I. **Introductions and Welcome**

II. **Approval of the May 5, 2016, Minutes**
   (Dr. Blumenstiel, reporting)

III. **Dean’s Charges, Dean Lejuez** (Addendum A)

IV. **The CGS 2015-2016 Annual Report** (Addendum B)
    (Dr. Blumenstiel, reporting)

V. **Subcommittee Organization & Responsibilities** (Addendum C)
   (Dr. Latta, reporting)

VI. **CGS Deadlines Calendar 2016-2017 & Subcommittee workflow** (Addendum D)
    (Ms. Schwien, reporting)

VII. **Consent Agenda** (Addendum E)
     (Dr. Blumenstiel, reporting)

VIII. **Old Business**
      (Dr. Latta, reporting)
      
      A. Approval of Graduate Certificate in East Asian Cultures

IX. **New Business**

Lunch will be served in appreciation of the CGS members’ service.
The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON GRADUATE STUDIES

MINUTES
May 5, 2016, 11:00AM
STRONG HALL – ROOM 210

Members Present: Philip Baringer, Jane Barnette, Justin Blumensteil, Paula Fite, Marni Kessler, Peter Ojiambo, Armin Schulz, Ric Steele, Tony Walton, Alesia Woszidlo, Christina Amaro (Graduate Student), Carmen Torre Perez (Graduate Student), and Peter Lewis (Graduate Student)

Others in attendance: Kristine Latta (COGA) and Emily Dodson (COGA)

The meeting was called to order by Dr. Steele at 11:05 a.m.

Minutes
A motion was made and seconded to approve the April 21, 2016, minutes of the Committee on Graduate Studies, as written with a small change of adding “to be” in the friendly amendment text. The motion was approved unanimously.

Report of the Program and Curricular Changes (PCC) Subcommittee
(Dr. Blumenstiel, reporting)

A motion was made and seconded to approve the new course proposed. The motion was approved unanimously.

NEW COURSES: ABSC 857

Proposals, Awards, and Scholarship (PAS) Report
(Dr. Paula Fite, reporting)

A motion was made and seconded to approve the certificate proposal. The motion was approved unanimously.

a. Geography Graduate Certificate Proposal

Policies and Student Petitions (PSP) Report
(Dr. Alesia Woszidlo, reporting)

Recommendations on Provisional Admission and Academic Probation Policy were presented for discussion. This was a review and some revisions were requested. All edits were recorded.

Old Business
(Dr. Kristine Latta, reporting)

CUSA approved the consent agenda proposal. This will be shared with CGS next year.

New Business
(Dr. Kristine Latta, reporting)

A. Outgoing Members were recognized.

B. The election of CGS Chair for 2016-2017 was held. Justin Blumenstiel was nominated and unanimously approved as the next Chair.
There being no further business, the meeting was adjourned by Dr. Steele at 11:45 p.m.

**Upcoming Meetings**
The next meeting of the Committee on Graduate Studies is **Thursday, August 25, 2016, 11:00 a.m., 210 Strong Hall.**

*Respectfully submitted by Emily Dodson, COGA.*

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**Upcoming Meetings**

The next meetings of the CGS Subcommittees are:
- (PAS) Proposals, Awards, and Scholarships, **TBD**
- (PCC) Program Curricular Changes, **September 1, 2016**
- (PSP) Policies and Student Petitions, **September 1, 2016**

The next meeting of the Committee on Graduate Studies is **Thursday, September 8, 2016, 11:00 a.m., 210 Strong Hall.**
Background
The core education and research missions of the College face significant financial challenges in the form of state budget cuts and reduced credit hour production. To sustain our mission requires innovations in the design and delivery of graduate education and difficult choices as to where limited resources shall be invested. Currently we lack both clear guidelines and nimble processes to support these ends.

