Program Change Request

New Program Proposal

Date Submitted: 05/03/16 4:35 pm

Viewing: LA&S-CRTU : Military Transition Certificate
Last edit: 05/03/16 4:35 pm
Changes proposed by: smontag

Academic Career: Undergraduate, Lawrence
Program Type: Certificate
Department/Program: Liberal Arts & Sciences (LA&S)
School/College: College of Lib Arts & Sciences
Consulting School(s)/College(s): College of Lib Arts & Sciences
Consulting Department(s): LA&S
CIP Code: 24.0102
Program Name: Military Transition Certificate
Do you intend to offer a track(s)? No
Location(s) of Instruction: Edwards
Effective Catalog: 2017 - 2018

Do you intend for this program to be offered online? Yes

Other Resources
Detail of Other Location
Online - not everspring
Describe Other Resources
College Online Programs

Program Description

In Workflow
A. CLAS Dean or Associate Dean
B. Provost's Office
C. CLAS Undergraduate Program and Course Coordinator
D. CUSA Subcommittee
E. CUSA Committee
F. CAC
G. CLAS Final Approval
H. OIRP CIP Approval
I. Provost's Office
J. Future Academic Catalog

Approval Path
A. 11/21/16 8:32 am
   Bridget Bradley (bbradley):
   Approved for CLAS Dean or Associate Dean
B. 01/03/17 1:49 pm
   Aileen Ball (aball):
   Approved for Provost's Office
C. 01/16/17 11:40 am
   Bridget Bradley (bbradley):
   Approved for CLAS Undergraduate Program and Course Coordinator
D. 01/20/17 10:35 am
   Bridget Bradley (bbradley):
   Approved for CUSA Subcommittee
The Military Transition certificate is a credit-bearing certificate that provides resources and training for retiring active-duty military and veterans. By addressing key competency areas for reentry into the civilian workforce, this program will enable participant students to quickly acclimate to civilian life both personally and professionally.

Demand/Need for the Program

Extensive discussions between the Office of Graduate Military Studies and the Edwards Campus, resulted in the creation of this curriculum aimed at individuals leaving the military and transition to the workplace. The program is of particular interest to military base leaders where a number of individuals are leaving the military, including Fort Riley. In addition, numerous meetings with employers in the Kansas City area has identified this need for current veteran employees. The Kansas City Veteran Coalition, an online resource website being launched by Sprint, UMB Bank, Burns & McDonnell, and several other businesses, is interested in collaborating with the Edwards Campus and CLAS on this program. Furthermore, this program will provide opportunities for Veterans currently attending KU who are interested in personal and career exploration.

Comparative/Locational Advantage

The program has been developed through a partnership of the Office of Graduate Military Studies, Edwards Campus, CLAS, and the KU Career Center which takes advantage of the unit’s strengths. This program is unique in that the curriculum addresses personal skills, workplace skills, and career analysis. It will be offered online and therefore, can be accessed by the soldier before leaving the military. It will also include a coaching component from employers in the Kansas City area.

Admission Requirements

Admitted as non-degree seeking students just to pursue the certificate, or degree seeking students who fit the following criteria:

- Retiring active-duty military, National Guard, and Reserves within their last 18 months of service, as well as veterans of the US military
- Proof of military or veteran status should be a DD 214 (for those who have left the service) or a valid military ID card

Admission and enrollment will be managed manually by a specified staff member.

Degree Requirements

To earn the full certificate students must complete the following four courses:

- LA&S 260: Interpersonal Management
- LA&S 262: Workplace Success Skills
- LA&S 325: Career Transitions
- LA&S 475: Professional Career Management

Faculty Profile

<table>
<thead>
<tr>
<th>Name of Faculty and Rank</th>
<th>Highest Degree</th>
<th>Number of Faculty FTE</th>
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<tbody>
<tr>
<td>Joy Koesten, Lecturer</td>
<td>PhD</td>
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<td>Noel Rasor, Lecturer</td>
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<td>.20</td>
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<tr>
<td>Erin Wolfram, Lecturer</td>
<td>Master's</td>
<td>.50</td>
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Student Profile

<table>
<thead>
<tr>
<th></th>
<th>Anticipated student enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full Time</td>
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<td>Year 1</td>
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<tr>
<td>Year 2</td>
<td>0</td>
</tr>
<tr>
<td>Year 3</td>
<td>0</td>
</tr>
</tbody>
</table>

Anticipated number of program graduates

- After 5 Years: 100
- After 7 Years: 200

Academic Support

The current Blackboard system and library support is adequate for these courses.

