced guest Andi Witczak, director of the Center for Service Learning, who also serves on the Provost’s committee looking at certificates across the University. Ms. Witczak noted there currently are three certification programs: the Service Learning Certification, the Global Awareness Program and the Research Experience Program. All contain an academic component, a co-curricular component, and a reflection component. Two new certificates being discussed are a Leadership Studies certification and an Arts certification. It was noted that these certification programs were offered to the Board of Regents by the University as one response to the Board of Regents’ goal for its universities to offer more student engaged learning activities. Clarification was made that, depending on the type of certification, it could be possible for a student to complete all the certification requirements while staying within his or her major requirements. Completion of other certification programs may require a more broad search across several areas to find courses that fulfill the certification requirements.

It was noted the Provost would like to see engaged learning certificates that perhaps faculty could propose in some fashion, keeping within a similar format with the three components mentioned above. Clarification was made that students could meet all the requirements for certification and earn the certification at that time, as opposed to the certification being awarded at graduation. The certifications are not tied to completion of a degree at KU, and there is no GPA requirement.

A question was raised about what the benefit of certification would be to a student outside of KU, and the point was made that potential employers do seem to value a focus of study that results in some kind of certification, especially when the student has not yet earned a degree, but is earning certification in a specific area.

It was pointed out that one of the Dean’s charges was to discuss whether or not the College should offer certificates and, if so, in what format? Discussion covered several points, including whether or not minors already serve the same purpose, by providing a focused area of study, so might the development of certifications be unnecessary duplication?

A concern was raised about whether the value of the current certification programs might be “watered down” if too many were to be offered. A suggestion was made that maybe the College could better direct its energies toward development and promotion of other engaged learning experiences; i.e., additional capstone courses. A question was asked about whether or not a true capstone course experience can be developed for language courses because it can be hard to determine what that experience would be, and it was noted that the College has a very broad definition of what a capstone course is, including honors theses, to allow for the broad needs of students in the College.

Clarification was made that this discussion and vote does not refer to graduate-level certificates, or to certificates that are developed and managed by individual departments for undergraduate students in their majors, where a departmental letter or certificate is awarded to a student, but is not noted on the transcript.

A motion was made to report to the College Academic Council (CAC) that, after careful consideration, CUSA members did not support the College offering undergraduate certification programs at this time, as it would be an unnecessary duplication of minors already offered. The motion was seconded and passed unanimously.

The meeting was adjourned at 12:00.
1. **Curricular Changes for Approval**

**ENGLISH**

**CHANGE: DESCRIPTION, TITLE**

**ENGL 359**

**GRAMMAR AND USAGE FOR COMPOSITION 3 U**

(OLD) A course in traditional English grammar for students who wish to understand and be able to analyze English sentence structure. Students might apply the course to studies of style (their own or other authors' rhetorical analysis, literary interpretation, or teaching. Pre-requisite: Completion of ENGL 101 and 102 or their equivalent. LEC

**ENGL 359**

**ENGLISH GRAMMAR 3 U**

(NEW) A course in traditional English grammar for students who wish to understand and be able to analyze English sentence structure. Students might apply the course to studies of style (their own or other authors'), rhetorical analysis, literary interpretation, or teaching. Prerequisite: Completion of ENGL 101 and ENGL 102 or their equivalent. This course may be offered in either lecture or online format. LEC, WWW

**GEOLOGY**

**CHANGE: COURSE DESCRIPTION**

**GEOL 101**

**INTRODUCTION TO GEOLOGY 3 N**

(OLD) Introduction to the principles of earth science. Study of the formation, occurrence, and structure of minerals and rocks; action of streams, oceans, glaciers, and other agents in the formation and modification of the landscape; volcanism, earthquakes, and plate tectonics. This course with GEOL 103 satisfies the College laboratory science requirement. Concurrent enrollment in GEOL 103 is recommended for students taking both. LEC

**GEOL 101**

**INTRODUCTION TO GEOLOGY 3 N**

(NEW) Introduction to the principles of earth science. Study of the formation, occurrence, and structure of minerals and rocks; action of streams, oceans, glaciers, and other agents in the formation and modification of the landscape; volcanism, earthquakes, and plate tectonics. This course with GEOL 103 satisfies the College laboratory science requirement. Concurrent enrollment in GEOL 103 is recommended for students taking both. Course may be offered in lecture or online format. LEC, WWW

**CHANGE: COURSE DESCRIPTION**

**GEOL 103**

**GEOLOGY FUNDAMENTALS LABORATORY 2 N**

(OLD) A course in geologic laboratory studies. This course plus GEOL 101 (Introduction to Geology), GEOL 102 (Introduction to Geology, Honors), GEOL 105 (History of the Earth), or GEOL 106 (History of the Earth, Honors) will satisfy the College laboratory science requirement. Gives students practical, hands-on experience with identifying earth materials (rocks, minerals, fossils) and understanding their relationships to earth processes, understanding topographic and geologic maps, interpreting results of surficial processes, and learning about deep-earth processes such as earthquakes. Includes short field trips to see geologic structures and results of local geologic processes. Prerequisite: Previous or concurrent enrollment in GEOL 101, GEOL 102, GEOL 105, or GEOL 106. LAB