Review of new program proposals in the College focus primarily on the academic integrity and coherence of the proposal. While these are critical components, they are too often considered in isolation from broader institutional priorities and market considerations and without the benefit of explicit criteria. Budgetary review only occurs if the proposal includes an immediate request for additional financial resources. Future costs, long-term viability, and contribution to the broader mission and priorities of the College are not thoroughly assessed.

Both program innovation and resource prioritization should be deeply collaborative endeavors including stakeholders from across the College’s academic units and utilizing explicit and transparent criteria that are consistent with our core values and current priorities. At the same time, our processes must be efficient, allowing us to respond quickly to a rapidly changing market for graduate education.

Charges
The Dean charges the Committee on Graduate Studies with the following:

1. Provide oversight for the work of a special faculty committee to:
   a. Recommend a set of guidelines and processes to assess and prioritize new program proposals in the College, taking into consideration each program’s relationship to mission, student and/or employer demand, resource requirements (current and future), and revenue potential.
   b. Recommend a set of guidelines and processes to identify 1) criteria by which we can assess the long-term viability of programs, both existing and proposed, 2) opportunities for new approaches that are both mission-focused and revenue positive, and 3) strategies to invest new sources of revenue in the strengthening of doctoral programs, particularly ones that are committed to academic excellence, diversity, and accountability to student outcomes.

2. Review our current strategy for allocating graduate assistantships and recommend a set of guidelines for how we can best utilize existing resources as well as new resources if they become available.
3. Recommend strategies to facilitate graduate students becoming more involved in writing fellowships and seeking other funding for their scholarship. This should include a review of barriers and resources needed to support this goal.
THE CGS 2016-2017 ANNUAL REPORT TO CAC

I. The CGS made the following recommendations for curricular changes:

- **New courses:**
  - ABSC 746, ABSC 857, ATMO 898, ATMO 998, ATMO 999, BIOL 741, CER 710, CLP 799, CLP 874, CLP 876, CLP 880, CLP 898, CLP 999, CLP 948, CLP 965, CLP 974, CLP 975, CLP 998, EALC 704, EVRN 771, EVRN 772, EVRN 773, EVRN 774, EVRN 775, EVRN 776, GEOG 781, GIST 709, GIST 710, GIST 781, HUM 701, PSYC 848, PSYC 849, PSYC 860, PSYC 890, SPLH 752, WGSS 702

- **Course changes:**
  - ABSC 861, ABSC 901, ABSC 921, ABSC 931, ABSC 981, ATMO 720, ATMO 727, BIOL 772, CEAS 700/704, COMS 930, ENGL 896, EVRN 815, PSYC 832, PSYC 833, PSYC 834, PSYC 949, PSYC 983, SLAV 999, THR 802, THR 828, WGSS 804

- **Course deletions:**
  - ABSC 796, ABSC 951, EALC 766, GEOG741, GEOG 751, GEOG 756, GEOG 773, GEOG 775, GEOG 802, GEOG 835, GEOG 937, GEOG 939, GEOG 957, GEOG 975, ISP 879, MUSE 910, MUSE 930, MUSE 940, MUSE 980, SPLH 761, THR 709, THR 711, THR 713, THR 829

II. The CGS made the following recommendations for program changes:

- Changes to Existing Graduate Certificate – Environmental Assessment
- Changes to Existing Degree – Religious Studies, MA
- Changes to Existing Degree – Global & International Studies, MA
- Changes to Existing Degree – Applied Behavioral Science, MA
- Changes to Existing Degree – Applied Behavioral Science, PhD
- Changes to Existing Degree – Contemporary East Asian Studies, MA
- Changes to Existing Degree – Geography, MA
- Changes to Existing Degree – Atmospheric Sciences, MS
- Changes to Existing Degree – Atmospheric Sciences, PhD
- Changes to Existing Degree – Physics, MS
- Changes to Existing Degree – Physics, PhD
- Changes to Existing Degree – Clinical Child Psychology, PhD
- Changes to Existing Degree – Child Language, PhD
- Changes to Existing Degree – Biology: Molecular, Cellular, & Developmental Biology, PhD
- Changes to Existing Degree – Chemistry, MS
- Changes to Existing Degree – Chemistry, PhD
- Changes to Existing Degree – Environmental Assessment, PSM
- Changes to Existing Degree – Psychology: Cognitive Brain Sciences, PhD
Addendum B

