Petition Process for Substitution of Math Requirements to the BGS Degree Option due to Mathematics Learning Disability or Information Processing Disorder.

The BGS degree requirements include a mathematics sequence. Students must complete a minimum of College Algebra (MATH 101) and a higher mathematics course with a prerequisite of MATH 101 for a total of six credit hours of mathematics instruction. Students may petition the College of Liberal Arts and Sciences’ committees governing undergraduate degree requirements for a course substitution on the basis of disability. A student’s petition to the Academic Standards Subcommittee must include:

1. The specific requirement petitioned for substitution;
2. The course(s) proposed as a substitution (see list below);
3. An explanation of the student’s disability and why course substitution is an appropriate, reasonable, and necessary accommodation for student’s disability; and
4. A recommendation from the Director of the Academic Achievement and Access Center (AAAC) that the course substitution be granted, showing AAAC’s analysis of the student’s disability and the reason the substitution is appropriate, reasonable, and necessary (see AAAC requirements below).

A completed petition may be submitted to the College Student Academic Services Office in Strong Hall, Room 109. The Academic Standards Subcommittee reviews all petitions and will respond to the student once a decision has been made. **A petition for course substitution for learning disability or information processing disorder will be considered if and only if the petition contains the recommendation from the Director of the Academic Achievement and Access Center.**

The University strongly believes in the necessity of math achievement, and the Kansas Algebra Program provides many appropriate accommodations and academic support resources (tutoring, academic aides, etc.) to facilitate success in mathematics. Therefore course substitution will be granted rarely and only where supported by medical information demonstrating that other available academic adjustments will not allow the student meaningful access to the BGS degree. **Students must meet the six hour minimum requirement for mathematics. If a student is petitioning a substitution for all six credit hours, they must include two courses (totaling 6 credit hours) for the suggested substitution.**

Examples of courses that may substitute for mathematics requirements include:

- PHIL 310, Symbolic Logic
- PHIL 148, Argument and Reason (Students must complete COMS 130 to satisfy the Argument and Reason requirement)
- FIN 101, Personal Finance
- Departmental statistics course (requires departmental approval)
- Other courses may be submitted but will be evaluated for suitability by the Academic Standards Subcommittee
AAAC Requirements:

To obtain AAAC’s recommendation, students must meet with an Accessibility Specialist at AAAC to review and discuss the student’s status, disability, and the academic support available for math courses. AAAC will review the student’s case, including supporting documentation, and reach a decision as to the accommodations supported by student’s documented educational history and disabling condition.

Required Documentation: To review the student’s case, the student must provide AAAC with the following information and documentation:

1. Documentation of the student’s mathematics disability and confirmation of the student’s prior performance in mathematics courses, including:
   a. A complete diagnostic assessment report from a qualified professional, including results of specific psychoeducational testing indicating a Learning Disability in Mathematics or a processing deficit impacting mathematics, and evaluating available academic adjustments other than course substitution and why those adjustments are insufficient to provide meaningful access;
   b. Student’s prior individual education plans (IEP) and 504/transition plans involving math courses, including information about previous academic adjustments provided and utilized by the student; and
   c. Other supporting information requested by AAAC about previously utilized accommodations in mathematics classes.

2. Documentation of student’s complete academic record, including ACT/SAT scores, math placement test scores (if any), term and cumulative GPA’s and semester course loads at KU and/or at previous institutions, as well as high school and prior college transcripts demonstrating math performance.