**GEOL 103**

**GEOLOGY FUNDAMENTALS LABORATORY 2 N**

(NEW) A course in geologic laboratory studies. This course plus GEOL 101, GEOL 102, GEOL 105, or GEOL 106 satisfies the College laboratory science requirement. Gives students practical, hands-on experience with identifying earth materials (rocks, minerals, fossils), understanding their relationships to earth processes, understanding topographic and geologic maps, interpreting results of surficial processes, and learning about deep-earth processes such as earthquakes. Includes short field trips to see geologic structures and results of local geologic processes. Prerequisite: Previous or concurrent enrollment in GEOL 101, GEOL 102, GEOL 105, or GEOL 106. This lab course may be offered in on-campus lab or online format. LAB, WWW.
CHANGE: NEW COURSE
MATH 296  SPECIAL TOPICS  1-3  N
Designed for the study of special topics in mathematics at the freshman/sophomore level. May be repeated for additional credit; does not count toward the major or minor in mathematics. Prerequisite: Variable. LEC.

PSYCHOLOGY

CHANGE: COURSE DESCRIPTION, PREREQUISITE
PSYC 481  RESEARCH PRACTICUM  1-5  U
(OLD) Guided participation in ongoing research programs to augment quantitative skills through direct practicum experience. No more than 3 hours of PSYC 481 may be counted toward the 33 hours required for the major. Prerequisite: PSYC 300 or PSYC 310 or consent of instructor. RSH

PSYC 481  RESEARCH PRACTICUM  1-5  U
(NEW) Guided participation in ongoing research programs to augment quantitative skills through direct practicum experience. No more than 3 hours of PSYC 481 may be counted toward the Psychology minor or the Psychology, Developmental Psychology, and Behavioral Neuroscience major requirements. Prerequisite: PSYC 200/201 or PSYC 210/211 or consent of instructor. RSH

RELIGIOUS STUDIES

CHANGE: NEW COURSE
REL 571  RELIGION IN KANSAS  3  H
A survey of religions active in Kansas in the past or present. The course has a strong fieldwork component in which students, after receiving training in fieldwork methods, conduct interviews and gather information to contribute to a public archive of religion in Kansas. FLD

2. Degree Requirements for Approval

Request for recently created Minor in Journalism to fulfill College degree requirements

PROPOSAL:
College of Liberal Arts & Sciences students may complete the Journalism minor as a part of their degree awarded in the College. This includes using the minor to fulfill the BGS general education requirement of a 2nd major, 2nd degree, or a minor, and would also include BA or BS students who chose to complete a minor. For reference, the College currently recognizes minors from Business, Dance, and Music to fulfill the requirement.

JOURNALISM MINOR DESCRIPTION & REQUIREMENTS:
This 18-credit hour program gives students a curriculum focused on the importance of effective communication through its grounding in the basics of good journalism -- research, writing and presentation -- and the implementation of innovative techniques through the application of new media technology. Specific emphases on social media, business communication and science/medical journalism will be available in courses offered to students in the Journalism Minor.

Admission Deadline:
The deadline for admission for Fall 2010 is April 1. Regular admission deadlines are Sept. 1 and Feb. 1.

Admission Requirements:
Admission is limited and competitive. Completion of 45 credit hours with a 2.50 cumulative grade point average is required. English: ENGL 101, ENGL 102 or ENGL 105, and ENGL 203-211. Students must average 2.67 in the required English courses when all are completed at KU. When any English courses are transferred, students must average a 3.0 English GPA or 2.67 plus an English ACT score of 25 or better. Math: MATH 105/106/111/115/116/121/365. JOUR 101, Media and Society, completed with a C (2.0) or better. Principal courses in humanities, social sciences, 4-5 hour lab science. Oral Communications: COMS
130 or 230 or exemption. Economics: ECON 104, 142 or 144. A student may apply when completing 45 hours in the semester of application, including required courses, with a minimum cumulative GPA of 2.50. Transfer students must earn a minimum KU cumulative GPA of 2.50 during their first semester.

Curriculum Requirements:
- J101 Media and Society (3)
- J201 Current Issues in Journalism (3)
- J301 Research and Writing (3)
- J415 Multimedia Reporting (3) OR J419 Multimedia Editing (3)
- J618 First Amendment and Society (3)

And one additional course from this list:
- J527 Online Journalism (3)
- J536 Documentary and Corporate Video (3)
- J552 Print and Online Design (3)
- J558 E-Commerce and Media (3)

Total credit hours = 18
(Students will be allowed a choice of additional elective hours, not to exceed a total of 24 JOUR credits.)