The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
August 25, 2016, 11:00AM
STRONG HALL – ROOM 210

Members Present: Justin Blumenstiel, Mark Joslyn, Ani Kokobobo, Dave Mechem, Peter Ojiambo, Kris Pedersen, Armin Schulz, Eric Vernberg, Tony Walton, Christina Amaro (Graduate Student)

Others in attendance: Kristine Latta (COGA), Rachel Schwien (COGA), Paul Atchley (ex-officio)

The meeting was called to order by Dr. Blumenstiel at 11:08 a.m.

Introductions and Welcome
Dr. Blumenstiel welcomed the new and returning members to the 2016-2017 CGS committee and self-introductions were made.

Approval of the Minutes
A motion was made and seconded to approve the May 5, 2016, minutes of the Committee on Graduate Studies. The motion was approved unanimously.

Dean’s Charges for the 2016-2017 Academic Year
Associate Dean Paul Atchley presented on behalf of Dean Lejuez. Associate Dean Atchley delivered the following charges to this year’s committee:

1) Provide oversight for the work of a special faculty committee to:
   a) Recommend a set of guidelines and processes to assess and prioritize new program proposals in the College, taking into consideration each program’s relationship to mission, student and/or employer demand, resource requirements (current and future), and revenue potential.
   b) Recommend a set of guidelines and processes to identify
      i) criteria by which we can assess the long-term viability of programs, both existing and proposed,
      ii) opportunities for new approaches that are both mission focused and revenue positive, and
      iii) strategies to invest new sources of revenue in the strengthening of doctoral programs, particularly ones that are committed to academic excellence, diversity, and accountability to student outcomes.
2) Review our current strategy for allocating graduate assistantships and recommend a set of guidelines for how we can best utilize existing resources as well as new resources if they become available.
3) Recommend strategies to facilitate graduate students becoming more involved in writing fellowships and seeking other funding for their scholarship. This should include a review of barriers and resources needed to support this goal.

The CGS 2015-2016 Annual Report to CAC
Dr. Blumenstiel presented the 2015-2016 CGS Annual Report to CAC. A motion was made and seconded to approve the Annual Report. The motion was approved unanimously.

The Annual Report will be presented by the 2016-2017 CGS Chair, Dr. Blumenstiel, at the College Academic Council meeting on September 6, 2016.

Subcommittee Organization & Responsibilities
Dr. Latta provided a review of the subcommittees’ responsibilities which were discussed by the membership. Members were asked to submit their subcommittee preferences. Subcommittee assignments will be made early next week and members will be informed.

CGS Deadlines Calendar 2016-2017 & Subcommittee workflow
Rachel Schwien provided an overview of the CGS Submission Deadlines Calendar (2016-2017) which is posted online on the governance website.

Consent Agenda
Dr. Blumenstiel reviewed the proposal to implement a consent agenda for the Committee on Graduate Studies. A motion was made and seconded to approve the proposal. The motion was approved unanimously.

Old Business
Dr. Latta reported the approval of the Graduate Certificate in East Asian Cultures.

New Business
No new business was reported.

There being no further business, the meeting was adjourned by Dr. Blumenstiel at 11:57 a.m.

Lunch was served in appreciation of the CGS members’ service.

Upcoming Meetings
The next meetings of the CGS Subcommittees will be Thursday, September 1, 2016.

The next meeting of the Committee on Graduate Studies is Thursday, September 8, 2016 11:00 a.m., 210 Strong Hall.

Respectfully submitted by Rachel Schwien, COGA