Facilities and Equipment

N/A

Program Review, Assessment, Accreditation

The program will go through normal program review activities within the College and also at the Edwards Campus.

Costs, Financing

N/A
What is the source of the new funds?

Program costs include the development of the courses, instruction costs and marketing (OOE) costs. The program costs will be funded by the Edwards Campus until tuition revenues can fund the cost. After which CLAS and the Edwards Campus will split the program revenue.

<table>
<thead>
<tr>
<th></th>
<th>Salaries</th>
<th>OOE</th>
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<td>21500</td>
<td>10000</td>
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<td>31500</td>
</tr>
</tbody>
</table>

Rationale for proposal

Please see the demand/need for the program for information about the demand. The partnership between the Office of Graduate Military Studies, Edwards Campus, CLAS, and the KU Career Center takes advantage of unit’s strengths. The Office of Graduate Military Studies provides liaison to the military and to the KU veteran’s network. The Edwards Campus will provide access to local employers through local HR staff who specialize in hiring veterans. CLAS provides excellent faculty resources from t

Additional Information

Supporting Documents

Program Reviewer Comments

Bridget Bradley (bbradley) (11/02/16 11:21 am): Sent to Dean for initial review 11.2.16
Bridget Bradley (bbradley) (11/21/16 8:32 am): Approved to send to Provost per Dean Lejuez on 11/18/16
Bridget Bradley (bbradley) (01/20/17 10:35 am): Approved to send to CUAS at Academic Policies & Awards subcommittee on 1/17/17.
Program Change Request

New Program Proposal

Date Submitted: 10/06/16 1:36 pm

Viewing: GEOG-CRTU: Geographic Information Science

Changes proposed by: lixi

Academic Career: Undergraduate, Lawrence
Program Type: Certificate
Department/Program: Geography (GEOG)
School/College: College of Lib Arts & Sciences
Consulting School(s)/College(s):

<table>
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<tr>
<th>School(s)/College(s)</th>
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<td>College of Lib Arts &amp; Sciences</td>
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Consulting Department(s):

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<th>Department(s)</th>
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<tr>
<td>Geography</td>
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CIP Code

Program Name: Geographic Information Science
Do you intend to offer a track(s)?
No
Location(s) of Instruction: Lawrence
Do you intend for this program to be offered online?
No
Effective Catalog: 2017 - 2018

Program Description

Approved for:

A. CLAS Dean or Associate Dean
B. Provost's Office
C. CLAS Undergraduate Program and Course Coordinator
D. CUSA Subcommittee
E. CUSA Committee
F. CAC
G. CLAS Final Approval
H. OIRP CIP Approval
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A. 11/21/16 8:32 am
   Bridget Bradley (bbradley):
   Approved for CLAS Dean or Associate Dean

B. 01/03/17 1:48 pm
   Aileen Ball (aball):
   Approved for Provost's Office

C. 01/16/17 11:39 am
   Bridget Bradley (bbradley):
   Approved for CLAS Undergraduate Program and Course Coordinator

D. 01/20/17 10:34 am
   Bridget Bradley (bbradley):
   Approved for CUSA Subcommittee
The Department of Geography and Atmospheric Science in the College of Liberal Arts and Sciences proposes to create a new undergraduate certificate program in Geographic Information Science (GIScience).

