Committee on Evaluation of Chairs & Directors (CECD)
Report for 2015-2016

- Two department chairs whose appointments would expire after the Spring 2016 semester had indicated to the Dean their desire to be considered for reappointment.

- An anonymous web-based survey was made available separately to faculty, staff and graduate students in each chairs’ department during the month of April 2016. The questionnaires were specifically tailored to the group completing them and also allowed for written comments to a series of open-ended questions.

- The surveys were designed to produce feedback from each of those groups regarding the chair’s performance in the areas of communication, leadership, relationships, evaluations and other areas related to unit management.

- After the questionnaires’ numerical results were tabulated and open-ended question responses were compiled, they were made available to the Dean.

- The Dean reported the feedback received via the surveys to each of the chairs via a letter which addressed each area of performance covered by the surveys.

- The Dean and the chair’s contact Associate Dean met personally with each chair and discussed the survey results and the terms of each chair’s reappointment.

Submitted by Anne Sawyer
September 2, 2016