III. The CGS made the following recommendations for new programs:

- New Graduate Certificate in Second Language Studies
- New Graduate Certificate in Environmental Justice
- New Graduate Certificate in Science Management
- New Graduate Certificate in Religious Studies
- New Graduate Certificate in Health Psychology
- New Graduate Certificate in East Asian Cultures
- New Graduate Concentration in English 4+1

IV. The CGS created the following reports:

- Dean’s Charge Report on Provisional Admission and Probation
- 2015-2016 Awards: The CGS approved the list of recipients presented by the Proposals, Awards, and Scholarships Subcommittee to receive awards as follows.

  * Paula Fite – Clinical Child Psychology, Byron A. Alexander Graduate Mentor Award
  * Don Haider-Markel – Political Science, Byron A. Alexander Graduate Mentor Award
  * Omri Gillath - Psychology, John C. Wright Graduate Mentor Award
  * Meghan Kelly - Geography, Outstanding Thesis Award
  * Austen McGuire – Clinical Child Psychology, Allen S. Wilber Scholarship
  * Corinne Schwarz – Women, Gender, and Sexuality Studies, Howard J. Baumgartel Peace & Justice Award
  * Andrés Rabinovich – Spanish & Portuguese, Kate Stephens Fellowship

IV. Items Tabled: None

Presented by Justin Blumenstiel, 2016-2017 CGS Chair
Submitted by Rachel Schwien, College Office of Graduate Affairs
Program and Curricular Changes Subcommittee
Rachel Schwien (COGA Liaison)

Role of the Committee
- Reviews and recommends to full committee on course change proposals
- May recommend editorial changes and emergency, one-semester curricular changes to full committee, without the necessity of CAC approval
- Reviews and recommends to full committee on program proposals for changes in degree/certificate requirements

Policies and Student Petitions Subcommittee
Kristine Latta and Morgan Swartzlander (COGA Liaisons)

Role of the Committee
- Reviews the annual Dean's Charges and prepares response/report for endorsement by the full committee
- Review and provides recommendations to the full committee for proposed new policies or policy changes governing graduate education in the College
- Reviews and responds to select student petitions seeking relief from College or Graduate Studies policies.

Proposals, Awards and Scholarships Subcommittee
Kristine Latta (COGA Liaison)

Role of the Committee
- Reviews and provides recommendations to the full committee on proposals for new graduate degrees, graduate certificate proposals, graduate certificate renewals
- Reviews and provides recommendations to the full committee for the Byron A. Alexander/John C. Wright Graduate Mentor Awards and the Outstanding Thesis/Research Project Award
- Reviews and provides recommendations to the full committee for the Allen S. Wilber Scholarship, the Kate Stephens Fellowship, and the Baumgartel Peace and Justice Award
College of Liberal Arts & Sciences, Committee on Graduate Studies
Change Form Submission Deadlines
2016 – 2017

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<th>*Proposals submitted by</th>
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**Winter Break**

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**Please note the following:**

* Items move forward assuming none of the committees have questions regarding proposals and no meetings are cancelled.

* The timing of the proposal deadline is necessary to allow for initial review by College staff, preparation of subcommittee agenda, and review of materials by subcommittee members prior to the subcommittee meeting. Whenever possible we will exercise flexibility with this deadline, but only after proposals submitted by the deadline have been processed.

* Items approved by CGS in the final Spring 2017 meeting will not be submitted to CAC until Fall 2017.
Consent Agenda Proposal

DTC = Degree, Track, or Certificate

### PCC Subcommittee

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<th>Action Items</th>
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*Any item not specified above will be included as an Action Item.*

**PCC or CGS may elect to put Consent Agenda Items forward as Actions Items.*