Geographic information systems (GIS) consist of computer hardware, software, data, and people that is used to capture, manage, analyze, display, and distribute all forms of geographically referenced information. Effective use of GIS has evolved into a requisite skill in most academic research, as well as for agencies in both the public and private sectors. Undergraduate students from such varied disciplines as geography, atmospheric science, biology, engineering, economics, urban planning, landscape architecture, and sociology benefit from applying GIS and related technologies such as global positioning systems (GPS), remote sensing, spatial statistics, and computer programming to input, analyze, model, and display (map) location-based data. As such, it has found wide applications in the sciences and engineering, as well as in business, government, military, and consumer areas.

The proposed certificate program is designed to provide undergraduate students with the knowledge and skills necessary to succeed in the rapidly expanding field of GIScience or apply GIScience concepts in their own field of study. The undergraduate certificate program complements the existing B.G.S., B.A., and B.S. degrees and builds upon the existing undergraduate concentration in GIScience within the department.

Demand/Need for the Program

The proposed certificate is designed for non-degree-seeking and undergraduate students in physical/natural sciences, environmental studies, urban planning, civil/environmental engineering or related fields that make use of geospatial data and spatial analysis. The Bureau of Labor Statistics notes in its Occupational Outlook that “Employment of surveying and mapping technicians is expected to grow 16 percent from 2010 to 2020, about as fast as the average for all occupations. Recent advancements in mapping technology have led to new uses for maps and a need for more of the data used to build maps. Employment of cartographers, especially with GIS skills, is expected to grow 35 percent from 2010 to 2020, much faster than the average for all occupations.

The greater Kansas City metro area is home to a number of companies that develop GIS hardware and software or offer services of GIS applications, including Garmin International (Lenexa, KS), MJ Harden Associates (Mission, KS), Wilson & Company (formerly Western Air Maps), and Seiler Instrument (Belton, MO), as well as numerous federal, state, and local governmental agencies who are major users of GIS technology. Furthermore, the multistate MidAmerica GIS Consortium (MAGIC) has for the past 20 years held its biannual conference in Kansas City, with one scheduled in April 2016.

A recent in-depth review of the Kansas City Metropolitan area GIS-related job market done by the MidAmerica Regional Council (MARC) in April 2014 expected a 17% increases between 2013 and 2023. The review also showed 77 current GIS-related job openings but a graduate supply of only 33 students in 2013 in the region. There is a clear demand especially for students with GIS skills. The proposed GIS certificate programs will certainly improve the supply.

Comparative/Locational Advantage

The department offer B.G.S., B.A., and B.S. degrees in Geography and Atmospheric Science with specialization in GIScience. The proposed certificate program will enhance the educational experience of students in existing undergraduate degree programs, provide a needed educational opportunity for students, and allow degree- or non-degree-seeking students to develop much needed skills in mapping and spatial data analysis. In the region, the Kansas State University and the University of Missouri-Kansas City (UMKC) also currently offer undergraduate certificate programs in GIScience.

Admission Requirements

Degree Requirements

General requirements:
Students must maintain a 2.5 GPA in courses taken in the certificate program. A student pursuing the certificate can take no longer than 7 years to pursue the certificate unless a leave of absence or other extenuating circumstances are present.

Course requirements:
To complete the certificate, 14 credit hours must be completed within 7 academic years. Among them 8 credit hours are from two required core GIS courses and additional 6 credit hours are from electives. Only one course outside of the department can be included in these 14 credit hours.

Courses may be waived in consultation with the Director if the student can demonstrate satisfactory completion of similar coursework. If transfer courses are to be used to meet program requirements, the student must furnish the program director with a certified university transcript and, in some instances, a copy of the course syllabus. A maximum of 6 transfer credit hours may be used to meet program requirements.

Core GIS courses (8 credit hours):
GEOG 358—Principles of GIS
GEOG 558—Intermediate GIS

Elective courses:
GEOG 319, 528, 648, 658, 758 (GIS)
GEOG 360, 560 (programming)
GEOG 311, 511, 514, 517, 710, 711 (cartography)
GEOG 316, 516, 716 (statistics)
GEOG 526, 726, ATMO 642 (remote sensing)
GEOG 490, 498 (GIS focused internship or independent study)
GIS application courses from other departments (EEB, Geology, Urban Planning, SPAA, EVRN, Business, and Engineering)
Student Profile

<table>
<thead>
<tr>
<th>and Rank</th>
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<tbody>
<tr>
<td>Xingong Li</td>
<td>Ph.D.</td>
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<tr>
<td>Ting Lei</td>
<td>Ph.D.</td>
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<tr>
<td>Steve Egbert</td>
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<td>Nate Brunsell</td>
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<tr>
<td>Kees van der Veen</td>
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<td>Dan Hirmas</td>
<td>Ph.D.</td>
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Anticipated student enrollment

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<thead>
<tr>
<th>Year</th>
<th>Full Time</th>
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<tr>
<td>Year 3</td>
<td>15</td>
<td>5</td>
<td>20</td>
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</table>

Anticipated number of program graduates

<table>
<thead>
<tr>
<th>After 5 Years</th>
<th>25</th>
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<tbody>
<tr>
<td>After 7 Years</td>
<td>40</td>
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</table>

Academic Support

No additional academic support is required.

Facilities and Equipment

No additional facilities and equipment are required.

Program Review, Assessment, Accreditation

In addition to regular mandated University review, the department is reviewed every 7-8 years, most recently in 2009-2010. Curricula for department courses are reviewed annually during the faculty evaluation process to ensure that they are appropriate for the courses being taught. No professional organization accredits certificate programs in geography.

Costs, Financing

<table>
<thead>
<tr>
<th>Year</th>
<th>Salaries</th>
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</table>

What is the source of the new funds?

No new funds is needed.

Rationale for proposal

Effective use of GIS has evolved into a requisite skill in most academic research, as well as for agencies in both the public and private sectors. Undergraduate students from such varied disciplines benefit from applying GIS and related technologies to collect, analyze, and display location-based data. The undergraduate certificate program complements the existing B.G.S., B.A., and B.S. degrees and builds upon the existing undergraduate concentration in GIScience within the department.

Additional Information

Supporting Documents

Program Reviewer Comments

Bridget Bradley (bbradley) (04/28/16 3:58 pm): Recieved updates from Xingong Li (removed admission requirements, updated requirements to better fit undergraduate certificate policy)

Karen Ledom (kjh) (08/23/16 9:20 am): Rollback: Per your conversation with Bridget Bradley, please make agreed upon edits and re-submit the certificate for consideration. Thank you!

Bridget Bradley (bbradley) (11/02/16 11:08 am): Sent to Dean for initial review 11.2.16

Bridget Bradley (bbradley) (11/21/16 8:32 am): Approved to send to Provost per Dean Lejuez on 11/18/16

Bridget Bradley (bbradley) (01/20/17 10:32 am): Approved to send to CUAS at Academic Policies & Awards subcommittee on 1/17/17.
**Program Change Request**

**New Program Proposal**

Date Submitted: 09/15/16 10:43 am

**Viewing:** HUM-CRTU : World Literature Certificate

Last edit: 09/15/16 10:43 am

Changes proposed by: arcs

<table>
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<tr>
<td>Program Type</td>
<td>Certificate</td>
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<td>Department/Program</td>
<td>Humanities (HUM)</td>
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<tr>
<td>School/College</td>
<td>College of Lib Arts &amp; Sciences</td>
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Consulting School(s)/College(s)

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Consulting Department(s)

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<tr>
<td>American Studies</td>
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<td>Philosophy</td>
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<td>Religious Studies</td>
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<td>African &amp; African-American Studies</td>
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<tr>
<td>French &amp; Italian</td>
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<tr>
<td>Indigenous Studies</td>
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**CIP Code** 24.0103

**Program Name** World Literature Certificate

Do you intend to offer a track(s)?

No

Location(s) of Instruction Lawrence

Do you intend for this program to be offered online?

No

Effective Catalog 2017 - 2018

Program Description
The Undergraduate Certificate in World Literature (12 Credit hours) program provides a survey of movements and trends in World Literature as well as the opportunity to focus on specific topics, eras, or areas of the field. Through HUM 240 -Introduction to World Literature- and one of the World Literature surveys (HUM 304, 308, or 312) students are given a conceptual framework and the methodological tools to enable them to analyze works of literature, including genres, rhetorical choices, and worldviews that are reflected in national literatures. The two additional upper division courses, drawn from courses devoted to particular national literatures, allow students to deepen their knowledge of various cultural beliefs, behaviors, practices, and value systems as these are expressed in literature and related works of art.

**Demand/Need for the Program**

Through its combination of introductory and upper-division survey courses and in-depth exploration of particular national literatures, this program provides skills for students aiming to work internationally in, for example, retail, business, health services; or, within the United States with diverse immigrant populations; or, to prepare other students such occupations, including teaching in Kansas primary and secondary schools. Specifically, we believe the Undergraduate Certificate in World Literature to be attractive to:

- English and / or foreign language majors in CLAS
- Dual Degree students pursuing the B.A. in English / Foreign Languages and B.S. in Language Arts Education
- Students in the new BGS degree where certificate completion is encouraged
- Students in the School of Education Language Arts and foreign Language Teaching programs

**Comparative/Locational Advantage**

At present, the Humanities Program has a world literature track in its major. This proposed Undergraduate Certificate in World Literature would allow students to combine an interest in world literature without committing to the major track. With the addition of two more courses, it could easily be expanded into a Humanities minor.

**Admission Requirements**

No admission requirements imposed by the Humanities Program for this Certificate

**Degree Requirements**

- HUM 420 Introduction to World Literature (3 CR)
- One of the following (3 CR)
  - HUM 304 World Literature I
  - HUM 308 World Literature II
  - Hum 312 World Literature III
- Two courses representing two separate national literatures in original language or in translation (6 CR)
  - Examples include but are not limited to the following:
    - AAAS 356 African Theater and Drama
    - AAAS 433 Islamic Literature
    - EALC 312 Traditional Japanese Literature in Translation
    - ISP 305 World Indigenous Literatures
    - ITAL 405 Italian Literature in Translation
    - REL 543 Hindu Epics, Past and Present

**Faculty Profile**

<table>
<thead>
<tr>
<th>Name of Faculty and Rank</th>
<th>Highest Degree</th>
<th>Number of Faculty FTE</th>
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</thead>
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<tr>
<td>Fourny, Diane--Associate Professor</td>
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<td>Janzen, Marike --Assistant Professor</td>
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</tr>
<tr>
<td>Wilson, Aimee-- Assistant Professor</td>
<td>Ph.D</td>
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**Student Profile**

<table>
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<tr>
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<tr>
<td>Year 3</td>
<td>25</td>
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</table>

**Anticipated number of program graduates**

<table>
<thead>
<tr>
<th>After 5 Years</th>
<th>50</th>
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</thead>
<tbody>
<tr>
<td>After 7 Years</td>
<td>75</td>
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</table>

**Academic Support**

The current support services provided on the Lawrence Campus are sufficient to deliver the courses needed for this certificate.
Facilities and Equipment

The current facilities and equipment provided in classrooms on the Lawrence Campus are sufficient to deliver the courses needed for this certificate.

Program Review, Assessment, Accreditation

The courses that are part of the KU Core will be reviewed as a part of that process, and review of the certificate program as a whole will be incorporated into degree assessment for the Humanities B.A.

Costs, Financing

<table>
<thead>
<tr>
<th></th>
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</table>

What is the source of the new funds?

As the courses that fulfill this certificate are regularly offered by the participating units, no additional funding is necessary.

Rationale for proposal

We believe that this certificate will provide an opportunity for students interested in literature to experience interdisciplinary learning from a wide range of departments and programs in the College while developing focus and depth in specific areas of interest, topics and eras. It will provide skills and knowledge relevant to a variety of disciplines and career fields including teaching, international business, and non-profit work as well as advanced study in language or literature.

Additional Information

Supporting Documents

- Endorsements.pdf

Program Reviewer Comments

- Bridget Bradley (bbradley) (11/02/16 11:09 am): Sent to Dean for initial review 11.2.16
- Bridget Bradley (bbradley) (11/21/16 8:32 am): Approved to send to Provost per Dean Lejuez on 11/18/16
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